

GATEWAY TO THE GULF

4 City

CITY OF

G L F P 0 R T

1961-62 Fifth Annual REPORT



CHARLES MONROE ROBERTS
Councilman

Memoriam



EDWARD P. RYAN Councilman



CITY HALL — CITY OF GULFPORT, FLORIDA

"Government is a trust, and the officers of government are trustees; and both the trust and the trustees are created for the benefit of the people."

Henry Clay - 1829

MY CITY

My City is the place where my home is founded; where my vote is cast, where my children are educated; where my neighbors dwell; and where my life is chiefly lived. It is my home spot for me. My city has the right to my civic loyalty. It supports me and I support it. My city wants my citizenship, not my partisanship; my friendliness, not my dissension; my sympathy, not my criticism; my intelligence, not my indifference. My city supplies me with protection, trade, friends, education, schools, churches and the right to free moral citizenship. It has done things that are better than others. The best things I should seek to make better, the worst things I should help to suppress. Take it all in all, it is my city, and it is entitled to the best that is in me.

-anon.

GULFPCRT, FLCRIDA of Municipal Enterprise GULFPCRT AND CCUNCIL CITY 6 ORGANIZATIONAL CHART VCTERS MAYOR

INTRODUCTION

TO: THE HONORABLE CITY COUNCIL AND CITIZENS OF THE CITY OF GULFPORT

This is the fifth Annual Report requested by the City Council and prepared for the citizens of Gulfport by the administrative staff.

The purpose of this report is in line with the policy to keep the citizens of this City informed about their government and its activities and operations, including objectives for the future.

The City's administrative staff and employees are indeed grateful for the wonderful spirit of harmony and cooperation which we have enjoyed during the past year. Some departmental re-organizations and additional methods of reporting, as well as personnel rules and class specifications, have contributed to stability and efficiency in your governmental operations. One of our paramount objectives has been to keep the public informed. Through your understanding and keen interest it is believed that your City will grow and progress. Truly, Gulfport is the gateway to the gulf, and is one of the most beautiful small cities in the state of Florida. Immediately preceeding this section of your Annual Report is an organizational chart showing the legislative, judicial and administrative branches of your government. Following this section are photographs and reports concerning the various departmental functions. Because of space limitations, only a few of the major highlights of the past year are being covered. It is hoped that each resident of Gulfport will read this report and assist us in attaining the best possible municipal government for our City. Under the Council-Manager form of municipal government the Citizens are the stockholders, your Council is the policy making and chief legislative body and your Manager is the administrator and chief executive of municipal operations.

During the past decade it would appear that cities everywhere are bursting at their seams because of the tremendous population explosion. Problems of providing for the municipal needs have correspondingly increased. It is essential that we remain alert, plan for the future, and provide facilities to meet the needs that you desire.

In this Annual Report we hope to more adequately portray the innerworkings of your City departments, as well as to report on your City's assets and capital improvements.

Improvements have been made, and will continue to be made, at the Yacht Basin and along our City's waterfront. Proposals have been made for the development of additional playgrounds and parks. The Public Library has been air conditioned and is constantly growing in its services. Approximately thirty street lights were installed during the past year. A plan has

been formulated for additional sidewalks, street construction and storm drainage on a gradual basis, as finances will permit and in accordance with the desires of citizens.

Another very important item: Gulfport's City credit rating has been raised from BA to BAA. Gulfport now has an operating budget of \$717,955, and has an overall total budget of \$1,029,605.

Gulfport has an estimated population of 11,000. This factor of growth has required more facilities and more services. We must face our obligations realistically, and with the same determination to perform the greatest service for our taxpayers with the greatest possible efficiency and savings.

Recognition of the splendid work performed by the many civic minded citizens serving on the various boards and committees is to be commended. Reviewing the pages of this Report, we are sure you will find that considerable progress has been made during the year. This could not have been accomplished without the fine spirit of cooperation which has existed throughout the year between the City Council, the Department Heads and employees of each department.

Respectfully submitted,

GEORGE D. ADKINS City Manager

CITY COUNCIL



WILLIAM N. MACNEILL Mayor



ELMER O. DEAN Ward No. I



WILLIAM F. TATTAN Ward No. 2



CHARLES M. ROBERTS
(Deceased)
Ward No. 3



THEODORE R. FUSSELL Ward No. 4 (Council President)





The voters, voting by wards in the City of Gulfport, have delegated the functions of policy making and administration of their City to their duly elected members of the Council, of which there are four members selected from the wards and one councilman elected at large with the title of Mayor of the City. The administration of the City is delegated by the City Council to the City Manager, who is appointed by them.

The City Council determines the policy for the City on recommendations of the Manager and others or upon recognition of certain needs. The City Manager administers these policies as set down by the City Council.

Members of the City Council have kept busy with the many and varied problems pertaining to the welfare of our City. The City Council meets in regular session on the first and third Tuesdays of each month at 7:30 p.m. in the council chamber of the City Hall. They also meet several times a month at work sessions and special meetings with the Council and appointed boards. These meetings are open to the public and the public is urged to attend because an informed public is the best safeguard of good government. Good government can be maintained only when the public is well informed and actively participates in civic affairs.

We hope this report will give you a better insight into the problems of municipal government. From this insight we further hope that you will continue to participate and assist in solving the many problems ahead.



PLANNING AND ZONING BOARD OF APPEALS

Board of Appeals Members

William Herne John Eveland

Charles Sinning

Fred Ranieri

William Woodbury

PLANNING AND ZONING BOARD Planning Commission Members

Ray Dwight William Unger George Jackson Jerome Cobbe



ZONING BOARD OF APPEALS

The Zoning Board of Appeals of the City of Culfport consists of five members appointed by the City Council. All members on this board, as well as the Planning and Zoning Board, serve without pay. All meetings of the board are open to the public. However, notice of these meetings is not required by law.

The Board has the power to hear and determine appeals from refusals of building permits by the Building Inspector to individuals seeking such permits and is empowered to permit exceptions to and variances from the zoning regulations.

PLANNING AND ZONING BOARD

(also see Planning Division Report)

It has been said that "planning is a program by which a municipality utilizes all its natural resources and that proper municipal planning includes the task of determining the direction in which a community is headed, and, finally, deciding which direction it should take in the future."

The Gulfport planning board is a commission made up of five members appointed by the City Council. The powers and duties of the planning board are to make, amend and add to a master plan for the physical development of our City. They exercise control over the subdividing and platting of land within the City. They draft for the Council an official map of the City and recommend or disapprove proposed changes in the map. The planning board is also empowered to make recommendations to the City Council for changes in the zoning.

