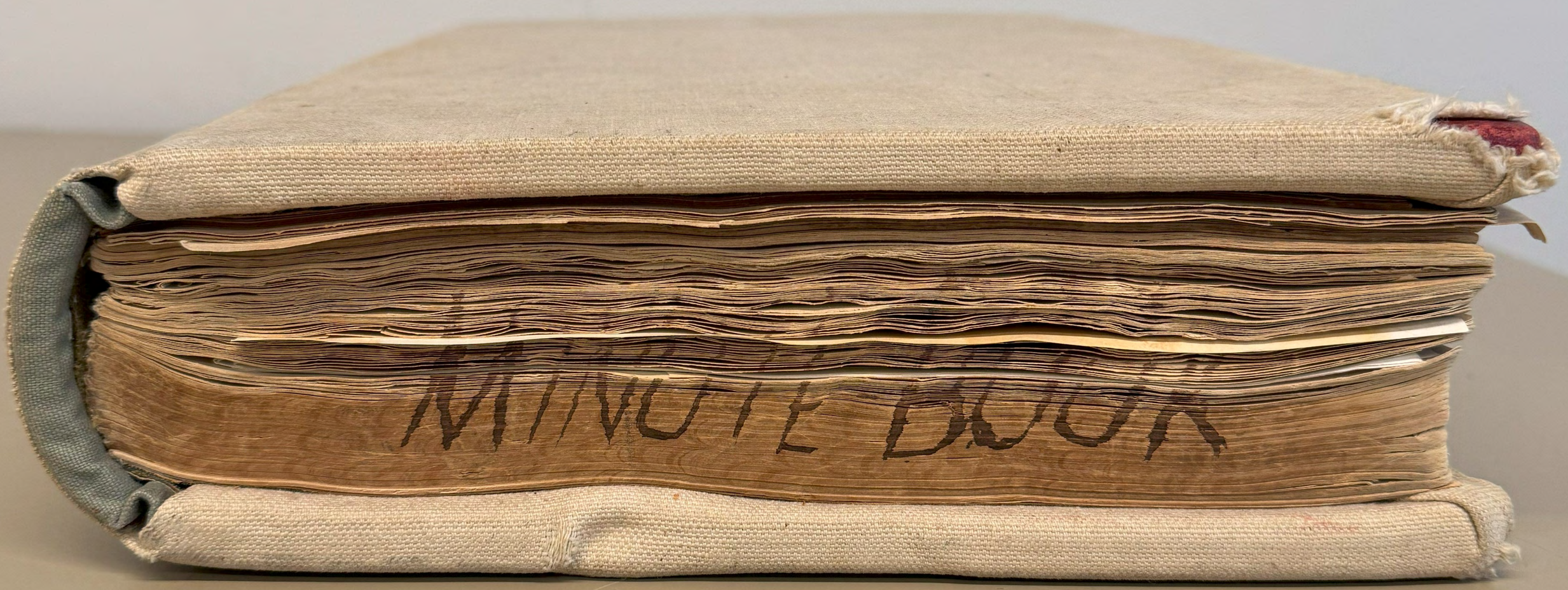
MINUTE
BOOK

GLENWOOD
CEMETERY
ASSOCIATION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Record of Meetings

held

by the

Stockholders and Directors

of the

Houston Cemetery Company

Commencing

July 31st

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MEETING OF THE BOARD OF DIRECTORS
GLENWOOD CEMETERY INCORPORATED

June 16, 1977

The annual meeting of the Board of Directors of Glenwood Cemetery, Incorporated was held this date at 3:00 p.m. in the Trust Department of Texas Commerce Bank with Directors James A. Baker, III; Robert L. Dabney; Thomas L. Carter; Carl W. Schumacher, Jr.; W. McIver Streetman; F. Carrington Weems; Knox E. Wright; C. I. McLean and W. Oscar Neuhaus present.

The minutes of the annual meeting held June 17, 1976 were read and approved. Mr. Wright advised that the Pension Plan had been dissolved as mentioned in last year's minutes and that the house which was vacant at that time had not been rented but is currently occupied by the cemetery's mechanic.

A motion was made by Mr. Carter for the approval of the acts of officers during the past year. The motion was seconded by Mr. Schumacher and approved unanimously.

Mr. Streetman made the following nominations for officers for the year 1977-1978:

President - F. Carrington Weems
Vice President - Knox E. Wright
Secretary - Carl W. Schumacher, Jr.
Treasurer - W. Oscar Neuhaus

The motion was seconded by Mr. McLean and the officers were elected as nominated.

Thomas D. Hogan of the Texas Commerce Bank Trust Department presented the annual accounting for the year ending April 30, 1977. A discussion was held regarding the differences of the three Glenwood Cemetery accounts. There was no further discussion concerning the annual accounting.

Paul Hanagriff of the Texas Commerce Bank Trust Department discussed the cemetery operations. Mr. Hanagriff recommended an increase of $0.15 for the two employees with longest tenure to be effective July 1, 1977 and an increase of $0.10 to be effective January 1, 1978 ($3.50 to $3.75); $0.15 per hour for two other employees effective July 1, 1977 ($3.00 to $3.15) and a $0.10 per hour increase for four other employees effective July 1, 1977 ($2.90 to $3.00). He recommended an increase in the Superintendent's salary from $1,100.00 per month to $1,200.00 per month and an increase in the mechanic's salary of $50.00 per month to be effective July 1. Mr. Wright moved that these increases as recommended be approved. Mr. Dabney seconded and the motion was passed unanimously.

Mr. Hanagriff advised that during the ensuing year expected purchases of equipment would consist of: 4 lawnmowers, 2 weedeaters, 2 canopies and 1 adding machine. Mr. Hanagriff advised that they are planning to have the office painted but are in the process of determining the most appropriate method.

Mr. Weems appointed the following committees:

Investment Committee

Mr. Neuhaus, Chairman
Mr. McLean
Mr. Weems

Operations Committee

Mr. Carter, Chairman
Mr. Wright
Mr. Weems
Mr. Schumacher

Legal Committee

Mr. Baker, Chairman
Mr. Dabney
Mr. Charles Saunders

Lot Design Committee

Mr. Wright, Chairman
Mr. Streetman
Mr. Schumacher

INTEROFFICE MEMO

DATE

N O T E

THE 1978 MINUTES, AND ALL FUTURE MINUTES, ARE IN THE NEW " BOOK OF MINUTES ".