

CLASSIFIED

ADVERTISEMENTS


UNIGARD INSURANCE GROUP
 An Equal Opportunity Employer

BEAUTY OPERATOR ASST
MUST BE LICENSE.
 CALL VERA BEAVER
 DESIGNER CURL 622-8310.

EXECUTIVE DIRECTOR

Executive level position opening for the Washington State Transit Insurance Pool; reports to President of Board; performs a variety of administration, risk management, loss control, financial analysis, and related duties in support of Board of Directors and member transit systems; performs special projects, represents the pool before member systems, professional societies, the media and the public. Requires B.A. degree in business, public administration, or related field and 5 years of progressively responsible administration and financial experience, including experience in consultant contract coordination and management, risk management, loss control, claims monitoring and special projects coordination or equivalent combination of experience and training. Salary \$40,000-\$50,000 year DOQ. For application materials call or write to Nick Thompson, % Intercity Transit, 526 SE Pattison St., PO Box 659, Olympia WA 98507 (206) 786-8585. Closing or postmark date to submit application materials is February 1, 1993.

ADMINISTRATION ASSISTANT

People of Color Against AIDS Network, a non-profit organization with multiple grant sources, seeks an individual who is organized, with good writing skills, and the ability to juggle multiple tasks for his busy, multi-ethnic agency. Must have at least 3 years experience of word processing (Word Perfect); databases; personnel, office & grant management. F/T Women and people of color are encouraged to apply. Send resume and cover letter to: Personnel Dept; POCAAN, 1200 S Jackson, Ste 25, Seattle WA 98144 by 4:30 pm, January 11, 1993.

FEMINIST WOMEN'S HEALTH CENTER
 Pro-Choice volunteers needed for mailing parties, education and outreach, fundraising, data entry, special events newsletters. Throughout January we have a special need for people to help prepare for our Roe v. Wade anniversary celebration. Additionally, we have ongoing opportunities for health professionals in our clinic in South King County. Call Joan at 255-0471 for details.

BLUE CROSS OF WASHINGTON & ALASKA
 EEO/M/F/H/C

UNIVERSITY OF WASHINGTON
 The UW Employment Opportunities Bulletin is issued weekly. It announces the classifications for which the University is currently establishing eligible lists. Qualified candidates are needed to fill vacancies in many different classifications, including:
RESEARCH TECHNOLOGIST
SECRETARIES ENGINEERS OFFICE ASSISTANTS NURSES WORD PROCESSORS HOSPITAL/MEDICAL TECHNICIANS DATA PROCESSING SKILLED TRADES
 For information on these and other openings, visit the:
STAFF EMPLOYMENT OFFICE
 1320 NE Campus Parkway
 Seattle, WA 98195 or call:
 Roy S. Armas
 Affirmative Action Recruiter
 545-2838
 A Jobline Recording of current listing is also available. Call 543-6069
AN EQUAL OPPORTUNITY AND AFFIRMATIVE ACTION EMPLOYER.

LEARN TODAY, EARN TOMORROW!
FREE TRAINING

Seattle Vocational Institute and The Seattle Times have teamed up to provide specialized training for the following areas:

- Classified Advertising Sales Rep. (anticipating that the most jobs will be available in this area)
- Customer Service Representative
- Composing Associate

Classes begin January 12
 Call 587-5508 for more information!

SEATTLE VOCATIONAL INSTITUTE
 315 - 22nd Ave. S., Seattle, WA 98144

Employment is not guaranteed.

Funding provided by the Washington State Workforce Training and Education Coordinating Board.
 Equal Opportunity - Affirmative Action Program

COMMUNITY ORGANIZER
 A Community Organizer/Outreach Worker is needed to work with residents and NH staff at Rainier Vista. Your coordination and community svcs exp are needed to start a Fam. Sppt Center. Full time, full benefits. Sppt \$17,000-19,500/yr. DOQ. AA in Social Service req. Closes 1/11/93. Apply at Neighborhood House, 905 Spruce St., #203, Seattle. EOE

RESOURCE DEVELOPMENT ASSISTANT

Private non-profit organization assisting low income people in Seattle is currently seeking an assistant to provide administrative support in the implementation of fundraising/outreach activities and volunteer recruitment programs. Must have strong verbal/written communication skills, 2 yrs. related education or exp. in a non-profit setting, knowledge of word processing/data entry. Half-time (20 hrs). \$8.18/hr plus excellent benefits. Must submit a standard FPA application by Friday, January 23, 1993. Call the jobline at 727-0331 to request an application or apply in person at 2326 6th Ave., Seattle, 98121. Minorities, disabled persons and women are encouraged to apply.

