

GUTHRIE, PIERCE & BLAKENEY

ATTORNEYS AND COUNSELLORS AT LAW

1102-1104 JOHNSTON BUILDING

CHARLOTTE, N.C.

THOMAS C. GUTHRIE (1865-1942)  
F. GRAINGER PIERCE  
WHITEFORD S. BLAKENEY

June 7, 1944.

Mr. A. L. Pitassi,  
5345 Penn Avenue,  
Pittsburgh (24), Pennsylvania.

Dear Mr. Pitassi:

I have your letter of June 2nd, and I was glad to hear of the progress that you are making in connection with the windows for the Myers Park Methodist Church.

Our agreement calls for the payment of \$2,500 "after all drawings have been completed and the glass has been cut and laid out". Were this a transaction between us as individuals, I would be glad to eliminate the need for any formalities. However, since this money belongs to the Church, I think it best that you wait until you have actually completed the drawings and until the glass has been cut and laid out. If you will then write me a letter stating that the drawings have been completed and that the glass has been cut and laid out, I will communicate promptly with the Church Treasurer and let you hear from me. From your letter, I assume that you can write me such a letter some time during the current month.

We would not want you to ship any of the windows to us until the particular windows have been completely finished so that upon their arrival here in Charlotte, they could be immediately installed. We have no objection to your completing and sending us four of the big windows prior to the time that the other four big windows are completed. In fact, we would like for you to do this. However, we would not want any one window to be sent until, as above stated, it is actually ready for erection and installation here. I would like to know when you think you would have four of the big windows ready for shipment, so that they could be immediately installed upon their arrival in Charlotte, if we decided to do this. I should also like to know when you think all of the windows will be ready for shipment. We are to have the Western North Carolina Conference at our Church in October, and if it is possible, it may be that we would want to install the windows prior to that time if they are ready. However, we would not want you to let this interfere with your taking the full and necessary time needed by you to give us the job that we are expecting and counting on.

I should think that two shipments ought to be sufficient. We will want to properly install the windows as soon as they are received here. I would, therefore, suggest that you fully complete four of the big windows and the two small windows and then let us know that they are ready for shipment, so that we could then direct you to ship the

same. Then later on, when you have finished the other four big windows, you could let us know and they could be shipped. This would mean that the job of installing the windows could be cared for with only two installments. I would dislike to have to get the men out there at the Church to do the work of installing and erecting the windows piece-meal.

Don't forget to leave the vents or openings in the two large side windows that will be in the balcony closest to the front of the Church. Those vents or openings can be opened from the floor of the balcony by hand, and therefore, such vents or openings will not be subject to the objectionable features mentioned by you.

With best wishes, I am,

Sincerely yours,

*Langdon Peice*