

WAR RELOCATION AUTHORITY

WASHINGTON

July 20, 1942

ADMINISTRATIVE INSTRUCTION NO. 22

Subject: Temporary procedure for issuance of permits to individuals or single families to leave relocation centers for employment outside such centers and the Western Defense Command.

This instruction applies only to the issuance of permits to individuals or single families to leave relocation centers for employment outside such centers and outside the Western Defense Command. It does not apply to such outside employment for groups of evacuees; in the case of such groups, present procedures may continue to be followed.

The program of outside employment will be further developed as we accumulate experience.

1. Any American citizen of Japanese ancestry within a relocation center, who has never at any time resided or been educated in Japan, may apply to the Project Director for a permit to leave the center for employment outside the center and outside the Western Defense Command.

2. The applicant for a permit must show that he has a specific job opportunity with a prospective employer at a designated place outside the relocation center and outside the Western Defense Command. If the applicant has dependents, he must state what arrangements will be made for the dependents who are to accompany him and for those who are to remain in the center. Preference will be given by the Director to applications for leave to accept employment within the Middle West.

3. The Project Director will promptly investigate as thoroughly as practicable each applicant who applies for a permit, through interviews with the applicant and those who know him or have information about him, and by other suitable means. The Project Director will then forward to the Regional Director the application and all related papers, including six completed copies of the Individual Record (Form WRA-26) for each person who is to leave the relocation center pursuant to the permit, and a full report of his findings and recommendations on the application.

4. The Regional Director, upon receipt of an application for a permit, will obtain from the Federal Bureau of Investigation any information or record it can supply regarding the applicant or his family, and will make such further investigation in connection with the application as may be necessary. The Regional Director will then forward to the Director the application and all related papers, together with a full report of his findings and recommendations thereon.

5. Each application for a permit will be approved or disapproved by the Director. When an application is approved, the Director will indicate the arrangements to be made for the applicant's dependents, if any, and any special conditions upon which the permit is to be issued. He will also make all necessary arrangements with the applicant's prospective employer, the local governmental authorities at the applicant's proposed destination, and such sponsors as may be designated for the applicant. The Director's action on each application will be communicated to the Regional Director and by him to the Project Director.

6. When the Project Director is advised of the approval of an application for a permit, he will issue a permit to the applicant. The permit will show the name and address of the applicant and of any dependents who are to accompany him, the time of their intended departure, and any special conditions upon which the permit is issued; will state that the permittee is required to notify the Director of the War Relocation Authority of any change of employer or change of address; and will recite that the permit is issued under the authority of the Secretary of War or the appropriate military commander, and that the failure to observe the conditions applicable to it will subject the holder to the penalties provided in the Act of Congress of March 21, 1942 (Pub. No. 503, 77th Cong.).

7. When the Project Director is advised of the disapproval of an application for a permit, he will notify the applicant of such disapproval.

8. The Project Director will arrange to have the applicant to whom a permit has been issued, and any dependents who are to accompany him, taken to the nearest railroad or bus station. All other necessary transportation will be arranged for by the applicant, and will not be paid for by the War Relocation Authority. The Project Director will inform the prospective employer, the Regional Director, and the Washington WRA Director, of the place and scheduled time of arrival of the applicant at his destination.

9. Every applicant issued a permit pursuant to this Instruction, and his accompanying dependents, will remain in the constructive custody of the military commander in whose jurisdiction lies the relocation center in which the applicant resides at the time the permit is issued. Any such permit may be revoked at any time upon the order of the Director, and the applicant and any dependents accompanying him may be required to return to the relocation center or such other place as the Director specifies, if the Director shall find such revocation to be necessary in the public interest.

10. This Instruction applies only to relocation centers which have been designated military areas pursuant to Executive Order No. 9066 of February 19, 1942.