EXECUTIVE DIRECTOR

Progressive Foundation.
 Resp.: Staffing board; major donor fundraising; devl. mem'ship; & overseeing granting, finance & planning. Min. 5 yrs exp. in non-profit l'ship; ability to raise money from indiv.; org. & vol. mgmt.; & commitment to social change. Sal.: \$36,000-\$40,000. Send resume, cover ltr. and 3 ref. by 2/15/93 to A Territory Resource, 603 Stewart St., #221, Sea, WA 98101.

CHILD CARE YWCA DIRECTOR OF DOWNTOWN CHILD CARE PROGRAMS

Child Care Director responsible for 2 NAEYC accredited infant-to-preschool child care programs and a summer child-care program providing high quality care and serving culturally diverse lower income families. Excellent supervisory & customer relations skills req. BA degree ECE + 2 yr management exp req. \$28-30K/yr + generous benefits. Resume to T. Nesoff, YWCA 1118 5th Ave, Seattle 98101 by 1/15. EOE.

Opportunities with SEATTLE MENTAL HEALTH INSTITUTE
 We are a progressive community mental health center dedicated to providing quality services to meet the needs of our clients and our community. We offer competitive salaries and excellent benefits, and presently we are looking for a few good employees:

CHILD & FAMILY SERVICES

1 Full-time
 1 PT 20 hrs/wk
 Crisis Service Therapist to provide mental health services to children/families in a variety of settings. BA/MA + 2 yrs exp in related field.

FOSTER CARE

Therapeutic Foster Care needed. 2 parent family to care for 15 yr old caucasian girl. Exp. in providing foster care/mental health support desirable. \$1400/mo. + therapeutic services provided. Send letter of interest to David Kipnis.
 Please send resume and cover letter to: Seattle Mental Health Institute (ITF), 1600 E. Olive Street, Seattle, WA 98122 or fax (206) 324-

RECEPTIONIST/ SECRETARY

For youth family svc agency. Efficient, yet sensitive & mature indiv. to greet & direct clients, handle multi-line phones, & provide secr. support tasks. \$1202 - 1300/ mo plus benefits. 35 hrs/wk, will consider job share. Closes 1/8/93.
 CHS is committed to creating a workplace free of racism, sexism, heterosexism, and other discriminatory practices. People of color encouraged to apply. EOE. Pick up appl at CHS, 17011 Meridian Ave. North.

ENVIRONMENTAL PLANNER

BRW, Inc. seeks a self-motivated environmental planner with excellent communication skills and experience in the preparation of SEPA and NEPA environmental documents. The successful candidate will be responsible for environmental analyses and management of multi-discipline teams on transportation projects in the Northwest. The position will be based in Seattle and will provide opportunities for travel. Qualification include a BA/BS in natural sciences, resource management, environmental engineering, city planning, transportation or a related field and three to five years of professional experience, preferably in Washington or Oregon. Advanced degree desirable. Salary commensurate with experience. Send resume to: BRW, Inc., 400 Market Place Two, 2001 Western Avenue, Seattle, WA 98121. BRW is an equal opportunity employer.

CASCADIA REVOLVING FUND

A progressive non-profit loan fund, seeks a Commercial Lender. 3 years min. exp. Send resume to: CRF 157 Yesler Way #414, Seattle 98104 Minorities encouraged to apply.

RECREATION

The Rotary Boys & Girls Club is seeking a Unit Director with professional experience in planning, implementing and evaluation of youth programs, budgets, financial procedures, facilities management and ability to select, motivate and evaluate staff and volunteers. Must have excellent communication skills. College or University Degree required. EOE. Send resume and 5 current references by January 19, 1993 to ROTARY BOYS & GIRLS CLUB, 201 19th Ave. Sea. 98122.

