

May 14, 1945.

Mr. A. L. Pitassi,  
5345 Penn Avenue,  
Pittsburgh, Pennsylvania.

Dear Mr. Pitassi:

The Board of Stewards of the Myers Park Methodist Church at its meeting tonight has approved our agreement with you as follows:

You will make the window for the front or north of our Church. This window is to be of English Antique glass, similar in quality and erection to the small aisle windows, which you made for us. I say "similar in quality and erection" to the aisle windows rather than to the large clere story windows, in that the aisle windows do not have the sections of pattern work or work of almost exactly the same design, as do the large clere story windows. Of course, the new large window at the front or north end of the Church is to be such that it will blend in with the windows which you have already made for us and which we have already had installed.

We want this new window to be brilliant in its colors, beautiful in its design, and full of meaning and inspiration. The central figure is to be the figure of Jesus. As Dr. Blackard and I suggested to you, we should like to have his hands somewhat outstretched, to suggest the idea "Come unto Me" or "I am the Way". If possible, we should like for the face of Jesus to be such that as we leave the Church and look up at this window from the inside of the Church, the eyes of Jesus will be upon each and all who look up to it. I hope I make myself clear as to this. You know there are some photographs that are taken so that the eyes of the person portrayed in the pictures are looking right straight at anyone who may look at the picture, while other portraits are such that no matter where you stand, you never meet the eyes face to face. I realize that an art glass window and a portrait are two different things, but to the extent that this is possible, please bear it in mind. Likewise, please do not let the figure of Jesus suggest that he was anything but strong of body and of heart. When I see these emaciated-looking portrayals of Jesus, I think that they should be torn down and thrown away.

For the above window, F.O.B. cars at Pittsburgh, suitably and safely packed by you, we agree to pay \$12,000. We are to pay the transportation for the windows and the cost of setting the same in our Church building. However, you are to notify us before the windows are shipped, so that we may, if we so desire, insure the windows during the period of transportation from Pittsburgh to Charlotte. Likewise, while we are to pay the cost of installing

the windows, you agree that, if necessary, the above price shall include any personal services that you may be called upon to render in supervising the installation.

The window is to have the two vents, as agreed, so that they can be opened from the balcony, without jarring or endangering the rest of the window.

It is agreed that this large window shall be delivered to us complete within two years from date, and it is understood that you will do whatever you can to let us have the completed window at an earlier date, if possible. We agree to pay 25% of the above amount when the drawings have been completed and approved by the designated member of our Window Committee; 25% when the glass has been cut and laid out; 25% when the window is delivered; and the remaining 25% when the window is installed, and approved by the same member of the Window Committee.

We shall be glad to co-operate with you and to assist you in any possible way; and when you have completed this window, I hope that you will feel that it is the most beautiful of all your work. Assuming that the foregoing is agreeable with you, please sign one of the duplicate originals of this letter and return it to the writer in the enclosed, self-addressed envelope.

Thanking you, we are,

Very sincerely yours,

MYERS PARK METHODIST CHURCH

By: (Signed)  
F. Grainger Pierce

The foregoing is hereby agreed to:

(Signed) A. S. Pitassi

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