

printserv.com

Desktop & Press

2360 W. Alabama St.
Houston, Texas 77098
phone: 713.942.8700
fax: 713.942.8859
toll free: 1.866.942.8700

SENDING US YOUR FILES

It is not necessary to return the order form when submitting your file by email.

If you have a fax machine readily available, you can print out a copy of the order form and terms and condition and submit it by fax to 713-942-8859.

If your file is small enough, please send it by email for the quickest response.

Be sure to include a description of your order and your name and telephone number so we can contact you.

EMAIL YOUR FILES

Sending your order by email: donette@printserv.com

In your subject line please state: "Postcard order"

1st email: send the 1st email without any attachments, providing all the necessary information about you (name, address, phone) and information regarding the postcard (quantity, size, wording, layout description).

2nd email: attach your digital photo or file(s)

UPLOAD YOUR LARGE FILES

If your files or digital photo is too large to email (over 8 megabits) please upload your files at <http://idisk.mac.com/doncarp-Public?view=web>
Send an email to donette@printserv.com notifying us that you have done so.

ORDER FORMS:

[Print-Ready Postcard/Business Card Order Form](#)

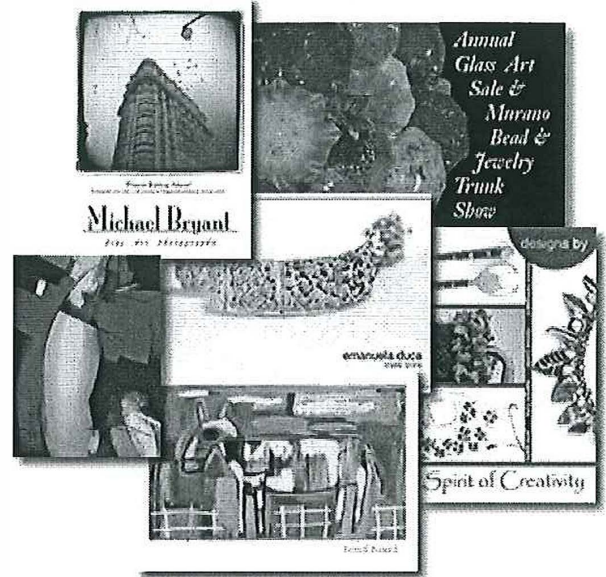
[Production-Requested Postcard/Business Card Order Form](#)

[Click HERE](#) to see available artwork & layouts.

[Pricing Guide](#)

[Terms & Conditions](#)

Full color quality printing for less.



- Full color printing - B/W and color copying
- Image setting - Scanning - Poster printing
- E-commerce - Web services
- Creative design Solution
- Low price every day
- Rapid Turnaround Time
- Friendly Professional Service
- From disk to document - Mac or PC

We strive to provide the most personal service available for discount postcards nationwide.

in design file

Pricing Guide + Shipping/Handling

Flat Postcards & Business Cards



Paper: 12 Pt. Kromekote Plus C1S includes aqueous coat on front

Ink: (4/1) Four Color Process on Front, Black ONLY on Back

Quantity	Standard 4.25"x6" Postcards	S/H*	Deluxe 5"x7" 5.5"x8.5" or 6"x9"	S/H*	4/0 Business Cards 2"x3.5"	S/H*
500	\$109	\$12	\$235	\$16	\$75	\$10
1,000	\$150	\$15	\$275	\$27	\$85	\$10
2,000	\$240	\$24	\$415	\$39	\$160	\$15
3,000	\$330	\$30	\$535	\$65	\$210	\$17
4,000	\$415	\$39	\$655	\$78	•	add \$10 for printing black on back of business card
5,000	\$475	\$48	\$795	\$98	•	
5,001 +	call for quote				•	

* Shipping and Handling costs are per order USPS Priority Mail or FedEx ground.