PROBATION COUNSELOR I
 29,781 - 37,840

This is an entry level position providing assessment services to the King County District Court and probation services for misdemeanor offenders. Bachelor's degree in social/behavioral sciences, and one year interviewing experience required, preferable in the criminal justice system. Please send resume, cover letter and three references no later than January 15 1993 to:

Esther L. Patrick
 Personnel Coordinator
 E-340
 King County Courthouse
 Seattle, WA 98104

CHILD CARE

YWCA NAEYC accredited downtown Child Care program has immediate openings for:

HEAD TODDLER TEACHER to develop and implement Early Childhood toddler curriculum. BA deg in ECE or related field and 2 yr exp req or AA/CDA and 4 yr exp. \$1,300/mo.

INFANT TEACHER - Warm caring individual who loves infants. ECE degree or CDA pref'd. \$6.50/hr 40 hr/wk.

AIDE & ON-CALL SUBSTITUTES - \$5.50/hr.

Excellent benefit package includes med. retirement, vacation, holiday and sick leave plans. Please complete application at downtown YWCA Front Desk, 1118 5th Ave & Seneca by January 8. EOE.

SOCIAL SERVICES

YWCA has immediate openings in South King County for:

LEAD CASE MANAGER - Demonstration project w/4 agencies cooperating to serve homeless. Will coordinate supervision of housing & case mgmt staff (5 at 2 sites), keep records community liaison work, direct service to clients. Requires 1 yr supervisory exp, 2 yr exp w/low-income and/or homeless families & 3 yr direct service exp, commitment to diversity & knowledge of low-income resources. \$11.67/hr.

CASE MANAGER - Provide assistance to homeless families in locating & obtaining permanent housing. Requires crisis intervention, counseling & information referral exp. & 3 yr direct social service exp (1 yr w/BA) including 1 yr exp working w/low-income and/or homeless families. \$10/hr 35 hr/wk.

Kent locations for both positions. Both require evening & weekend hrs. and reliable transportation for expensive county-wide travel and offer excellent benefits. Respond by 1/15 to L. Weedman, YWCA 1118 5th Ave, Seattle 98101. EOE.

SOCIAL SERVICES

Employment Specialist - YWCA has immediate opening for counselor providing job placement assistance to low-income and homeless. BA in Social Science or rel. field & 2+ yr employment rel. exp. req. Resume by 1/15 to K. Spoelman, YWCA, 1118 5th Ave. Sea. 98101. EOE.

CHILDCARE WORKER

For innovative mobile program. AA in ECE and exp. required. 20 hrs/wk. \$639/mo. Send resume to Childhaven, 316 Broadway, Seattle, 98122, attn: Marg. 634-6477 Closes 1/5/93.

The Rotary Boys and Girls Club is currently looking for volunteers from the community who would like to teach classes for our after school programs. Classes can be taught one hour a week up to as many hours you are willing to volunteer. We are looking for instructors for dance, art, photography, music, sports....anything you feel that the children in our community need. If you are interested or have an idea please contact Leisa at: 324-7317 We need your skills and time!

CHILD CARE

Teacher's Asst. for Children's Center. FT with benefits, ECE background & experience preferred. \$6.50 - 7.25/hr DOE. Open until filled. Apply at Neighborhood House, 905 Spruce St #213 Seattle. EOE.

ASST COMPONENT COORDINATOR

Asst. in enrollment, assessment and overall operations for an ECEAP child care program in west Seattle. 6 hrs/day with full benefits. \$7.50 - \$8.00/hr. AA in social services pref. + 2 yrs exp. w/low income individuals. Apply at Neighborhood House, 905 Spruce St., #213 Seattle. EOE.

MENTAL HEALTH POSITIONS
 Bachelor & Masters level openings Eastside Mental Health
 AA/EOE

BANKING JOB INFORMATION
 CALL OUR LINE
 684-6189
KEY BANK OF WASHINGTON
 an equal opportunity employer for hearing impaired
 TDD customer may phone 684-6160
 8:30 - 4:30 M-F

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OFFICE FOR EQUAL OPPORTUNITY
 Committed to Equality for All
 Employment Opportunities

Juvenile Rehabilitation Counselor 1: \$1909 - 2412 per/mnth
 A Bachelor's degree with major study in Psychology, Sociology, Social Work, Social Sciences, or a closely allied field, OR two years of college with major study in above fields, or closely allied field AND two years of experience in casework, counseling, probation and parole, youth group activities, social services or closely allied field. Additional education may be substituted for the required experience. NOTE: Proof of educational achievement (transcript) showing major field of study is required with submittal of application.