All these boards give unstintingly of their time without salary.

CITY OF GULFPORT RECREATION BOARD

Community Welfare Council Appointments:

Mr. Ralph Howard Mr. S. W. Raley

City Manager Appointments:

Mr. Joseph Porter

Mr. Ed "Bud" Markham

City Council Appointments:

Mrs. Mary E. Ellis

CITY OF GULFPORT IMPLEMENTATION COMMITTEE

Community Welfare Appointment:

Mr. R. O. "Don" Donley

City Manager Appointment:

Mr. Bart Bryan

City Council Appointment:

Mr. Jack Pollard

CITY OF GULFPORT PERSONNEL BOARD

Mr. Howard B. Blewett (Deceased)

Mr. F. Leslie McEwen, Jr.

Rev. Floyd R. Fisher



CITY CLERK AND CLERK OF THE MUNICIPAL COURT ELLAN O. BAUER

"Where all the Vital Records are Kept"

The City Clerk holds a vital position in the operation of municipal government. Her intricate knowledge involves all the affairs of the City. She has custody of and must maintain all the City records. She must have knowledge of all the property throughout the City. She must be familiar with the procedures required to pass ordinances and laws and how such matters are to be brought to the Council's attention.

The City Clerk, acting as Clerk of the Court, must also be thoroughly familiar with the laws governing operation of municipal courts, the preparation of warrants and affidavits, the procedure for issuance of summons, and finally and most important the maintenance of court records.

The City Clerk must also be responsible for the conduct of all elections and the making of local improvements by special assessment.

The City Clerk is in a position to be called upon on many occasions by the City Manager and of the City Council to aid them in the successful completion of their individual work.

The City Clerk must give notice of all Council meetings, maintain a journal of its proceedings, authenticate by her signature all official actions of the Council and maintain the record of all ordinances and resolutions.

She is responsible for the summarizing, indexing and filing of all offical documents of the City. She must prepare the necessary advertising in connection with ordinances, bids, elections and other legal notices. She is the custodian of the corporate seal of the City. The City Clerk prescribes the form of and prepares petition papers relating to elections; she receives and files such nominating petitions. She takes and prescribes oaths of office and files and maintains them. In addition to her regular work, she attends all Council meetings, acting as clerk for the Council. She also attends each Municipal Court meeting held weekly and such other meetings as she is requested to attend by the Council or informally by the City Manager.

Whenever you need to check an official record of any sort, your first

and best source of information is the office of your City Clerk.



Judge of Municipal Court SETH G. WEIDNER

☆ ☆

Alternate Judge JACK CLARK



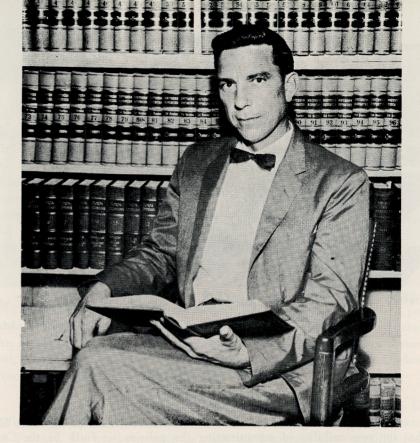
Court in Session

MUNICIPAL COURT

"Safeguarding Your Liberty is the Function of the Court"

The City Charter of the City of Gulfport establishes a municipal court for the trial of all offenders against municipal ordinances. The Judge of the Municipal Court holds office at the pleasure of the City Council and is appointed by the City Council. The Municipal Judge has the power to try all cases involving violations of the City Charter and ordinances, and for such violation to impose such penalties or fines as may be prescribed by ordinance.

All costs and fines collected by Municipal Court revert to the treasury of the City of Gulfport. The regular established time of the court sessions of the City of Gulfport is weekly, Monday nights at 7:00 p.m. at City Hall. Appeals from the Gulfport Municipal Court are taken to the Magistrates Circuit Court in and for Pinellas County, State of Florida. Safeguarding your liberty is the function of our Municipal Court. In providing for the safeguard the court recognizes the importance of the individual and does all in its power to see that justice is administered to all who come before it.



NOBLE C. DOSS, City Attorney

The City Attorney of our City handles legal matters, defends the City in suits brought against it, and prosecutes action for the City. Unlike a business, a City such as ours is subject to a great many laws and restrictions. Some of them are very complicated. It is necessary that our City Attorney advise the City Council and all of the administrative officials in order that they may be familiar not only with the ordinary laws under which we operate but also with the provisions of our City Charter and its amendments and all the special acts of the General Legislature that affects our City.

The City Attorney is responsible for answering all the legal questions which may be brought up by the City Council, the City Manager, the Planning and Zoning Board, or anyone in the employment of the City who needs legal advice regarding City affairs.

The City Attorney attends all regular meetings of the City Council and attends special work sessions or caucus meetings of the Council.

The City Attorney prepares all ordinances, leases, agreements, liens and handles the legal work involved on all.

The City Attorney cannot, of course, advise our citizens on their own personal legal problems. When approached in these, he may refer them to another attorney or to himself as an individual attorney practicing law.





City Manager



Nicholas M. Meiszer Asst. City Manager

CITY MANAGER George D. Adkins

The City Manager is the chief administrative officer of the City. He has the responsibility of administering the policies set forth by the City Council and the City Charter as smoothly and as efficiently as possible with the limits of the funds approved.

The City Manager is responsible to the City Council for the proper administration of all affairs of the City. The City Manager shall appoint and, when necessary for the good of the service, remove all officers and employees of the City with the exception of those persons appointed by the City Council, namely the Judge of the Municipal Court, the City Clerk and the City Attorney.

The City Manager has the responsibility of preparing the annual budget and submitting it to the Council. Once the budget is accepted, he has the prime responsibility for its administration.

The City Manager is also responsible for the preparation of a complete report on the finances and administrative activities of the City at the end of each fiscal year. The City Manager is responsible for keeping the City Council advised of the financial condition and of the future needs of the City and periodically makes such recommendations as may seem desirable to him.

The City Manager must submit annually to the City Council, not less than 90 days prior to the beginning of the new budget year, a list of recommended capital improvements that in his opinion are necessary and desirable to be constructed during the forthcoming six year period.

Complete understanding and cooperation between the City Council, department heads, the City employees and the public are of the greatest importance. All are working towards the same goal—a better and more efficient government. The City Council determines the needs of the City and the Manager determines the best way in which to carry out these policies. Whether you have a request for civic improvements or a suggestion for better service, please feel free to register your feelings at City Hall. Nobody will be denied an opportunity to talk with or to present a request to the City Manager. Because of the work load, quite frequently appointments do have to be made. But the City Manager is always most willing to discuss and talk with any citizen about any project under his jurisdiction.