Paper: 130# Gloss Cover includes aqueous coat both sides

Ink: (4/4) Full Color Process on BOTH sides**

Quantity	Standard 4.25"x6" Postcards	S/H*	Deluxe 5"x7" 5.5"x8.5" or 6"x9"	S/H*	4/0 Business Cards 2"x3.5"	S/H*
500	\$205	\$12	-	-	-	-
1,000	\$210	\$15	\$380	\$27	\$105	\$10
2,000	\$360	\$24	\$415	\$42	\$180	\$15
3,000	N/A	-	-	-	-	-
4,000	N/A	-	-	-	-	-
5,000	\$420	\$48	\$595	\$98	\$210	-
10,000	\$725	quote	\$1050	quote	-	-

** Backside can be 4 color process, black only or blank on this paper stock

Folded Greeting Cards

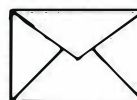


Paper: 12 Pt. Kromekote Plus C1S includes aqueous coat on front

Ink: (4/1) Four Color Process on Front, Black ONLY inside

Quantity	A-6 4.25"x6"	S/H**	A-7 5"x7"	S/H**
250	\$255*	\$12	\$450	\$16
500	\$275	\$15	\$470	\$27
1,000	\$365	\$24	\$560	\$39
1,001 +	call for quote			

Envelopes



Paper: Cougar Opaque Vellum Finish 60# 96% Brightness

Quantity	A-6 4.75"x6.25"	A-7 5.25"x7.25"	Printing Return Address
250	\$20	\$25	\$40
500	\$40	\$50	\$50
1,000	\$80	\$100	\$70
1,001 +	call for quote		

Layout Services Included in Price:

- 1 Frontside image - digital for all quantities, add \$25 for scan for postcards and business cards under 1,000 quantity
- Typesetting backside of flat postcards or inside of folded cards up to 1st 50 words in standard typesets
- 1st proof: lo-res PDF by email, color laser print by USPS, or B/W fax

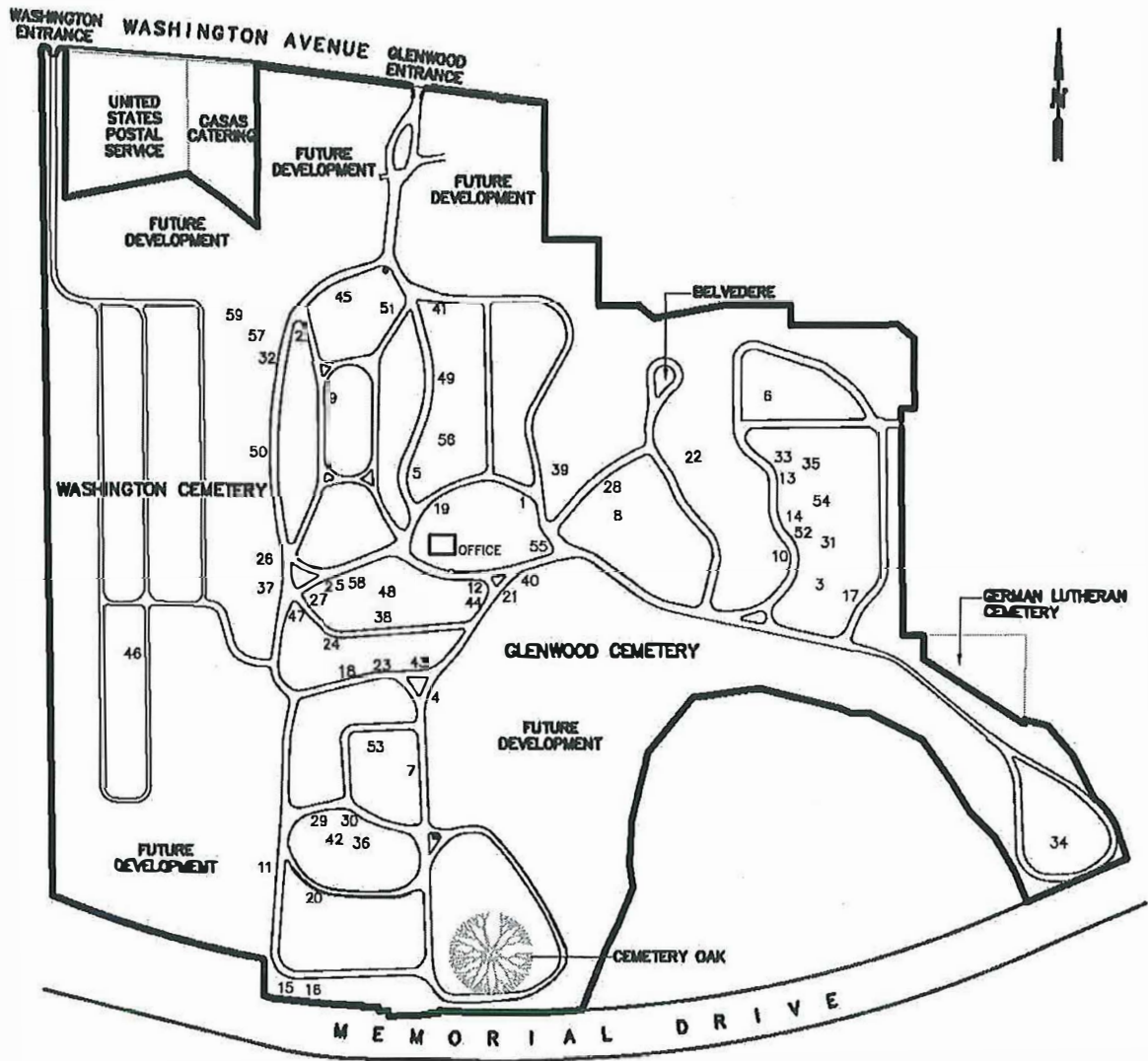
Layout Charges:

Layout charges do not apply to client supplied ready-to-print files

Border in any color	\$10
Text/Headline on Frontside	\$10.
Extra Typesetting on Backside or Inside	\$25
Specified Font or Layout Matching (each)	\$10
Placement of Supplied Logos/Clip Art/Maps (each)	\$10
Additional Digital Image (each)	\$15

Additional Charges:

Additional Color Image Scan (each)	\$25
Additional Black and White Image Scan (each)	\$10
Layout/Typesetting Changes (each) includes one proof	\$25
Resubmission of Digital File(s) (each)	\$25
Color Edits/Conversions/Photoshop Work	\$35 min./\$70./hour
Custom Trim	\$10 per 500/Cut



Martha Peterson

From: Martha Peterson
Sent:
To: Wednesday, April 18, 2007 4:16 PM
Subject: New Request from Glenwood Cemetery

Donette,

I am looking for someone to reprint a brochure for Glenwood, and you come highly recommended by Joanne Wilson.

The brochure is printed full-color (photos and text) on both sides of 8-1/2 x 14 paper, then folded into fourths resulting in a 3-1/2 x 8-1/2 brochure. The two pages that comprise the brochure are currently an indesign file.

Is this something you can do for us? Do you need to see a hard-copy of the brochure before answering? If you can help us - Prices? - we usually order 1,500 at a time. Delivery? – time is of the essence, of course.

Please call or e-mail me with any questions.

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

Martha Peterson

From: Donette Carpenter
Sent: Sunday, April 22, 2007 4:04 PM
To: brochure proof
Subject:



Glenwood
brochure.pdf (254 KB)

Martha - have recreated the brochure in a different size.
It is a three panel (instead of four), This is 12x9 folds to 4x9. Its a "bank" brochure
size - a little more professional. I increased the size of the photos and added some
delineation to the
copy - with green id numbers and bold names.

let me know what you think.

Martha Peterson

From: Monday, April 23, 2007 9:12 AM
Sent:
To: RE: brochure proof
Subject:



Desktop & Press
4-23-2007 (sca...

Donette,

It certainly is more "professional." I hope it didn't consume your whole weekend.

Two questions:

- 1) Would it be possible to replicate our font for "Glenwood Cemetery" at the top of page 1? That is sort of a logo of ours and appears on stationery, etc.
- 2) Our present literature holders accommodate the 3x11" brochure. Do you know if the holders for the 4x9" are readily available? I'll start looking for some.

Three comments:

- 1) A personal quirk of mine - Can we have less (or no) hyphenation in the first paragraph? It looks like there's room on the last line to wrap a little more. I realize it's old-fashioned, but the two-letter widow at the end of the line look odd to these old eyes.
- 2) At the bottom of the first page, can you change the e-mail address to glenwoodcemetery@glenwoodcemetery.org?
- 3) In the final paragraph, the title, Standard History of Houston, Texas, should be italicized (book title).

Does the change in layout change the price estimate? 1,500 copies, folded. I've attached a tax certificate.

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

-----Original Message-----

From: Donette Carpenter
Sent: Sunday, April 22, 2007 4:04 PM
To:
Subject: brochure proof

Martha - have recreated the brochure in a different size. It is a three panel (instead of four), This is 12x9 folds to 4x9. Its a "bank" brochure size - a little more professional. I increased the size of the photos and added some delineation to the copy - with green id numbers and bold names.

let me know what you think.