Juvenile Rehabilitation Counselor 2: \$2194 - 2793 per/mnth
 (Recruitment Announcement No.: EG2-93-OC-LL-S)
 A Bachelor's degree with major study in Psychology, Sociology, Social Work, Social Sciences, or closely allied field, AND one year's experience in casework, counseling, probation and parole, youth camp activities, social services or closely allied field. A Master's degree in above fields or closely allied field may substitute for the one year of experience. Experience as a Group Life Counselor, Youth Camp Counselor or Juvenile Parole Counselor may be substituted year for year for the required education. NOTE: Proof of educational achievement (transcript) showing major field of study is required with submittal of application.

Juvenile Rehabilitation Counselor 2: \$2194 - 2793 per/mnth
 (Recruitment Announcement No. EG3-93-OC-LL-S)
 Selective: In addition to the above requirements, you must also have one year experience providing direct sex offender treatment services to individuals and groups.

Please send a completed Washington State Application along with completed Experience and Training Exam to:
 Echo Glen Children's Center, 33010 SE 99th Street, Snoqualmie, WA 98065 or for further information call (206) 298-4433 or (206) 298-4414.
APPLICATIONS FOR THESE JOB ANNOUNCEMENTS CLOSE 5:00 P.M. JANUARY 25, 1993.

The State of Washington is an Equal Opportunity Employer. Women, racial, and ethnic minorities, Persons of Disability, persons over 40 years of age, and Disabled and Vietnam Era Veterans are encouraged to apply.



OFFICE FOR EQUAL OPPORTUNITY
 Committed to Equality for All
 Employment Opportunities

Community Resource Program Manager - \$2342 - 2997 per/mnth
 A Bachelor's degree in social services, community development, communications, marketing, public or business administration or an allied field and four years of experience in the management of an unpaid staff (volunteer) program, development of community based resource programs, or direct service delivery including community resource problem-solving for clients or development of social services programs, to include two years of experience supervising paid or unpaid staff. NOTE: You must also have one year of experience in the application of the Federal Indian Welfare Act (1978) and the Washington State Indian Child Welfare Act (1987) providing direct social services to Native American children and families in crisis. APPLICATIONS FOR THIS JOB ANNOUNCEMENT CLOSES JANUARY 31, 1993.

Vocational Rehabilitation Counselor - \$2282 - 2861 per/mnth
 Bachelor's degree in vocational rehabilitation, a social science or an allied field and two years or paid experience in vocational rehabilitation; OR a Master's degree in vocational rehabilitation, a social science or an allied field and one year of paid experience in vocational rehabilitation.

Community Worker - \$1614 - \$2034 per/mnth. Experience, either paid or unpaid, which has provided understanding of and acceptance by disadvantaged persons. Such experience should include active participation in the community affairs, programs and problems. NOTE: Candidates must possess knowledge of Native American culture gained through living in such a community or working with Native American groups or organizations.

Clerk 3 (Temporary) - \$1506 - \$1897 per/mnth. Two years of clerical experience. One year of college or business school can substitute for one year of the required experience.

Please send a completed Washington State Application to:
 Office for Equal Opportunity, DSHS, 400 Mercer Street, Suite 400, Seattle, Washington 98109
 or for further information call (206) 298-4433 or (206) 298-4414.

The State of Washington is an Equal Opportunity Employer. Women, racial, and ethnic minorities, Persons of Disability, persons over 40 years of age, and Disabled and Vietnam Era Veterans are encouraged to apply.



In an emergency, you can use cornstarch as a dry shampoo. Sprinkle it on lightly and brush it out thoroughly.

DIRECTOR OF GOVERNMENT & COMMUNITY RELATIONS
 TCI, the nation's largest cable TV co. has an opening for a Government & Community Relations Director in the State of WA. The successful candidate will monitor city regulatory legislative initiatives impacting the co throughout the state, & serve as a lobbyist. Certain public relations functions will be assumed. Position will support the cable system right in franchising, government & media relations activities. Applicant must have exp. written, verbal & interpersonal skills; ability & willingness to travel; thorough understanding developed through work exp & education, of government & community relations; 6 yrs exp in these field. Exp in cable TV industry a plus. Drug test req'd of final applicant. EOE. Please send resume & salary history to:
 TCI Cablevision of WA
 Attn: WA State VP. Con Mgr
 22331 112th Ave. NE
 Bellevue, WA 98004