

WE SALUTE BLACK HISTORY

EMPLOYMENT SECURITY DEPARTMENT



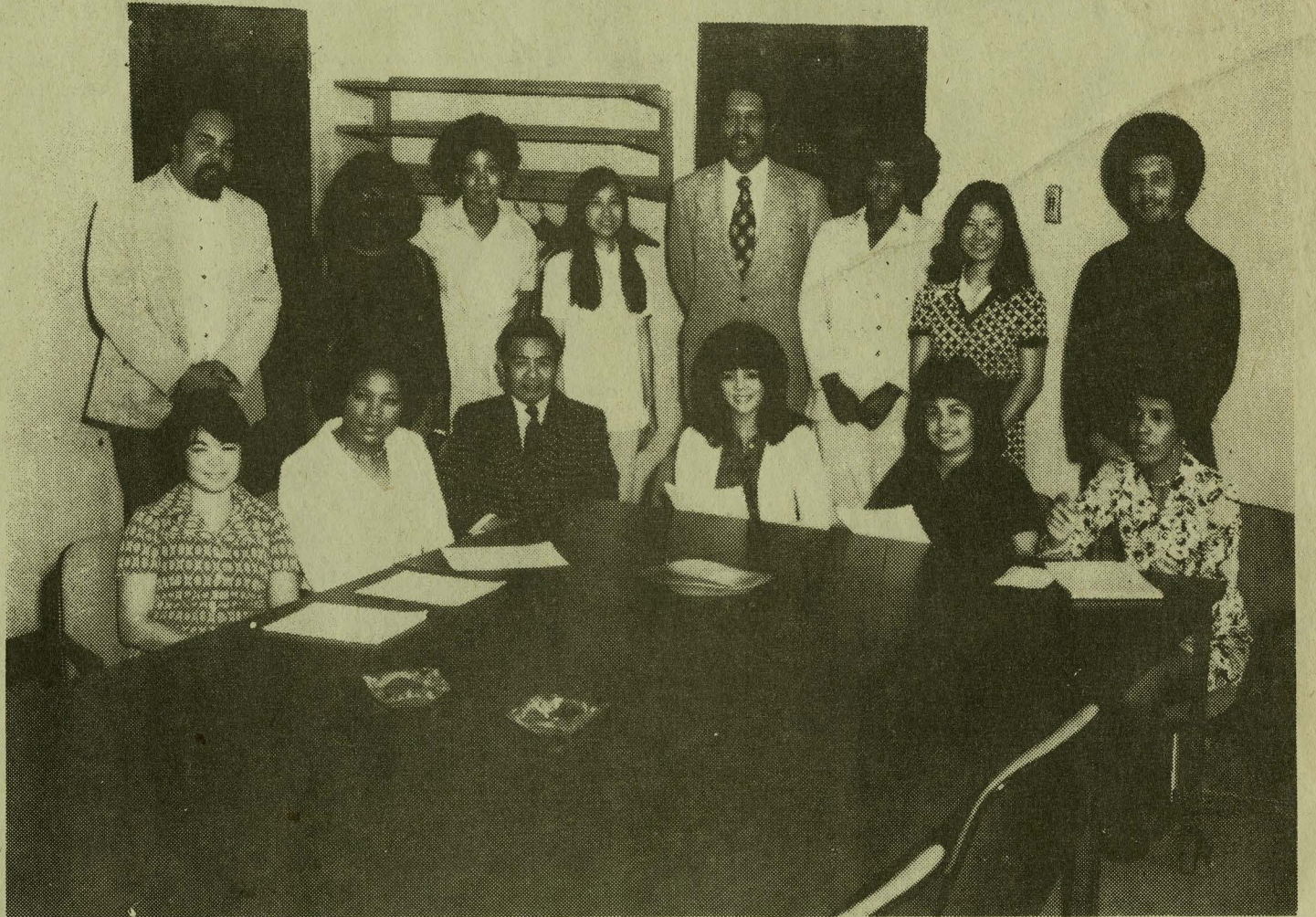
NORWARD J. BROOKS, COMMISSIONER

Norward J. Brooks was appointed Commissioner of the Employment Security Department by Governor Daniel J. Evans effective January 1, 1974.

Under his leadership, the department has had an upsurge in job placement and related services provided to applicants. Special emphasis on applicant services has included job development for Vietnam-era and disabled veterans, minorities and the disadvantaged; increased opportunities for acquiring skills through enrollment in training programs; and improved employer relations, leading to increased job openings for the unemployed.

Policies and procedures have been implemented to assure that all department services, employment, and conditions of employment are provided to all persons on a non-discriminatory basis in compliance with state and federal laws and regulations against discrimination.

The department also provides income maintenance in a dignified and timely manner in the form of unemployment compensation and other public funds dedicated to improving the economic status of individuals in need of rehabilitation services. The magnitude and economic importance of this function is illustrated by the fact that 161,963 individuals received some income maintenance from state unemployment insurance programs during



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fiscal year 1974. Another 11,801 individuals received payment from federal unemployment insurance programs administered by the department. Total monetary payments under state programs came to \$177,019,824, under federal programs \$15,622,990.

With approximately 2,000 employees, the total administrative expenditures of the department in fiscal year 1974 were slightly under \$24,000,000. During this period 69,315 nonagricultural and 74,809 agricultural placements were made. Another 10,103 were enrolled in special manpower programs such as Manpower Development and Training, Work Incentive and the Jobs Optional and Public Employment programs.

The fundamental purpose of the department remains service to the community through the local offices. The economic well-being of the citizens of the state is served by the employment service in job finding and placement and by unemployment compensation payments to unemployed workers. Washington State is an equal opportunity employer and encourages applications from all persons regardless of race, color, religion, sex, national origin or political affiliation.

For those desiring to serve, in the best sense of the word, a career in state government can be most rewarding. As Commissioner of the Employment Security Department, Mr. Brooks continually encourages people to consider a career in state government, particularly in the area of human resources. People representative of all the state's citizens are needed to best serve all of the people of our state.

How To Apply For Washington State Employment

Applications for Washington State Civil Service jobs can be made at any one of the three locations of the Department of Personnel, the separate state agency charged with recruitment of state employees. The main office is located at 600 South Franklin Street, Olympia, with branch offices located at 312 First Avenue North, Seattle, and West 1709 Broadway, Spokane.

Current job openings are listed at each location in the form of an "Examination Announcement". Each listing describes the job, minimum requirements, examination procedures and salary. An applicant who meets the minimum requirements for a particular jobs listing must take the examination and score 70 percent or higher to pass. Successful applicants are then placed on a register according to examination score. A register is then established for each job class and each vacancy in that class is filled in turn by interviewing and selecting from the top three candidates on that register.

These procedures are in accordance with the Washington State Merit System, a system of hiring based on compensation and merit similar to that used by other states and federal government. Washington State is an equal opportunity employer and encourages applications from all persons regardless of race, color, religion, sex, national origin or political affiliation.



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