TEXAS SALES AND USE TAX EXEMPTION CERTIFICATION

Name of purchaser, firm or agency Glenwood Cemetery Historic Preservation Foundation	
Address (Street & number, P.O. Box or Route number) 2525 Washington Avenue	Phone (Area code and number) 713-864-7886
City, State, ZIP code Houston, TX 77007	

I, the purchaser named above, claim an exemption from payment of sales and use taxes for the purchase of taxable items described below or on the attached order or invoice form:

Seller: Desktop & Press

Street Address: 2360 W. Alabama St. City, State, ZIP code: Houston, TX 77009

Description of items to be purchased or on the attached order or invoice:

Printing services

Purchaser claims this exemption for the following reason:

Purchaser is a 501(c)(3) organization.

I understand that I will be liable for payment of sales or use taxes which may become due for failure to comply with the provisions of the Tax Code: Limited Sales, Excise, and Use Tax Act; Municipal Sales and Use Tax Act; Sales and Use Taxes for Special Purpose Taxing Authorities; County Sales and Use Tax Act; County Health Services Sales and Use Tax; The Texas Health and Safety Code; Special Provisions Relating to Hospital Districts, Emergency Services Districts, and Emergency Services Districts in counties with a population of 125,000 or less.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate and, depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

sign here →	Purchaser  Richard A. Ambrus	Title Vice President and Treasurer	Date April 23, 2007
-------------	---	---------------------------------------	------------------------

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.
THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.
 Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

mailed to Comptroller 4-23-07

TEXAS SALES AND USE TAX EXEMPTION CERTIFICATION

Name of purchaser, firm or agency Glenwood Cemetery Historic Preservation Foundation	
Address (Street & number, P.O. Box or Route number) 2525 Washington Avenue	Phone (Area code and number) 713-864-7886
City, State, ZIP code Houston, TX 77007	

I, the purchaser named above, claim an exemption from payment of sales and use taxes for the purchase of taxable items described below or on the attached order or invoice form:

Seller: Desktop & Press

Street Address: 2360 W. Alabama St. City, State, ZIP code: Houston, TX 77098

Description of items to be purchased or on the attached order or invoice:

Printing services

Purchaser claims this exemption for the following reason:

Purchaser is a 501(c)(3) organization.

I understand that I will be liable for payment of sales or use taxes which may become due for failure to comply with the provisions of the Tax Code: Limited Sales, Excise, and Use Tax Act; Municipal Sales and Use Tax Act; Sales and Use Taxes for Special Purpose Taxing Authorities; County Sales and Use Tax Act; County Health Services Sales and Use Tax; The Texas Health and Safety Code; Special Provisions Relating to Hospital Districts, Emergency Services Districts, and Emergency Services Districts in counties with a population of 125,000 or less.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate and, depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

Purchaser sign here → 	Title Vice President and Treasurer	Date April 23, 2007
Richard A. Ambrus		

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.
THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.
 Sales and Use Tax "Exemption Numbers" or "Tax Exempt" Numbers do not exist.

This certificate should be furnished to the supplier. Do **not** send the completed certificate to the Comptroller of Public Accounts.

Martha Peterson

From: Donette Reil
Sent: Monday, April 23, 2007 12:26 PM
To: Re: revised brochure proof
Subject:

I am going to check it once more for accuracy in layout. I will not be checking spelling, etc.
I will get it ready for press today.
Donette

On Apr 23, 2007, at 10:58 AM, Martha Peterson wrote:

> Donette,
>
> Let's do it! Do you need anything else from me? I'd like to pay by
> check when we pick them up.
>
> I have misplaced your bill for the letter and photo you did for Joanne
> Wilson last week, and I understand that order was not paid for when
> picked up. I'm sure I'll find our copy, but to expedite payment would
> it be possible to get a duplicate from you? If it's not convenient to
> e-mail or fax, I'll pick it up from your office. Will the tax
> certificate I sent this morning cover both?
>
> Martha
>
>
>
>
> -----Original Message-----
> From: Donette Reil
> Sent: Monday, April 23, 2007 10:52 AM
> To:
> Subject: revised brochure proof
>
> no increase in print price. Virtually the same amount of paper. 4x9 is
> a standard size. I have several holders here I am not using and you
> can have. They are readily available at office depot.
>
>

TEXAS SALES AND USE TAX EXEMPTION CERTIFICATION

Name of purchaser, firm or agency Glenwood Cemetery Historic Preservation Foundation	
Address (Street & number, P.O. Box or Route number) 2525 Washington Avenue	Phone (Area code and number) 713-864-7886
City, State, ZIP code Houston, TX 77007	

I, the purchaser named above, claim an exemption from payment of sales and use taxes for the purchase of taxable items described below or on the attached order or invoice form:

Seller: Desktop & Press

Street Address: 2360 W. Alabama St. City, State, ZIP code: Houston, TX 77098

Description of items to be purchased or on the attached order or invoice:

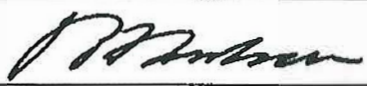
Printing services

Purchaser claims this exemption for the following reason:

Purchaser is a 501(c)(3) organization.

