#### INTER-DEPARTMENTAL MEMORANDUM

DATE

TO Mr. Z.J. Pekarek

FROM N.W. Hayman, Engineering Personnel Administrator.

WEEKLY ENGINEERING SALARY STRUCTURE.

Effective immediately, certain changes in the weekly Engineering classifications and salary structure are being instituted. The purposes of the change, the changes, and the new structure, are described on the attached pages.

Attached also are two status slips:

- (i) a slip confirming the adjustment of your salary by 3% on September 22nd, 1956.
- (2) a slip indicating your status as of October 20th, 1956, as a result of the changes described on the attached pages.

Any questions regarding these changes may be referred to your Supervisor.

N.W. Hayman.

/js. Encls.

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## AIRCRA

#### **Directors and Officers**

of the Board Crawford Gordon, Jr.-Chairman and President

- F. T. Smye President and General w.e.f. July 24 / 56 Manager
- J. C. Floyd Vice-President Engineering
- H. R. Smith Vice-President Manufacturing
- J. A. Morley Vice-President Sales and Service

- A. A. Bailie -- Director
- J. Turner Secretary and Treasurer
- N. E. Kindell Assistant Secretary

#### Officials

- J. Fairbairn Quality Control and Inspection Manager
- D. H. Rogers Chief Test Pilot
- E. F. Alderton Industrial Relations Manager



#### Public Relations

A. H. Stewart, Asst. to Vice-President and General Manager

**Management Committee** 





H. R. Smith, Vice Pres., Manufacturing









Chief D. H. Rogers, Test Pilot





J. Fairbairn. Quality Control and Inspection Manager

# Company Now Operating Under Seven Divisions

Formation of an Industrial Relations Division at Avro Aircraft with E. F. Alderton, former Personnel Manager, as Manager of the new Division, is shown in an organization announcement by Vice-President and General Manager F. T. Smyc.

Operations of the company, Mr. Smyc said, have con divised into seven operating divisions effective the first of this month. They are as follows:

Name of Division

Manager

DENGINEERING DIVISION .... Vice-President, Engineering

2 NOUSTRIAL RELATIONS DIVISION

QUALITY CONTROL AND INSPECTION DIVISION ....

SALES AND SERVICE DIVISION .....

(6) SECRETARY AND TREASURER'S DIVISION ...

TEST PHOTS' DIVISION ....

Industrial Relations Manager

MANUFACTURING DIVISION Vice-President, Manufacturing (H. R. Smith)

Quality Control & Inspection Manager (Watter Parish)

Vice-President, Sales & Service (J. A. Morley)

Secretary & Treasurer (Joseph Turner)

Chief Test Pilot (D. H. Rogers)

Division former known as

Engineering Sub-Rivision Performed Beparement

Quality Control and Inspection Dept

Sales and Service Department

Comptroller's Department

Test Pilots' Department

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The above Divisions represent the principal functions of the Company, with the exception of the Special Projects Group, which is outside the Divisional Organization above, because of the specialized nature of its work.

WILLIAM CALVER 49 Robert St. E. Newcastle, Ont. L1B 1C3