In accordance with City Charter requirements, your City has prepared and placed in operation a comprehensive job classification and merit pay scale plan for all employees, and has established a Personnel Department. An in-service training program was held for police and supervisory personnel, with sixteen employees graduating from the course, twelve of whom received national certificates of credit.

The Assistant City Manager works with all departments and has his office in the Finance Department where he also serves as Deputy Director of Finance. He has been assisting with the personnel class specifications, the preparation of the annual budget, Recreation Board, Planning and Zoning Board, police training class, departmental monthly reports, information concerning the City drainage program, bid specifications, Acting City Manager when the Manager is out of the city, preparation of the annual report, the weekly news release and other related responsibilities connected with municipal administration.

Each year there is a period of appraisal at which time the citizens of Gulfport and the officials of your City government review the progress that has been made. This report is intended to give you an over-all evaluation of goals that were set, the extent to which they were accomplished and the development of new goals as changing community standards emerge.

The remarkable growth of Gulfport in recent years has been a period of stimulation both to your City officials and to you, the people they serve. Your participation in City government by votes, letters, petitions, individual conversations and many memberships on boards and committees has contributed to community accomplishments.



Laurence T. McCarthy, Director — Evans D. Bodie, Asst. Director (C. Sparks, Sewer Div.)

DEPARTMENT OF PUBLIC WORKS

LAURENCE T. McCARTHY, Director

"East Side—West Side—All Around the Town"

The Public Works Department has spent many hours on essential housekeeping chores to keep the city clean and spruced up. This department enforces the weed cutting ordinance and cuts the grass on all City parks and City owned property. This department is made up of Water, Sewer. Streets and General Maintenance, Beaches and Parks, Yacht Basin and Sanitation Divisions. The Public Works Department assists with automotive and equipment maintenance, street sweeping, traffic signs, building maintenance. tree trimming minor carpentry and many miscellaneous activities.

During the past year all unimproved streets in the City have been oiled at least once. Several storm drain inlets have been installed or repaired, lots have been cleared and filled, vacant lots mowed, bus stop constructed, "chug holes" repaired, improved streets swept and un-improved streets shelled and graded. City moving equipment repaired and Freemont Street, 7th Avenue an large portions of Shore and Beach Boulevards have been resurfaced.

Our Public Works Department has maintained more than fifty miles of streets and alleys. Street center lines have been marked, bushes at corner intersections have been cut, ditches cleaned, and all contracted work with the City has been supervised by this department.



Public Works Yard . . . BEFORE

Twenty new shed stalls have been constructed to cover City equipment and a new service shop has been added, with additional space for parts and supplies provided. A cement grease pit has been constructed and equipped with electrical facilities for greasing City equipment, as well as performing oil changes and minor repairs.

All City parks are maintained by the Public Works Department and are moved frequently by equipment maintained for that purpose and for

Yard, Personnel and Equipment . . . AFTER



STREET DIVISION

EVANS D. BODIE, Supervisor

mowing of individual lots on a charge basis. The City has four large refuge collection trucks and has four crews that work six days a week collecting garbage on a bi-weekly basis and trash on a monthly basis.

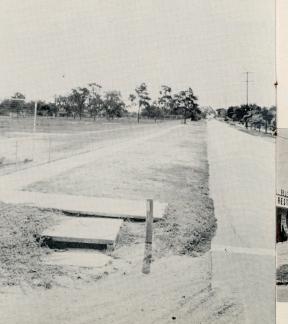
Several blocks of new sidewalks have been constructed during the past year and adjecent property owners have been billed on a front foot charge basis. The City dump has been burned, bulldozed and cleaned regularly, and the use of the City dump area will be discontinued in December of 1962 if present plans materialize. It would then become necessary to transport all trash and rubbish elsewhere. This will necessitate the hiring of two additional men.

Twenty-three new mercury vapor street lights were erected on 58th Street South as well as half dozen additional street lights installed in other areas of critical need. Gulfport has participated in two civil defense simulated alerts. We have enjoyed very close and harmonious working relations with our schools and Pinellas County.

BEFORE—Disston Jr. High School

Walk and Fence-AFTER







At Shore and Beach Boulevard Looking North . . . BEFORE

The Public Works Department took some major steps during the year in its continuing effort to improve public facilities and physical appearance of the City. The Department also continued its active cooperation with Gulfport's Youth League Baseball programs. They have cooperated with the Police Department on all matters pertaining to traffic sign installations and traffic line painting. They removed the grass island in the center of 59th Street between 25th and 26th Avenues, and paved this area. They have removed brick and regarded the intersections at 29th Avenue and 52nd Street, and at 27th Avenue and 56th Street. They also removed brick and regraded various sections of Beach Boulevard before it was resurfaced.

The Public Works Department and Street Maintenance Division purchased a new diesel tractor, a two-ton dump truck with four-yard body and hoist, a chain saw and numerous other miscellaneous items such as street signs barricades, park benches, paint for street center lines, parking stalls, crosswalks, etc.

The Street Maintenance Division also assisted with Gala Days, constructing the new police pistol range, planting of punk trees around the City dump and Public Works yards, grading and shelling of the Public Works area and the supervision of all repaving projects, including 7th, 13th and 15th Avenues. They have also reconstructed several radii curbs

At Shore and Beach Boulevard Looking North . . . AFTER









28th and Beach - BEFORE

28th and Beach - AFTER

5100 Block, Gulfport Blvd. New Sidewalk

at various locations and have assisted with the supervision of the relocation and construction of Gulfport Boulevard between 64th Street South and 14th Avenue South.

24,697 cubic yards of garbage taken to County dump.

275 loads of trash taken to Modern Waste dump.

2,966 tons of shell used on streets and alleys.

94 tons of cold mix used for street repairs.

100 feet 12" cement drain pipe installed.

75 feet storm drain installed.

