# SPEAKERS' BUREAU HANDBOOK WORCESTER COUNTY PUBLIC SCHOOLS

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#### INTRODUCTION

The <u>Speakers' Bureau Handbook</u> has been designed to provide schools with a list of community resource people who have expressed an interest in sharing their programs, services, special skills, and experiences with students. A segment of this booklet also includes the names of school staff members and students who wish to make presentations to school and/or community groups.

To schedule an appointment and obtain additional information regarding a presentation, please contact the program presenter directly.

# COMMUNITY RESOURCE PARTICIPANTS

# Community Resource Participants

- -Judge Dale R. Cathell
- -William L. Gordy
- -Mary L. Grozinger
- -David MacLeod
- -Charlie Andrews
- -Bertha Shockley
- -Clarence Green
- -Norma E. Truitt
- -William F. Witt, Jr.

Judge Dale R. Cathell

#### Address:

Worcester County Circuit Court House Snow Hill, Maryland 21863

#### Telephone Number:

301-632-0600

#### Topics:

-Legal Intern Program: School and Community Working Together

#### Time(s) Available:

Flexible - contact speaker

#### Will Make Presentation To:

- -Any group -Any school

#### Length of Presentation:

Approximately one-half hour

# Special Equipment or Location Required for this Presentation:

William L. Gordy

#### Address:

Maryland State Police Barracks U. S. Rt. 50 Berlin, Maryland 21811

#### Telephone Number:

301-641-3101

#### Topics:

-Drug related programs

-Traffic safety (bicycles, pedestrians, school bus, etc.)

# Time(s) Available:

Flexible - contact speaker

# Will Make Presentation To:

-Any group

-Any school

#### Length of Presentation:

Minimum of one hour (for drug talk)

# Special Equipment or Location Required for this Presentation:

-May need film or slide projector depending on topic

Mary L. Grozinger

#### Address:

224 S. Washington St. Snow Hill, Md. 21863

#### Telephone Number:

301-632-3464

#### Topics:

-Reading is Fundamental (RIF) Program -Preschool Experience

#### Time(s) Available:

Flexible - contact speaker

#### Will Make Presentation To:

Any group

#### Length of Presentation:

15 minutes

# Special Equipment or Location Required for this Presentation:

Projector

David MacLeod Charlie Andrews Bertha J. Shockley Clarence Green

#### Address:

Worcester County Health Dept. Attn.: Addiction Staff Rt. 113 Snow Hill, Maryland 21863

#### Telephone Number:

301-632-1100

#### Topics:

-Problems and/or Prevention of Drug and Alcohol Abuse

#### Time(s) Available

Call to make arrangements

#### Will Make Presentation To:

-Any group -Any school

#### Length of Presentation:

One to two hours

#### Special Equipment or Location Required for this Presentation:

Projector and screen NOTE: We will provide Drug and Alcohol literature

Norma E. Truitt

#### Address:

Worcester Soil Conservation District P.O. Box 97 Snow Hill, Maryland 21863

#### Telephone Number:

301-632-1369

#### Topics:

- -Conservation Tillage
- -Water Management
- -Dune Stabilization
- -Wildlife Management
- -Any subject related to conservation

#### Time(s) Available:

Any weekday .- contact speaker

#### Will Make Presentation To:

Any group

#### Length of Presentation:

15 to 20 minutes each

# Special Equipment or Location Required for this Presentation

Slide projector and screen

William F. Witt, Jr.

#### Address:

207 S. Morris Street Snow Hill, Md. 21863

#### Telephone Number:

#### Topics:

- -Astronomy
- -Archeology
- -Space Exploration
- -Nuclear Warfare
- -The Future of Science
- -Nuclear Disarmanent
- -Geology
- -Paleontology
- -Other Science-Related Topics

#### Time(s) Available:

Contact speaker

#### Will Make Presentations To:

- -Any group
- -Any school

#### Length of Presentation:

Can adjust to suit time frame

# Special Equipment or Location Required for this Presentation:

Slide Projector
Opaque Projector (depending on topic)
Open Field (for nighttime Astronomy talks)

SCHOOL SYSTEM
PARTICIPANTS

# School System Participants

- -William M. Brown
- -Geneva Cannon
- -Donna Davis
- -Gwen Freeman
- -James A. Gatling
- -William V. Gore
- -Leroy E. Hall
- -Glen R. Hammerbacher
- -Alfred S. Hancock
- -Terry Holloway
- -Elaine T. Jones
- -Peggy Lewis
- -Ken Messer
- -Coleen Mister
- -Ben Nelson
- -C. Edward Prager
- -Dr. Francis A. Ruffo
- -James H. VanSciver
- -Lana Williams

