

PHYSICAL CONDITION REPORT

1. NAME OF ARTIST: Herbert L. Fink Acc. No. 84-317-1

2. TITLE OF WORK: Debbie

3. MEDIUM: Intaglio (Sepia) 7/250

4. DIMENSIONS: 9" x 10"

5. DESCRIPTION: Reclining woman (Sepia colored ink)

6. DATE RECEIVED: 12-27-84

7. RECEIVED FROM: Terry & Nancy Travis

38 Country Place
Springfield, IL 62703

8. PHYSICAL CONDITION WHEN RECEIVED:

9. CHANGE IN CONDITION: _____

10. DATE OF CHANGE AWARENESS: _____

11. LENDER NOTIFICATION DATE: _____

12. BY WHOM: _____

13. AUTHORIZATION: YES NO

ACTION TAKEN: _____

COLLECTIONS RECORD CHECK LIST

ACQUISITION NO. 1984.317.1

TARBLE ARTS CENTER
EASTERN ILLINOIS UNIVERSTIY

OBJECT (TITLE): Debbie

ARTIST: Herbert L. Fink

ACQUISITIONS RECORD FORM FILLED OUT

VAULT FILE FOLDER/ENVELOPE PREPARED AND FILED IN VAULT FILE:

- ~~NA~~ ARTIST RELEASE FORM, SIGNED ORIGINAL
- GIFT RELEASE FORM, SIGNED ORIGINAL (*in separate envelope*)
- PROOF OF PURCHASE (request for payment)
- ACQUISITIONS RECORD FORM
- CONDITIONS REPORT FORM
- COLOR SLIDE
- BLACK AND WHITE PHOTOGRAPH (negative # on reverse)
- OTHER ORIGINAL ARCHIVAL DOCUMENTATION/CORRESPONDENCE (specify)

ACQUISITIONS RECORD ENTERED ONTO COMPUTER DISC

ACQUISITIONS RECORD BACKED UPON DISC IN VAULT

ARTIST'S FILE PREPARED AND FILED BY LAST NAME

- BIOGRAPHY OF ARTIST
- COPY OF ACQUISITIONS RECORD
- COPY OF OTHER DOCUMENTATION OF ARTIST/ARTWORK (exhibition catalogs, magazine articles, letters, book entries, etc.)

SLIDE FILED IN MULTIPLEX

PHOTOGRAPH FILED

EXHIBITION LABEL PREPARED AND FILED

DIDACTIC LABEL PREPARED AND FILED

LOCATION CARD FILLED OUT AND FILED

RECORDED BY: _____

DATE: _____

ACQUISITIONS RECORD

TARBLE ARTS CENTER
EASTERN ILLINOIS UNIVERSITY

ACQUISITION NO. 1984.317.1
SUB-COLLECTION: _____
SUB-COLLECTION: _____
SUB-COLLECTION: _____

OBJECT (TITLE): Debbie

ORIGIN DATE: _____

ARTIST: Herbert L. Fink

ARTIST'S ORIGIN/BIRTH-DEATH DATES: Providence, RI - 9-8-21

MEDIUM: Intaglio

DIMENSIONS: 9" x 10"

VALUE: _____

HOW ACQUIRED: GIFT PURCHASE _____ GRAD _____
OTHER (specify) _____

RECEIVED FROM: Terry + Nancy Travis

DATE RECEIVED: 12-27-84

CREDIT LINE: _____

OTHER NUMBERS:
TAC: _____

EIU: _____

FOLK/TRADITIONAL ARTS: _____

OTHER (specify): _____

DESCRIPTION/SIGNATURE AND LOCATION:

RESTRICTIONS:

RECORDED BY: _____

DATE: _____

TARBLE ARTS CENTER
EASTERN ILLINOIS UNIVERSITY
Charleston, IL 61920
PH: (217) 581-2787 - 5832

CLASSIFICATION:

Print

TAC NO.

ACCESSION NO. 84-317-1

OBJECT (Title): Debbie

DATE (Origin):

ARTIST (Origin): Herbert L. Fink

MEDIUM: Intaglio (Sepia) 7/250

DESCRIPTION: Reclining woman (Sepia colored ink).

DIMENSIONS: 9" x 10"

EIU NO.

DATE REC'D: 12-27-84

RECEIVED FROM: Terry & Nancy Travis

HOW ACQUIRED: Gift

VALUE:

PRESENT LOCATION: Vault

CATALOGUER: S. Ahlfield

DATE CATALOGUED:

PHOTO

HISTORY & RESEARCH # _____

SLIDE # _____

NEGATIVE # _____

ORIGIN

PURCHASE _____

GIFT _____

STUDENT
WORK
ASSESSMENT _____

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ACCESSION NO.

84-317-1

OBJECT (Title):

Debbie

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Herbert L. Fink

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S. Ahlfield

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