Activities	1961-62 Man Hours	그 마음을 다 되었다. 이번 사람들은 사람들은 사람들은 사람들은 사람들은 사람들은 사람들이 되었다. 그 그 그 그리고 있다면 살아보니 그리고 있다면 살아보니 그리고 있다면 살아보니 그리고 있다면 그리고 있다면 살아보니 그렇게 되었다면 살아보니 그렇게 되었다면 살아보니 그렇게 그렇게 그렇게 살아보니 그렇게	61-62 Hours
Supervision	3,854	Beach & Park Maint.	3,411
Patching Streets	2,290	Ditches & Sewers	1,958
Grading Streets	843	Hauling Shell	1,430
Equipment Maint.	1,620	Street Cleaning	2,285
Building Maint.	1,461	Seawall at Y. B	1,146
Shop Maint.	1,814	Water Division	196
Mowing Streets & Parks _	1,623	Yacht Basin	558
Mowing Lots	552	Casino	250
Haul Trash & Garbage		Stetson Sidewalk	55
		Total	53,208

Bills Rendered:	1960-61				1-62
Lots Mowed	292	\$ 1,106.00		273	\$ 1,468.50
Trash Bills	118	1,085.50		91	792.00
Shell Bills	131	2,285.00		53	1,065.00
Paving Bills	67	11,201.00		51	8,059.00
Others	122	3,884.18	*	143	7,556.70
Totals	730	\$20,161.68		611	\$18,941.20

All of the City parks and rights-of-way parking areas throughout the City have been mowed and all curbs have been edged regularly.



Robert M. Ross

Claude W. Sparks

WATER AND SEWER DIVISIONS Sewer Division

CLAUDE W. SPARKS, Supervisor

*Activities	1961-62 Man Hours	*Activities Man	
Supervision	655	Patching Streets & Walks	446
Readings & Collections	1,757	Yacht Basin	60
Install. Meters	56	Building Maint.	315
Water Repairs	3,688	Hauling Shell	22
Sanitary Sewers	4,115	Beach Maint.	148
Storm Sewers	48	Repair Meters	219
Shop Maint.	6	Total	11,545

^{*} Combined Activities of Water & Sewer Divisions.

The Sewer Division purchased an International diesel tractor and a backhee with front-end loader.

The Water Division purchased a 3/4 ton GMC pickup truck with utility service body.

The Sewer Division personnel have assisted the Public Works Department with numerous projects such as striping crosswalks, building sidewalks, painting buildings and traffic lines, constructing the new grease pit, building cement block wall, carpentry work and numerous other general Public Works projects.

Water Division

ROBERT M. ROSS, Supervisor

1.	Billing Summary Water Garbage Delinquency Charges Service Charges Turn Offs, Coll. Calls Water Installations Sewer Charges Total Billings	85,860 2,105 349 1,217 7,102 133,732	\$	961-62 152,516 109,082 1,930 350 1,130 5,421 135,230 405,659
2.	Water and Garbage Accounts Received Beginning of Period	¢ 12 077	e	10,638
	End of Period		Ф	9,248
	Increase/Decrease	\$ (2,439)	\$	(1,390)
3.	Activity Statistics Number of Billings for:			
	Regular Billings		\$	49,963
	Special Readings Delinquency Billings	1,256 4,888		1,156 4,483
			-	4,403
	Total Billings	\$ 55,634	\$	55,602
	Meters Read			
	Regular ReadingsSpecial Readings		\$	49,950 1,113
4.	Other Activities			
146	New Accounts	53		55
	Turn Ons	1,018		1,081
	Turn Offs	1,162 1,253		1,091 424
	Check for LeaksChange of Address and Names	305		188
	Field Collection Calls	870		765
	Special Readings	230		190
	Meter Repairs		_ intel	996
	Totals	\$ 4,891	\$	4,790
5.	Water Use Statistics			
	Water Purchases (000)			87,745
	Consumption Billed (000)	\$195,82 1	\$1	93,544
6	Water Meters			
	In City		\$	4,017
	Outside City	269	anima.	274
	Total Meters	\$ 4,235	\$	4,291
	New Meters Sold	53		52
	New Meters Installed Water Installation Billed	54 262		56 136
	Water Histariation Direct	202		100





AFTER

Harbor Master

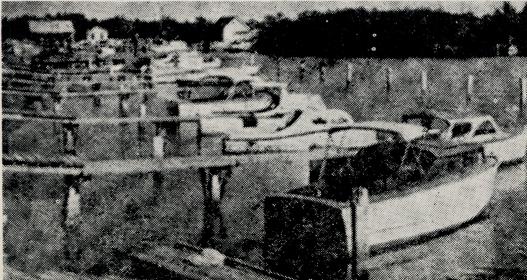
RECREATION DEPARTMENT Gulfport Marina Division

CAPT. JOSEPH P. DOPICO, Harbormaster

"Recreating Our Waterfront"

About seventy-five additional slips have been built at the Yacht Basin, and about a thousand feet of new seawall have been put in. General relighting of the Yacht Basin area, new roads, water laterals, electrical outlets, and about a thousand feet of new sidewalks and chin-link fences have been installed. Additional area around the Yacht Basin, pistol range and Coast Guard Building have been filled and landscaped, with new hedges and grass planted. New up-land range lights have been installed with flashing red lights.

BEFORE



In the very recent past the Gulfport Yacht Basin has grown from dilapidated wood pier structures and dumping area to a Port of Call on the Gulf of Mexico, with easy access to all fishing grounds; and we have moorings for all types of pleasure crafts.

 Covered Slips
 110

 Open Slips
 75

 Total Slips
 185

Amounts of Mohey Collected from rentals, gas sales, launching fees, oil and ice sales:

and the second of the second o		Boats Launched at No. of Boats	.50c @: Amount
August\$	2,014.85	161	\$ 80.50
September	2,022.25	181	90.50
October	2,119.31	122	61.00
November	2,419.64	155	77.50
December	2,143.82	118	59.00
January	1,756.41	84	42.00
February	1,930.08	136	68.00
March	1,984.95	144	72.00
April	1,651.00	198	99.00
May	2,224.70	171	85.50
June	2,573.58	124	62.00
July	2,551.35	139	69.50
Total\$2	25,391.95	1,733	\$866.50

An Assistant Harbor Master was hired during the past year because of the increased activity at the Yacht Basin. During the coming year he will also serve as custodian of the Coast Guard Building in the Clam Bayou area.

Before

After





BEACHES AND PARKS DIVISION

Twelve beaches have been purchased and placed at the Yacht Basin and Coast Guard Area, and new grass has been planted in the park to the west of the USCG Building. Several palm trees have been planted to the east of the Sailing Club. Two hundred feet of chain link fence, 6' high, has been added to the existing fence at Hoyt Field by the American Legion members. A 3" water well casing with a 1½ h.p. motor has been added at Hoyt Field. In the near future, an underground sprinkling system will be installed and connected to this pump.