William M. Brown

#### Address:

Worcester County Board of Education P.O. Box 130 Snow Hill, Md. 21863

#### Telephone Number:

301-632-2582

#### Topics:

Adult Education Program in Worcester County

#### Time(s) Available:

Flexible - contact speaker personally

#### Will Make Presentation to:

Any group

#### Length of Presentation:

10 minutes

#### Special Equipment or Location Required for this Presentation:

Geneva Cannon

#### Address:

Worcester County Board of Education P.O. Box 130 Snow Hill, Maryland 21863

#### Telephone Number:

301-632-2582

#### Topics:

- -Career Education: A Team Approach
- -Work Experience Education
- -Legal Intern Program: The School and Community Working Together
- -Guidance and Counseling Program

#### Time(s) Available:

Flexible - Contact speaker personally

#### Will Make Presentation To:

Community Organizations Youth Groups
School Faculties

#### Length of Presentation:

Varies - approximately 20 minutes

# Special Equipment or Location Required for this Presentation:

-Overhead Projector and Screen

Donna Davis, Counselor

#### Address:

Berlin Middle School P.O. Box 200 Berlin, Maryland 21811

#### Telephone Number:

301-641-3010

#### Topics:

- -Listening With Love (Communication skills for teenagers or for adults with their children)
- -One Foot in The Door (How to find out what's really happening in school. Questions for parents to ask, who to approach, when to come in, things to watch for, signs of good teaching)
- -Career Choices: For parents who want to help their children make good choices
- -Eager, Bright-Eyed and Itchy (Understanding the Middle School-Aged Child)

#### Time(s) Available:

Flexible - contact speaker personally

# Will Make Presentation to:

- -Community Organizations
- -Student Groups
- -Parent Groups

#### Length of Presentation:

Approximately 25 minutes

# Special Equipment or Location Required for this Presentation:

Speaker will provide

Gwen Freeman

#### Address:

Stephen Decatur High School Rt. 3, Box 175
Berlin, Maryland 21811

#### Telephone Number:

301-641-2171

#### Topics:

(Relaxation Training)

#### Time(s) Available:

Evenings and Weekends- contact speaker

#### Will Make Presentation To:

- -Community Organizations
- -Other Groups

#### Length of Presentation:

45 minutes

# Special Equipment or Location Required for this Presentation:

Tape player, space available for people to lie down, or comfortable seating

James A. Gatling

#### Address:

Worcester County Board of Education P.O. Box 130 Snow Hill, Md. 21863

#### Telephone Number:

301-632-2582

#### Topics:

-Worcester County School Volunteer Program

# Time(s) Available:

Flexible - contact speaker personally

#### Will Make Presentation to:

- -Community Organizations
- -School Faculties
- -Other Groups

#### Length of Presentation:

10-20 minutes

#### Special Equipment or Location Required for this Presentation:

William V. Gore

# Address:

Worcester County Board of Education P.O. Box 130 Snow Hill, Maryland 21863

#### Telephone Number:

301-632-2582

#### Topics:

-"Child Find" Program in Worcester County

# Time(s) Available:

Flexible - Contact speaker personally

# Will Make Presentations to:

Community Groups

# Length of Presentation:

20 minutes

# Special Equipment or Location Required for this Presentation:

-Overhead Projector & Screen

Leroy E. Hall

#### Address:

Worcester County Vocational Center Rt. 1, Box 110
Newark, Maryland 21841

#### Telephone Number:

301-632-2582 (Extension 31)

#### Topics:

-Vocational Education Program in Worcester County Public Schools

#### Time(s) Available:

Flexible - contact speaker

#### Will Make Presentation To:

-Any group

#### Length of Presentation:

30-40 minutes

#### Special Equipment or Location Required for this Presentation:

Glen R. Hammerbacher

#### Address:

Worcester County Board of Education P.O. Box 130 Snow Hill, Maryland 21863

#### Telephone Number:

301-632-2582

#### Topics:

-Special Education Program - Worcester County Board of Education

-P.L. 94-142 Bylaw

#### Time(s) Available:

Flexible - contact speaker personally

#### Will Make Presentation to:

Any group

#### Length of Presentation:

Approximately one hour

#### Special Equipment or Location Required for this Presentation:

-Will be provided by speaker

Alfred S. Hancock

#### Address:

Worcester County Board of Education P.O. Box 130 Snow Hill, Maryland 21863

#### Telephone Number:

301-632-2582

#### Topics:

- -The Cultural Arts Program
- -Student Page Program
- -Legal Intern Program
- -The County Social Studies & English Programs, Grades 6-12

#### Time (s) Available:

Flexible -Contact speaker personally

#### Will Make Presentation To:

Community Organizations Church Youth Groups School Faculties

#### Length of Presentation:

Varies - depending on presentation

#### Special Equipment or Location Required for this Presentation:

Terry Holloway

#### Address:

Worcester County Board of Education P.O. Box 130 Snow Hill, Maryland 21863

#### Telephone Number:

301-632-2582

#### Topics:

Project Basic- Maryland's Competency Based Education Program

#### Time(s) Available:

Flexible - contact speaker personally

#### Will Make Presentation to:

Any group

#### Length of Presentation:

20 minutes

# Special Equipment or Location Required for this Presentation: Screen

2.