I understand that I will be liable for payment of sales or use taxes which may become due for failure to comply with the provisions of the Tax Code: Limited Sales, Excise, and Use Tax Act; Municipal Sales and Use Tax Act; Sales and Use Taxes for Special Purpose Taxing Authorities; County Sales and Use Tax Act; County Health Services Sales and Use Tax; The Texas Health and Safety Code; Special Provisions Relating to Hospital Districts, Emergency Services Districts, and Emergency Services Districts in counties with a population of 125,000 or less.

I understand that it is a criminal offense to give an exemption certificate to the seller for taxable items that I know, at the time of purchase, will be used in a manner other than that expressed in this certificate and, depending on the amount of tax evaded, the offense may range from a Class C misdemeanor to a felony of the second degree.

Purchaser sign here → 	Title Vice President and Treasurer	Date April 23, 2007
Richard A. Ambrus		

NOTE: This certificate cannot be issued for the purchase, lease, or rental of a motor vehicle.
THIS CERTIFICATE DOES NOT REQUIRE A NUMBER TO BE VALID.
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This certificate should be furnished to the supplier. Do not send the completed certificate to the Comptroller of Public Accounts.

Martha Peterson

From: Donette Reil
Sent: Monday, April 30, 2007 2:40 PM
To:
Subject: Re: Glenwood Cemetery orders

Brochures are here.
There are approx 2000
quoted at \$799 for 1500

charges will be \$849 printing (10% overs) and \$150 for production. I am charging for only
2 hours production instead of the actual time it
took me.
Total is \$999.00 - no tax.
Donette

On Apr 30, 2007, at 1:43 PM, Martha Peterson wrote:

> If you can tell me the amount due on the brochures, I'll bring checks
> for both jobs tomorrow.

>
> Martha

> -----Original Message-----

> From: Donette Reil
> Sent: Monday, April 30, 2007 1:36 PM
> To:
> Subject: Re: Glenwood Cemetery orders

> I will have it back at our office this afternoon.
> Thanks
> Donette

> On Apr 30, 2007, at 12:50 PM, Martha Peterson wrote:

>> Donette,

>>
>> Any ETA on brochure order? In the meantime, it would be helpful if I
>> could get the bill for the mailing that Joanne Wilson did on April 18
>> so I can get you paid and wind that up.

>>
>> Martha W. Peterson
>> Glenwood Cemetery Historic Preservation Foundation
>> 2525 Washington Avenue
>> Houston, TX 77007
>> 713-864-7886
>> 713-864-6429 (fax)

PD
2540
999.00
5-1-07

Martha Peterson

From: Martha Peterson
Sent: Monday, April 30, 2007 12:51 PM
To: 'Donette Reil'
Subject: Glenwood Cemetery orders

Donette,

Any ETA on brochure order? In the meantime, it would be helpful if I could get the bill for the mailing that Joanne Wilson did on April 18 so I can get you paid and wind that up.

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

Desktop & Press

2360 West Alabama
Houston, TX 77098
713-942-8700, fax 713-942-8859 www.
printserv.com

INVOICE

DATE	SALE NO.
4/30/2007	6177

SOLD TO
Glenwood Cemetery 2525 Washington Avenue Houston, TX 77007

CHECK NO.	PAYMENT METHOD	SHIP VIA
2540	Check	

DESCRIPTION	QTY	RATE	AMOUNT
printing 1500 quoted as \$799.	1	849.00	849.00
custom offset printing - 2000 shipped (10% overs)	2	75.00	150.00
Basic Layout			
Total			\$999.00

Thank you for your order!
Tel 7130942-8700, Fax 713-942-8859
713-942-8859 Email: d

Martha Peterson

Full Name:

Dubreuil, Anthony

Last Name:

Dubreuil

First Name:

Anthony

Mobile:

90

Weiser Security Guard

8

3/31/20

s h

Martha Peterson

From: [REDACTED]
Sent: [REDACTED]
To: [REDACTED]
Subject: Re: Glenwood Cemetery Brochure

I will do that.
Thank you
Donette

On Mar 31, 2008, at 2:25 PM, Martha Peterson wrote:

Donette,

In April 2007, you did the layout and printing of a brochure for Glenwood Cemetery (sale No. 6177), and it's time to order a reprint (1500 copies). Can you do that from the old layout? Can you give me a price and approximate time to complete?

