

INTEROFFICE MEMO

5-20-83

DATE

TO: Wanda Whitley
FROM: Chris Ferent
RE: Glenwood - Advanced Special Care

Wanda, will you please advise us as to balances for the following accounts:

① R. B. Baer / M.E. Holland - $\langle \$326.95 \rangle$
Lot 77 - H

Helma bid 500.00
Only say 300 in the acct. NO

② Daisy C. Carroll
Lot 392 - West Ave $\langle 61.41 \rangle$

Helma bid \$400. Acct only has say \$50. NO

③ O.C. Glenn
1/268 - H - $\langle 6,724.00 \rangle$

OK at \$350

④ Edward + Emma Koch
Lot 94 - H

Account terminated April 1978
NO acct terminated - no authority and no funds for cleaning

⑤ Lillie Webb Love
E 1/2 S1 - Section H - $\langle \$241.14 \rangle$

Helma bid \$500. Only say \$225 in acct. NO

⑥ Henry Henke
pt of 33, all of 34 - 34 1/2 - Section E - $\langle 4,005.30 \rangle$

Helma bid \$2000. Asked Rose to take photo of front and back of manoleum to see whether cleaning should be done. NO

Thanks,
CF

cc: Robinson
Sylvia
file

5-24-83
CF

5-27-83
Received photos. Not in need of \$2000 worth of cleaning.
CF