Elaine T. Jones

#### Address:

Worcester County Board of Education P.O. Box 130 Snow Hill, Maryland 21863

#### Telephone Number:

301-632-2582

#### Topics:

- -Family Life & Human Development in Our Schools
- -Drugs and Alcohol Program (K-5)
- -Math & Science in our Schools
- -What is Kindergarten All About?

#### Time(s) Available:

Monday, Wednesday and Thursday - Contact speaker as to time

#### Will Make Presentation to:

All groups

#### Length of Presentation:

1/2 to 1 hour

# Special Equipment or Location Required for this Presentation:

Overhead Projector and Screen

Peggy Lewis

#### Address:

Pocomoke Middle School 8th Street Pocomoke City, Md. 21851

#### Telephone Number:

301-957-1567

#### Topics:

Curriculum

#### Time(s) Available:

Whenever the need arises - contact speaker

#### Will Make Presentation To:

Any group

#### Length of Presentation:

Can adjust to suit time frame

# Special Equipment or Location Required for this Presentation:

Books - if curriculum is discussed

Ken Messer

#### Address:

Worcester County Board of Education P.O. Box 130 Snow Hill, Maryland 21863

#### Telephone Number:

301-632-2582

#### Topics:

- -Explanation of School Budget
- -Explanation of Negotiations Process
- -Explanation of The Difference Between Public and Private School Accounting

#### Time(s) Available:

Flexible - contact speaker personally

#### Will Make Presentation to:

All groups

#### Length of Presentation:

1/2 hour

#### Special Equipment or Location Required for this Presentation:

Coleen Mister

#### Address:

Pocomoke Middle School 8th Street Pocomoke City, Md. 21851

#### Telephone Number:

301-957-1567

#### Topics:

- 1. County Reading Program
- 2. Junior Great Books
- 3. Bicycle Safety
- 4. The Middle School Curriculum
- 5. Meeting the Needs of Special Students
- 6. PMS Outdoor Education Program
- 7. How Parents Can Help Their Children with School Work.

#### Time(s) Available:

Contact Speaker

#### Will Make Presentation To:

Any group

# Length of Presentation:

Depends on topic

# Special Equipment or Location Required for this Presentation:

- -Topics #1 through #6 requires an overhead projector and screen
- -Topic #7 requires a tape recorder and a 35mm projector

Ben Nelson

#### Address:

Worcester County Board of Education P.O. Box 130 Snow Hill, Maryland 21863

#### Telephone Number:

301-632-2582

#### Topics:

Pupil Transportation in Worcester County

#### Time(s) Available:

Flexible - Contact speaker personally

#### Will Make Presentation to:

Any group

#### Length of Presentation:

45 to 60 minutes; can cut to suit time frame

#### Special Equipment or Location Required for this Presentation:

C. Edward Prager, Principal

#### Address:

Berlin Middle School P.O. Box 200 Berlin, Maryland 21811

#### Telephone Number:

301-641-3010

#### Topics:

- -Berlin Middle School and It's Role in the Community
- -The Community's Role in Berlin Middle School

#### Time(s) Available:

Contact speaker

#### Will Make Presentation to:

Any group '

#### Length of Presentation:

Approximately one-half hour

#### Special Equipment or Location Required for this Presentation:

Overhead projector & screen

Dr. Francis A. Ruffo

#### Address:

Worcester County Board of Education P.O. Box 130 Snow Hill, Maryland

#### Telephone Number:

301-632-2582

#### Topics:

Overview of Public School Education in Worcester County

#### Time(s) Available:

Contact speaker

#### Will Make Presentation to:

Any group

#### Length of Presentation:

15 to 20 minutes

#### Special Equipment or Location Required for this Presentation:

James H. VanSciver, Principal

#### Address:

Pocomoke High School Rt. 2, Box 195 Pocomoke City, Md. 21851

#### Telephone Number:

301-957-1484

#### Topics:

- -Students' Involvement in Extracurricular Activities
- -School/Community Relations
- -The Importance of Good School Attendance
- -The Importance of Good School Discipline

# Time(s) Available:

Flexible - contact speaker personally

#### Will Make Presentation to:

Any group

#### Length of Presentation:

15-30 minutes

#### Special Equipment or Location Required for this Presentation:

Depends on the presentation

Lana Williams

#### Address:

Worcester County Board of Education P.O. Box 130 Snow Hill, Maryland 21863

#### Telephone Number:

301-632-2582

#### Topics:

Gifted/Talented Program in Worcester County

#### Time(s) Available:

Monday through Thursday - Contact speaker as to times

#### Will Make Presentation to:

Any group

#### Length of Presentation:

20 minutes

#### Special Equipment or Location Required for this Presentation:

Screen/ slide projector

If you would like to become a member of the Speaker's Bureau, please contact Geneva Cannon or Teresa Holloway at the Worcester County Board of Education, P.O. Box 130, Snow Hill, Maryland 21863.