Tentative plans have been agreed upon for the construction of an illuminated fountain in the parkway on Beach Boulevard between Gulfport Boulevard and 23rd Avenue South. It has been proposed by the Community Beautification Committee that all of the park area on Beach Boulevard between Gulfport Boulevard and 28th Avenue South be landscaped and beautified as a park in the not too distant future. The first block in the northernmost portion of this area has been assigned to the Lion's Club for development and beautification.

Swimming Beach at Gulfport Casino



Lion's Little League Ball Park

American Legion --Hoyt Field

Shuffleboard Club

Life Guard and Swimmers

MUNICIPAL ENTERPRISE DIVISION

CECIL JEWELL, Manager, Gulfport Casino

The Gulfport Casino operated under the management of a contracted person during the first eight months of the fiscal year and under a city employee during the last four months.

A new lifeguard has been assigned to the swimming beach area, to the west of the Gulfport Casino. Several improvements have been made in this area and others are proposed for the coming year.

In 1961-62 there were 212 dances at the Casino compared to 160 in 1960-61. There were 140 hall rentals last year as compared to 139 rentals the year before. Of these rentals 58 were in the afternoon and 82 were in the evening.

Revenues	1960-1	1961-2	1960-1	1961-2
Dances	_\$27,245	\$32,537	Concess. Rent\$ 1,080	\$ 975
Hall Rentals	4,370	5,672	Other Income 375	349
			Totals\$33,070	\$39,533
Expenses	1960-1	1961-2	1960-1	1961-2
Salary and Com	\$ 7,614	\$10,068	W and S Costs\$ 231	\$ 287
Entertainment	_ 10,703	14,775	Ins. Costs 1,500	1,500
Pho. and Postage _	_ 170	176	Soc. Sec 211	268
Dues and Subsc	_ 242	274	Utilities 265	365
Advertising	_ 1,771	1,723	Fuel 120	119
Bldg. Maint	_ 858	1,344	Supplies 276	479
Car Allow.	- 2 8 3	237	Capt. Equip 360	809
			Totals\$24,321	\$32,424
			Net Revenue\$ 8,749	\$ 7,109

Manager

Gulfport Casino

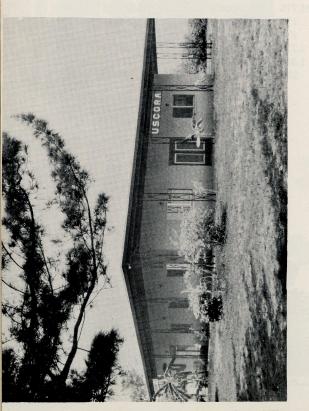






OMMUNITY HALL

The Gulfport Community Hall is maintained on a profit basis as a meeting place for all types of orgations and clubs from within and from without the There were 393 activities scheduled at the Gulf Community Hall during the past year. The schedul charges for rental of this hall is as follows:



ULFPORT MARINA HALL

There were 175 activities scheduled at the Gulf Coast Guard Building during the past year. Ove plans call for eventual development of this site into excellent recreation area. The schedule of charges rental of this building is as follows:

 Morning
 \$4.00
 8:00 to 1

 Afternoon
 10:00
 12:00 to 1

 Evening
 5:00 to 1
 6:00 to 1

 Odd
 Hours
 2:50
 per hour a 5:00

DEPARTMENT OF FINANCE

STANLEY C. CORNELL, Director

Perhaps the Finance Department report for 1961-62 would be more informational if we attempt to explain some of the details that are processed by his Jepartment.

There are certain functions that are standard and probably fully realized by Mr. and Mrs. John Q. Public, such as:

- 1. Making out and mailing various bills, other than tax bills.
- 2. Accounting for the various types of permits and lien payments.
- 3. Processing all City purchases.
- 4. Making and paying City payrolls, etc.

There are many more that may not be as well known. Some of these are the following:

- 1 Answering the telephone and meeting the public a most important function.
- 2. Handling our physical insurance program, accident reports and keeping various and sundry records.
- 3. Fire and police pension and insurance funds, employees' insurance fund, employees' savings fund and employees' pension fund; including investments of excess funds.
- 4. Calculation of all water, garbage, sewer and other assessments and the collections of same.

Director

Finance Personnel and Office





- 5. Assisting the City Manager in preparing the budget, and maintaining necessary records to guide departments in adhearing to it.
- 6. Handling State Compensation accident reports for employees.
- 7. Supervising purchases, preparing bid lists, sending out bid invitations, tabulating and acknowledging bids received.
- 8. Collecting for and issuing licenses and permits, etc.

The key to sound operation of a City government, like any business operation, lies in the field of effective financial management and control. The functions performed by the various departments of our municipal government are highly dependent upon careful revenue and expenditure planning, budget control, purchases, investments and assessments carried on by the Finance Department.

A complete inventory control is maintained on all capital items. Book-keeping and accounting services are centralized in this department and include detailed records concerning receipts and disbursements of cash, bonds, payrolls, etc. The Finance Director reviews past expenditures and prepares information for each department to facilitate preliminary budget estimates.

Effective control over purchases, together with the machine Budget-Control accounting system of the Finance Department, maintains each department's expenditures within the established budget. By freeing departmental supervisors to do the important phases of their work, for which they are employed, the Finance Department also acts as a centralized office for doing business with vendors and eliminates needless delay and confusion by standardized purchasing forms and tabulations.

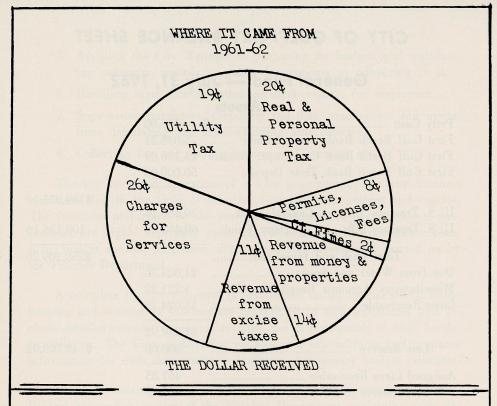
In addition to handling Workmen's Compensation Claims for the City, we have concentrated on the health and safety of our employees; thus, endeavoring to reduce insurance premium payments. All new regular employees are required to take a physical examination prior to employment certification. Employees should be physically able to perform the tasks to which they are assigned. Our experience with pre-employment examinations has convinced us of the need for them, and of their effects on the well being, morale and safety of the employee.

