

Charlotte, North Carolina,
March 13, 1944.

Mr. A. L. Pitassi,
5345 Penn Avenue,
Pittsburgh, Pennsylvania.

Dear Mr. Pitassi:

Confirming our understanding of today, it is agreed that, pursuant to our contract of October 30, 1929, you will complete the eight clere story windows and the two small aisle windows. You are to provide all of the materials and build these windows, all of which are to be made of English Antique glass, similar in quality and erection to those already installed.

For each of the eight clere story windows, f.o.b. cars at Pittsburgh, suitably and safely packed by you, we agree to pay \$1200, and for each side aisle window safely and suitably packed f.o.b. cars Pittsburgh, we agree to pay \$250. We are to pay the transportation for the windows and the cost of setting the same in our church building. However, you are to notify us before the windows are shipped so that we may, if we so desire, insure the windows during the period of transportation from Pittsburgh to Charlotte.

We understand that it will be approximately January 1, 1945 before these ten windows will be completed and ready for shipment to Charlotte. We agree to pay \$2500 at once; \$2500, after all drawings have been completed and the glass has been cut and laid out; \$4000 upon the delivery to us; and the remaining \$1100 when we install the windows.

With respect to the large front window, which you agreed to make for \$6400, it is agreed that, after the ten windows hereinabove referred to shall have been installed, we can get you to make the large front window as originally agreed upon for the \$6400, but that, if at that time we do not want you to make that window, we will be free to cancel the agreement with respect to the large front window, or to discuss with you for a somewhat higher price a more costly large front window than we originally had in mind.

Yours very truly,

MYERS PARK METHODIST CHURCH

BY: *F. Granger Price*

The foregoing is hereby agreed to:

A. L. Pitassi