

DATE: 21 April 1959
TO: AERODYNAMICS DEPARTMENT, Special Projects Group
FROM: Mr. T.D. Earl
SUBJECT: ADMINISTRATION

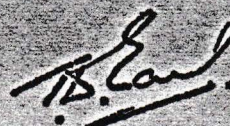
Please note the following changes, effective immediately:

1. Mr. D. Whittley is appointed Assistant Chief Aerodynamicist.
2. Mr. M. Rand is appointed Senior Aerodynamicist.
3. Mr. K. Lockwood is appointed Engineering Aerodynamicist in charge of Performance.

Mr. Rand will assume responsibility for general office discipline in the aerodynamics department. Application for gate passes, material passes, etc., should be made to him; late arrival passes presented to him and unexpected absence for any cause reported to him by telephone, (use locals 2518 or 2674).

Application for leave of absence should always be made to me.

This does not imply any change with regard to work assignments which will be handed down from myself and Mr. Whittley through group leaders, as before.



T. D. Earl
Chief Aerodynamicist
Special Projects Group

Info. Copies:

Messrs: J.C.M. Frost
A.E. Johnston
J. Stewart
D.C. Ferguson
D. Barclay
ALL S.P.G. SUPERVISORY PERSONNEL