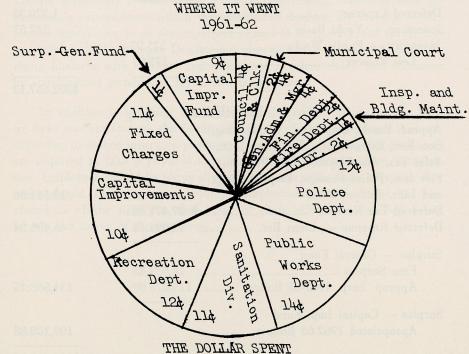
CITY OF GULFPORT BALANCE SHEET

General Fund — July 31, 1962

Assets

Assets		
Petty Cash	900.00	
First Gulf Beach Bank General Fund	75,036.21	
First Gulf Beach Bank Cap. Impr. Fund	23,136.89	
First Gulf Beach Bank Time Deposit	50,000.00	
		\$149,073.10
U. S. Treasury Bills — General Fund	39,668.16	,
U. S. Treasury Bills — Cap. Impr. Fund	69,468.00	109,136.16
Total Cash and Investment	The second secon	\$258,209.26
Due from Water and Sewer	21,024.36	
Miscellaneous Accounts Receivable	4,221.38	
Liens Receivable	18,024.18	
red Centrel Fermits only 6620x6	43,269.92	
Less Reserve	500.00	\$ 42,769.92
Assigned Liens Receivable	467.85	
Less Reserve	467.85	
Deferred Expense	78	1,270.38
Inventory — Yacht Basin		387.57
Inventory — Public Works	575.97	301.01
Less Reserve	575.97	
Carlo Landon	777	#200 627 12
30 m 25 m 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1		\$302,637.13
Liabilities		
Appear. Bonds, Empl. Ins., Withholding,		
Soc. Sec., Escrow Liab., Due Penn Mut.,		
Sales Tax, Acc. Payable, Fire Pension,		
Fire Ins., Police Pension, Empl. Savings		
and Libr. Endow. Fund		13,524.56
Deferred Tax Revenue	27,471.06	
Deferred Revenue — Liens Rec	18,024.18	45,495.24
Surplus — General Fund		
Free Surplus	18,633.45	
Approp Surp. 1962-63 Budget		134,508.45
Surplus — Capital Imp. Fund	(7/10)	
Apropriated 1962-63 Budget		109,108.88
AMASO ARABOU		\$ 302,637.13





A brief study of the annual budget of the City of Gulfport, or any other municipality for that matter, would reveal that the largest portion of the budget covers the cost of so-called "fixed charges." Therefore, the only area of the budget where real savings can be effected is through those moneys provided for the supplies and equipment needed for the operation of the City departments.

	960-61	1961-62
Advalorem Taxes	94,206	\$109,934
Fees, Permits and Licenses		
Building Permits	4,008	5,082
Electrical Permits	1,336	1,694
Bicycle Permits	63	51
Sign Permits	13	34
	25,853	25,782
Dog Licenses	1,285	1,338
Fees	936	1,338
Parking Meters	4,332	3,741
Parking Gate	2,424	2,305
Plumbing and Sewer Permits	1,844	1,135
Gas Permits	15	76
Pest Control Permits	0	18
Totals	42,109	\$ 41,449
Court Fines		
Court Fines	10 194	\$ 11,585
Parking Meter Fines	425	206
		200
Totals\$	10,574	\$ 11,791
Revenue — Money and Property		
Interest on Money Invested\$	2,599	\$ 4,366
	14,424	16,385
Launching Fees	661	842
Casino	31,990	38,556
Rental Property	3,686	2,452
Community Hall	1,454	1,635
Library	1,591	1,515
Other Interest	1,088	1,135
Discount	601	637
Coast Guard Building	60	1,236
Totals\$	58,154	· \$ 68,809
Services and Other Charges		
Garbage Collection	86,413	\$109,083
Public Works Services	5,876	7,492
Mowing	1,801	1,863
Payment on Liens	11,741	12,550
Other Revenue	197	1,191
Sale of Bricks	762	59
Total\$1	06,790	\$132,238

	1960-61	1961-62
Total Revenue — General Fund	311,833 1960-61	\$364,221 1961-62
Utility Tax to Bond Sinking Fund	46,589	47,408
Utility Tax to Capt. Impr. Fund	108,903	99,898
Cigarette Tax to Bond Sinking Fund	23,951	20,420
Cigarette Tax to General Fund	41,306	35,766
Franchise Tax to Bond Sinking Fund	9,240	9,645
Franchise Tax to General Fund	10,337	20,123
Total Revenues	552,159	\$ 597,481
Accounts Receivable		
August 1, 1961 Beginning of Period		\$ 25,896
July 31, 1962 End of Period		22,713
Decrease		\$ (3,183)
Statistics: (No. of Permits Issued)		
Occupational Licenses	1,612	\$ 1,854
Dog Licenses	587	613
Property Clearance Letters Written	312	226

The City's post auditor is primarily concerned with the accounting of resources, obligations, revenues and expenditures of the City. Each expenditure is thoroughly checked in order to maintain City-wide efficiency. Prior to payment, all payrolls, bills and other claims and demands against the City are examined by the Finance Department. No warrant for payment is issued unless it appears in proper form, is correctly computed and certified, and is legally authorized.

In addition to providing a necessary service to the citizens of Gulfport, the accurate and detailed accounting records maintained by the Finance Department provide quick and reliable statistical information necessary in the day-to-day financial operations of our City.

A comprehensive report is prepared annually by the City's auditors, Mr. W. A. Murphy, C.P.A., showing in detail the financial operation of the City for the previous fiscal year, and such report is available to those who may be interested.

There shall be established in the Department of Finance a Division of Purchases, the head of which shall be the City Purchasing Agent. The City Manager may appoint or the City Manager may be the City Purchasing Agent. All purchases made and contracts executed by the purchasing agent shall be pursuant to a written requisition from the head of the office, department or agency whose appropriation will be charged, and no contract or order shall be issued to any vendor unless and until the Director of Finance certifies that there is sufficient appropriation.

POLICE DEPARTMENT

WILLIAM G. JOPSON, Chief of Police

"Day and Night Protection"

For the fourth year in succession Gulfport has been the recipient of a traffic safety award presented by the American Automobile Association. A new signal light has been ordered by the County and is being installed at the intersection of Gulfport Boulevard and 64th Street. For the coming year an additional traffic signal light has been budgeted and will be erected at the intersection of 53rd Street and Gulfport Boulevard so as to facilitate north-south traffic crossing in that area of the City.

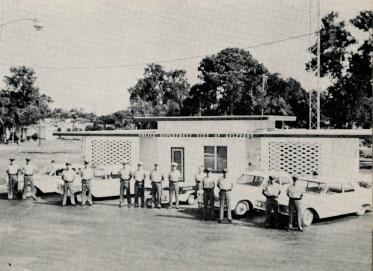
The new police station was further modernized by enclosing the radio dispatching section so that prisoners being brought in would not come in contact with the public.

