

## Finding Aid for

### Collection Summary

**Accession Number**

2017.045

**Collection Name**

Fairfax Manor Property Owners Association

**Creators**

Fairfax Manor Property Owners Association

**Dates**

1995-2007

**Extent**

1 box, 22 folders

**Arrangement**

The collection is arranged into 8 series. Series 1, titled "Fairfax Manor Projects", organizes the various projects undertaken in the Fairfax Manor neighborhood between 1997 and 2007. Series 2, titled "Grant Materials", groups together the grant materials used by the Fairfax Manor Property Owners Association between 1999 and 2006. Series 3, titled "Petitions", organizes the various petitions to the City of Jacksonville from the Fairfax Manor residents between 1997 and 1999. Series 4, titled "Fairfax Manor Tax Records", compiles the Fairfax Manor Property Owners Association tax records between 1999 and 2005, and records of agreements between the neighborhood and JEA. Series 5, titled "City Planning Projects", compiles committee meetings, and overall project reports for projects completed in the Fairfax Manor neighborhood. Series 6, titled "Meeting Minutes, rosters, memberships, and event flyers", compiles the meetings, rosters, memberships, and events in the Fairfax Manor neighborhood from 1997-2007. Series 7, titled "Correspondence, 1997-1999", contains the paper, email, and mail correspondence pertaining to the traffic and drainage problem in the Fairfax Manor neighborhood between 1997 and 1999. Series 8, titled "Newsletters, newspaper clippings, and magazines, 1997-2006", contains compiled newspaper clippings and magazines that feature the Fairfax Manor neighborhood or the Fairfax Manor Property Owners Association, and also contains every issue of the Fairfax Flyer, the neighborhood newsletter, from 1997-2007.

**Language**

English

### Access and Use

**Immediate Acquisition Information**

Received from Marsha Butler in 2017

**Conditions Governing Use**

Contains restricted information throughout the collection, including names, addresses, phone numbers, property tax evaluations, and financial information. Please review the contents of the folder before providing access. Determine relevance of personal information to researchers before providing access.

**Cite as**

[Title of collection, The Jacksonville History Center, date of access]

**Separated Materials**

Removed blank pieces of paper, and separated restricted items within the folders

**Administration Information****Authors**

Erin Mustard, Joel Cordova, Jason Robilio, Shawn Stermer, Kenzie Bullen, Matthew Guinther

**Date**

June 2, 2025

**Revision Statements****Background Information****Scope and Content**

The collection contains items relating to the activities of the Fairfax Manor Property Owners Association, between the years of 1995 and 2007. The association was formed to address drainage and traffic problems in the Fairfax Manor neighborhood. Series 1 contains information on various projects related to these two problems. Series 2 is grant materials that reflect possible funding opportunities to address public works projects. Series 3 contains petition results for some of these projects. Series 4 contains tax records and associated property evaluations. Series 5 contains documents on various city planning projects. Series 6 contains meeting minutes, membership information, and event flyers. Series 7 contains general correspondence, and correspondence related to traffic problems, and drainage problems. Series 8 contains newspaper clippings, the Fairfax Flyer, and magazines.

**Context**

The Fairfax Manor Property Owners Association was established on June 9, 1997, as a direct response to drainage and traffic issues identified in a two-year-long traffic study from 1995-1997. The first president was John McCraine, and Jan Harbeson was the first vice president and later the president. The Property Owners Association petitioned residents of the Fairfax Manor neighborhood about the problems they faced, and established the Fairfax Manor Property Owners Association to address the issues and to advocate for the residents, specifically targeting high traffic areas such as the intersection of Woodmere and San Juan and San Juan and Herschel. The residents specifically complained about drainage from Fishweir Creek, which lined the northern end of the residential area. The Fishweir Creek Remediation Project was undertaken with funding from the city and with the support of the Army Corps of Engineers. Members of the

Fairfax Manor Property Owners Association were directly involved with petitioning the city for funding, including grants in excess of five hundred thousand dollars. Due to these petitions, the Fairfax Manor neighborhood installed traffic speed bumps, added new speed limit signs, and resolved the Fishweir Creek drainage issues. By 2005, the Fairfax Manor Property Owner's Association began to assess beautification efforts in the Herschel Park area. These beautification efforts included the removal of invasive trees and an overhaul of the park structure. These beautification efforts were still ongoing by 2007. As of 2025, the Fairfax Manor Property Owners Association does not appear to be active.

#### Container Contents

Title	Box #, Folder #
<b>Series 1, Fairfax Manor Projects</b>	
Fairfax Creek Project 1998-2003	Box 1, Folder 1
St. Johns Church Rezoning Plan, 2004	Box 1, Folder 2
Five for the Future-Public Space Improvement Projects, 2001-2003	Box 1, Folder 3
Landscape Improvement Project, Herschel Street, 2006	Box 1, Folder 4
Woodmere Drive Project, 1995-2000	Box 1, Folder 5
Fishweir Project, 2000	Box 1, Folder 6
<b>Series 2, Grants</b>	
Grant Materials, 1999-2002	Box 1, Folder 7
Grant Materials, 2002-2006	Box 1, Folder 8
<b>Series 3, Petitions</b>	
POA Petitions and and Results, 1997	Box 1, Folder 9
POA Petitions and Results, 1999	Box 1, Folder 10
<b>Series 4, Fairfax Manor Tax Records</b>	
Fairfax Manor Tax Records, 1997-2005	Box 1, Folder 11
Property development, maintenance, and assessment, 2005-2007	Box 1, Folder 12
<b>Series 5, City Planning Projects</b>	
City Planning and Advisory Committee Material, 2003	Box 1, Folder 13
Traffic Studies 2003	Box 1, Folder 14

<b>Series 6, Meeting minutes, rosters, memberships, and event flyers, 1997-2003</b>	
Meeting agendas, rosters, and memberships, event flyers, 1997-2003	Box 1, Folder 15
Meeting agendas, rosters, and memberships, event flyers, 2004-2007	Box 1, Folder 16
<b>Series 7, Correspondence, 1997-1999</b>	
Traffic problems correspondence, 1997-1999	Box 1, Folder 17
Drainage problems correspondence, 1997-1999	Box 1, Folder 18
General Correspondence, 1997-1999	Box 1, Folder 19
<b>Series 8, Newsletters, newspapers clippings, and magazines</b>	
Fairfax Flyer, 1997-2006	Box 1, Folder 20
Newspaper clippings and magazines, 1997-2006	Box 1, Folder 21
Press Scrapbook, photographs, Mayor's Award	Box 1, Folder 22