



PURCHASING DEPARTMENT

Board of Trustees of
Eastern Illinois University
800 Lincoln Avenue
Charleston, Illinois 61920-3099
Fax # (217) 581-6015

DATE	PURCHASE ORDER
11/19/2012	AL18428

Vendor: Please note certifications/conditions on back. Material Safety Data Sheet to be sent to EIU Safety Office if required.

TERMS	P.O.#	QUOTE NO. / QUOTE DATE		EXPECTED DELIVERY DATE
PURCHASING CONTACT ADY INGRAM	PHONE 217-581-3312	REQUEST NO. AL18428	DEPARTMENT / INTERNAL NO. 28301	VENDOR I.D. NO. A3236218110

All invoices must be mailed to: Accounts Payable / EIU / 800 Lincoln Avenue / Charleston, IL 61920-3099
Purchase order number must be indicated on all shipments and documents.

PURCHASE ORDER

MCINTOSH, MELINDA
459 N ELM BLVD
MONTICELLO IL 61856

S FRAN WITTENBERG
H TARTLE ARTS CENTER
E EASTERN ILLINOIS UNIVERSITY
P CENTRAL RECEIVING
T UNIVERSITY DRIVE & HAYES ST
O CHARLESTON IL 61920



ACCOUNT NUMBER	PERCENT	AMOUNT	ACCOUNT NUMBER	PERCENT	AMOUNT
2-13407-5500	100.00				

Q	QUANTITY	UNIT	DESCRIPTION	UNIT PRICE	EXTENSION
			REGULAR ORDER		
1	1.00EA		PURCHASE AWARD FOR "BOTH STONES AND TREES," CHARCOAL ON PAPER; NEWTON L. TARTLE MEMORIAL BEST-OF-SHOW PURCHASE AWARD IN 14TH BIENNIAL DRAWING/WATERCOLOR; ILLINOIS EXHIBITION. #143633	1,000.00	1,000.00

Tax Exempt #E9888-4781-04

TOTAL

1

1,000.00

Return

Melinda L. Ingram

Date 11-20-12

VENPND

Page

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Under the EIU Property Control system each department will be tagging their own equipment. For items \$500 or greater and some special items subject to theft, a red tag will be provided that has an EIU tag number on it. There may be a few instances when the piece of equipment is too small or the number can't be placed on the equipment, however, the fiscal agent is still responsible for that inventory number. In addition, the inventory number is to be printed on the equipment in an inconspicuous location with a marking device to facilitate identification. For items with red tags please e-mail us the P.O. number, tag number, serial number, room number, and any other notes you want included on the asset. For items greater than \$100, but less than \$500 a blue tag will be provided, that identifies the property as belonging to EIU. The blue tags do not have a tag number on them, but are necessary, and should be affixed to the equipment, since the university is still accountable to the state for these items. Please attach tag to the equipment as indicated on the purchase order.

If you have any questions or need assistance in the tagging, please call:

Carolyn Walters	581-6446	cswalt@ciu.edu
Chris Childress	581-6446	cchrc@ciu.edu
Julie Sloat	581-6446	jsloat@ciu.edu



New Object Accession Form

Accessioned by: Andrew Near

Date Accessed: 07/14/2011

Accession: number: 2002.07.1

☒ EIU number: 143633

Contributor: Melinda McIntosh

Date of acquisition: 11/04/2011

Acquisition Type: Purchase Award

Location: Vault

Title: Both Stones and Trees

Artist Last: McIntosh First: Melinda

Medium: charcoal on paper Date: n.d.

Dimensions: H 30" W 44" L Frame: H 33" W 47.5" L

Value/Price: \$1,000.00

Artist Information:

Origin/Nationality:

Life Dates:

Other: Monticello, IL

Provenance:

Newton E. Tarble Memorial Best-of-Show Purchase Award from the 14th Biennial
Drawing/WaterColor: Illinois Biennial Exhibition

Credit:

Description:

Landscape with trees on horizon, with grass and stones taking the form of a robe. Stones
on wrinkled fabric in foreground.

Signed by Artist: ☒ Yes ☐ No

Inscription: signed in L-PR: "Melinda McIntosh" Edition:

Image:

Condition:

stable, framed

ARTIST OWNERSHIP RELEASE FORM

TARBLE ARTS CENTER

Eastern Illinois University

600 Lincoln Avenue

Charleston, Illinois 61920-3099

Upon receipt of payment I hereby release to the Board of Trustees of Eastern Illinois University, Tarble Arts Center, Charleston, Illinois, full ownership of and all reproduction rights to the article(s) listed:

Please note: reproduction rights limited to educational and promotional purposes only.

Both Stones and Trees

charcoal on paper

image size: 30" x 44"

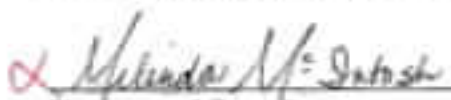
Newton E. Tarble Memorial Best-of-Show Purchase Award from the 14th Biennial Drawing/Watercolor: Illinois Biennial Exhibition

TARBLE ARTS CENTER

DEC 6 2002

EASTERN ILLINOIS UNIVERSITY
CHARLESTON, IL 61920

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Signature of Owner

Name of Owner:

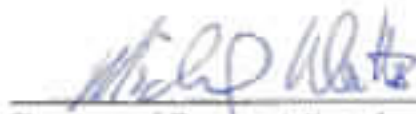
Melinda McIntosh

Address:

459 North Elm Blvd.

City/State/Zip:

Monticello, IL 61856


Signature of Representative of
Tarble Arts Center
for Eastern Illinois University

Tarble Arts Center Representative:
Michael Watts

Title: Director

 Date: 12/04/02

Date: 11/22/02

ARTIST OWNERSHIP RELEASE FORM

TARBLE ARTS CENTER
Eastern Illinois University
600 Lincoln Avenue
Charleston, Illinois 61920-3099

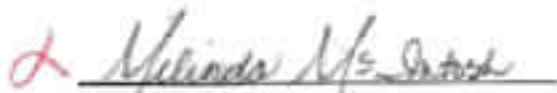
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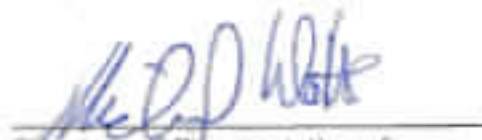
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Signature of Owner

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Melinda McIntosh

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Signature of Representative of
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for Eastern Illinois University

Tarble Arts Center Representative:
Michael Watts

Title: Director

 Date: 12/04/02

Date: 1/22/03