1960-61	1961-62	1960-61	1961-62
Est. Damage\$28,904	\$33,586	Prop. Dam 10	11
Accidents 90	113	Fatalities 0	2
Injured 23	33		
Observed Act 3,539	3,229	Susp. Veh	140
Phone Calls	7,465	Warnings Veh	423
Radio Calls	61,967	Park. Meters635	315
Compla. Rec'd 2,487	2,279	Park. (Other)753	438
Miles Driven 97,161	100,425	Juven. Cases 35	64
Susp. Persons	205	Escorts	6

Chief

Police Personnel and Equipment







POLICE PISTOL RANGE

A police pistol range was built and beautified during the past year. This one activity alone has tremendously improved the morale of our entire police department and has been put to a most beneficial use for our personnel

Persons Chg.	1960-61	1961-62	Persons Chg. 1960	-61 1961-62
Larceny:	acá z ·····		Bev. Minors	1 0
Over \$50.00	1	2	Minors Served	1 0
Under \$50.00		8	Trespassing	$2 \qquad 0$
Discord. Cond		23	Curfew Viol	0 1
Public Intox		22	Contempt Ct	0 2
D. W. I	_	19	Mal. Mischief	2 0
Break. and Ent		15	Enter w/o Br	0 1
Reckless Dr		16	Petty Larc	0 7
Road and Dr. Laws	914	775	Imp. use alley	0 1
Others and Res. Arrest		15	Nuisance	0 1
Aggrav. Aslt	1	6	Parole Viol	1 0
Aslt. & Btry		4	Bad Checks	1 1
Capias	7	12	Obstr. Officer	1 0
Occupat. Lic	12	6	Unlaw, air gun	1 0
Narcotics		0		1 0
Plumbing		0	Deling, Child	0 1
Animal and Fowl	5	0	Child Molester	0 1
Activities		Man Hrs.	Activities	Man Hrs.
Routine Patrol		12.058	Type Reports	423
Compl. Invest.		765	Police Acad	1,230
Accid. Invest		103	Other Activ	3,112
Radio Op.		9,083	Meter Repairs	88
Court Time		362		

FIRE DEPARTMENT

MACK O. BROOKS, Fire Chief

"Where There is Smoke . . ."

During the past year the Fire Department has purchased 350 feet of hose, and a 3/4 ton truck with a 2,000 watt generator, and further outfitted with flood lights, electric cord and reel, smoke ejector fan, axes, salvage covers, ladder, rescue kit, 4 extinguishers, pike pole, public address system, beacon light, 6 smoke masks, asbestos gloves, canvas tarpaulin, etc. A metal platform was welded on rear of this truck.

There were 26 fires and attempted fires during the past year. Alleys, yards and streets were very clean according to our Fire Inspector. 406 phone calls were received. 581 commercial inspections were made and 227 hotels, and duplexes were inspected. The lower floor of the fire station was remodeled and painted. Gulfport enjoys a Class 6 City fire rating.

Fire Inspections made during the past year:

The Inspections made during in	ic pusi jeu	**
Cedar Hosp	2	Viol. Corrected 77
Oil Plants	2	Permits Issued200
House Insp13	38	School Drills 6
Church Insp		Hydrants Insp528
Schools		Incin. Insp 5
Oil and Gas Trks 5	59	Compl. Invest
School Buses 3	32	Compl. w/o Permits 5
Viol. Found 7	78	Oil Burner Calls 55

During the coming year the fire station will be covered with white asbestos siding and a storage room will be enclosed on the west side of the fire house. That portion of the lower floor of the fire station which is old brick will be replaced with cement flooring and a drain.

Chief

Volunteer Firemen and Equipment





PUBLIC LIBRARY DEPARTMENT

MARIE E. BRYAN, Director

"Books are Lighthouses Erected in the Great Sea of Time"

The Public Library is certainly one of Gulfport's "arsenals of ideas", as well as its cultural and informational center. The range of subjects covered by the inquiries of the Gulfport Public Library patrons is as broad as human knowledge. The level of interest shown runs from the simple to the technical.

The Gulfport Public Library was started in 1935 and has progressed through the years to the point where it is actually bursting at the seams. This year was certainly one of the most eventful in the Library's history. The Library services and resources were increasingly called upon during the year for information and guidance.

Among the outstanding events of the year was the completion of plans to air condition the Library. This project will be completed in August of this year.

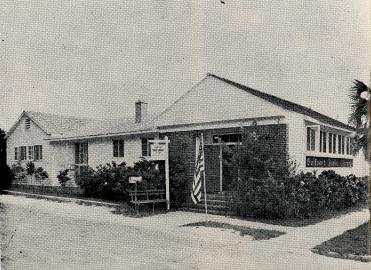
Several book shelves have been constructed and added to existing book islands. A number of donations have been received from philanthropic and civic minded citizens.

An Assistant Director of our Library has been appointed and two student interns have been assigned to work during the summer with out Library workload.

Director

Gulfport Public Library







LIBRARY PERSONNEL

107,358 books were circulated at our Gulfport Public Library during the past year. Of these, 82,642 were adult books and 24,716 were children books. There were 806 new cards issued. Expenditures were in the amount of \$1,443.84 while revenue from fines and rentals was \$1,507.97. There were 1,044 books added to our Library during the past year, with the following classification:

Novels	480	Philosophy	. 1	Nursing 4
Children's	177	Zoology		Applies Art 3
Art	4	Business		Sociology 1
Biography	59	Political Sc	6	Horticulture 1
History	34	Fish & Com.	2	Finance 1
Poetry	9	Religion	24	Dogs 2
Medicine	10	Travel	38	Photography 10
Lifesaving	1	Gasme's	2	Boats 8
Drama	19	Coins	1	Ballets 1
Parapsychology		Mammals	1	Autos 5
Archeology	2	Crafts	4	Music 3
Mental Health	1	Antiques	11	Etiquette 1
Nature and Numis	21	Oratory	2	Language 1
Oceanography	3	Spelling	1	Athletics 1
Swimming	1	Encyclop		Engineering 1
Aviation	1	Navigation	1	Building 17
Science	22	Almanac	1	Sports 1
Career	8	Labor	1	Mythology 1
Literature	4	Narcotics	1	Atomic En 1
Psychology	3	Agricul.	1	Coast Guard 1
Anthropogy	2	Humor	5	Mathematics 1
		Farm Manag	1	Natural Hist 2



BUILDING DEPARTMENT

Building and Inspections Division and Planning and Zoning Division

G. M. NETLING, Director

"Better Building for a Better City"

Building and Inspections Division

This department serves the general public. Building codes are adopted and inspections made to insure minimum safety standards required for structurally sound buildings, and for adequate and safe plumbing and electrical installations. Permits are required and nominal fees are established to make this inspection service self-sustaining and to insure adequate control and adherence to required regulations.

There were 445 occupational licenses checked and 302 plumbing inspections made.

Number of Permits Issued	1960-61	1961-62
Building Permits		576
Electric Permits	265	302
Sign Permits	5	14
Plumbing and Sewer Permits		151
Gas Permits		20
Termite Permits	0	5

Some of the major improvements during the past fiscal year consisted of the following:

- 1. Constructed 200 ft. covered pier at Yacht Basin.
- 2. Reroofed and insulated roof on our Coast Guard Building.
- 3. Installed five additional electrical circuits at Casino.
- 4. Constructed Public Works garage sheds and shop. 5. Constructed billing machine office in City Hall.
- 6. Constructed City Clerks office in City Hall.
- 7. Installed two washrooms for Public Works employees.
- 8. Installed range lights and poles at Yacht Basin.
- 9. Constructed 8'x20' barge for dredge equipment.
- 10. Installed 720 feet of seawall.
- 11. Constructed 40 open slips at Yacht Basin.
- 12. Insulated ceilings in Scout Hall, Community Hall and over the dance floor at Casino.
- 13. Installed new fixtures, partitions, ceramic tile floor, ceramic tile wainscot in four washrooms at Casino, constructed ladies lounge and enlarged check room.
- 14. Installed insulation and acoustic tile ceiling with recessed lights on east and west wings of Casino

Planning and Zoning

The Planning and Zoning Board of Appeals has the power to hear and determine appeals from refusal of building permits and to permit exception to or variances from the zoning regulations in classes or cases or situations and in accordance with the principles, conditions and procedures specified by ordinance.

In addition to some of the powers and duties mentioned in the forepart of this annual report, the Planning and Zoning Board may also have additional duties which are outlined in detail in the City Charter or by City ordinance. However, the chief function of the Planning Commission is, of course, to make the comprehensive plan, of which the future land-use plan is the principal element related to zoning. The Commission is therefore the logical agency to take the leadership in drafting the zoning ordinance. It makes the basic surveys, sets the standards to be incorporated in the text, and drafts the maps. After the ordinance is adopted, all proposed amendments to text or map should be referred to it for study and report. But primarily, the Commission is the guardian of the zoning plan, dedicated to maintaining it as a comprehensive, yet flexible, directive force in the development of the community.

A City Master Plan provides basic patterns for future City development. The plan encompasses estimated future traffic volumes, industrial, commercial and residential needs, and outlines a program of development to fulfill these and allied needs.

The Master Plan thus predetermines future street elevations and widths, water and sewer line capacity and other such facilities well in advance of development, thereby eliminating the necessity for costly remedial measures at a later date. In a rapidly expanding City, expenditures for streets, buildings, and other public improvements must be justified on the basis of anticipated needs, not just the requirements of today. In this manner, costly and unwarranted widening of streets, replacement of buildings, relocation of utilities, condemnation proceedings and heavy bond issues can be avoided in the future.

Planning for the future can save needless expenditures of public funds for many reasons. The advanced land use plan permits property to be utilized for its highest and best use, to the benefit of both the owner and community. To plan ahead is good business for a growing city.

The planning process in Gulfport involves the people of the community as well as many branches of municipal government and other governmental agencies. It is the function of the Planning Division to co-ordinate the efforts of these groups towards the attainment of Gulfport's long-range goals for physical development.

Much of the work of the Planning Commission is designed to serve as a recommendation for the physical improvement of the City. This board serves as a useful guide for future development. One of their major objectives is the attainment of a proper balance between the areas of the City set aside for residential, commercial and industrial development.

A LOOK AT THE FUTURE

Budgeted Capital Improvements

When the City of Gulfport issued \$2,200,000 in bonds to finance our existing sanitary sewers, it pledged the revenue from the water system, sewer service charge, utility and franchise taxes and cigarette tax for their redemption. This procedure must be followed under the terms of the bond resolution, even though the revenue from the sources mentioned above, exclusive of utility tax, is adequate to meet the City's debt service requirements. The 10% utility tax is specifically designated for capital improvements. Each year this tax provides the City with approximately \$100,000. This amount can be reasonably expected to increase each year because of the increase in population and in the use of electricity, gas, water and other utilities.

Budgeted capital improvements for the fiscal year 1962-63 includes \$10,000 for construction, \$7,500 for the Casino, \$1,600 for police, \$2,700 for library, \$87,400 for storm drainage, \$25,000 for paving, \$\$2,400 for resurfacing, \$6,000 for sidewalks, \$8,400 for parks and playgrounds, and \$12,000 for a seawall on the east side of the Yacht Basin channel.

In regard to the City's future tax levy: Gulfport's City Council set forth in an appropriations and levy ordinance that they would certify the necessary millage estimated to yield the sum of \$110,000 to the City during the 1962-63 fiscal year, rather than certifying any exact millage for the City at this time without, first, being furnished necessary information regarding Gulfport's exact assessed valuation of taxable property.

DIRECTORY OF CITY OFFICES

For Information

Phone City Hall, 342-8011	2401 - 53rd Street South
CONCERNING	NUMBER
Casino	345-5405
City Clerk	342-8011
City Manager	342-8011
Employment, Personnel Secretary	342-8011
Finance Department	342-8011
Fire Information, Police Dispatcher	342-2221
Garbage Collection, Public Works	342-8011
Health, Chief of Police	342-2221
Judge of Municipal Court	341-2461
Law, City Attorney	344-5521
Library	341-5422
Lights, Street, Public Works	342-8011
Lights, Traffic, Police	342-2221
Municipal Court Clerk	342-8011
Ordinances, City Clerk	342-8011
Parking Meters, Repair, Police	342-2221
Parks, Public Works	342-8011
Paving, Public Works	342-8011
Permits and Licenses	342-8011
Police	342-2221
Pound, Animal, Police	342-2221
Purchasing, Finance	342-8011
Recreational (Comm. and Marina Halls)	342-8011
Sewers, Public Works	342-8011
Streets, Public Works	342-8011
Taxes, Finance	
Water and Sewer Bills, Finance	
Yacht Basin — (Gulfport Marina)	
Zoning, Building	

GATEWAY TO THE GULF