Thanks. Look forward to hearing from you.

Martha W. Peterson

Glenwood Cemetery Historic Preservation Foundation

2525 Washington Avenue

Houston, TX 77007

713-864-7886

713-864-6429 (fax)

[REDACTED]

4/14/2008

Document 100
Document 100
Document 100
Document 100
Document 100

Martha Peterson

From: Martha Peterson [mailto:martha.peterson@glc-hp.org]

Sent: Wednesday, March 26, 2008 10:02 AM

To: Donette [mailto:donette@glc-hp.org]

Subject: Re: Glenwood Cemetery Brochure

1500 - \$885.00

On Mar 31, 2008, at 2:25 PM, Martha Peterson wrote:

Donette,

In April 2007, you did the layout and printing of a brochure for Glenwood Cemetery (sale No. 6177), and it's time to order a reprint (1500 copies). Can you do that from the old layout? Can you give me a price and approximate time to complete?

Thanks. Look forward to hearing from you.

Martha W. Peterson

Glenwood Cemetery Historic Preservation Foundation

2525 Washington Avenue

Houston, TX 77007

713-864-7886

713-864-6429 (fax)

4/14/2008

James M. ...
...
...
...
...

GLENWOOD CEMETERY

To: Dick Ambrus
From: Martha Peterson
Subject: Glenwood Brochure
Date: April 14, 2008

As you know, it is time to order reprints of the brochure. In accordance with Gervais Bell's comments to the website comments, I propose the changes to the cover text marked on the attachment. The clean text as it will appear on the brochure is also attached.

Another change is to eliminate Kern Tips (Voice of the Southwest Conference) in favor of the Firefighters Monument. The text for the Firefighters is on the left side of the second attachment.

If you approve, I will have the layout changed accordingly and reorder. One year ago we paid \$1,000.00 for original layout of the whole brochure and a year's supply. This order should be slightly less because the layout changes are minimal.

MP

Attachments

Cover Text

Glenwood Cemetery

[Insert photograph]

Glenwood was established in 1871. The grounds were laid out in the tradition of other romantic rural cemetery parks of the 19th century, and designed by the English-born horticulturist Alfred Whitaker, a prominent 19th-century Houston nurseryman. Newspaper accounts of the day compared Glenwood to well-known romanticsuch prominent cemetery parks such as Laurel Hill in Philadelphia (1836) and Green-Wood in Brooklyn (1838).

Glenwood Cemetery comprises approximately 84 acres, of which 18 acres are reserved for future development ensuring that Glenwood will continue to serve many generations of Houstonians with dignity, respect and compassion. The cemetery comprises approximately 84 acres, including the adjacent Washington Cemetery (1887) which is now under the permanent stewardship of Glenwood.

Lots are available for sale in all sections of the cemetery, both Glenwood and Washington Cemeteries. Please call the Glenwood office, 713-864-7886, for an appointment. To inquire regarding a lot purchase, visit the Glenwood office or call 713-864-7886.

2525 Washington Avenue • Houston, Texas 77007
713-864-7886 • 713-864-6429 (fax)
glenwoodcemeteryinfo@glenwoodcemetery.org

GLENWOOD CEMETERY HISTORIC PRESERVATION FOUNDATION

To: Donette Reil
From: Martha Peterson
Subject: Glenwood Brochure
Date: April 14, 2008

FILE COPY

Donette,

We've decided to make some revisions to the brochure before it is reprinted.

We want to replace all of the text on the cover with the attached. The same photograph and photo credit should be used.

On the back cover, replace only the paragraph dealing with lot sales with the attached text, and change the copyright date to 2008.

"Hollywood and Sports": Delete "and Sports." Add the Firefighters Monument text above "Hollywood."

Move #59 on the map to the location indicated on the attached.

When these changes are made, I'd like to see a proof. Then we'll need 1,500 copies.

I hope the attachments aren't too confusing. Please call me with any questions. 713-864-7886.

MP

Attachments

4-14-08
Postponed.
The had already
reprinted when
I got them 4-14.
Misunderstanding.
You will waive
production costs &
discount printing
when we re-order.
MP

Invoice

DATE	INVOICE #
4/14/2008	7832

BILL TO

Glenwood Cemetery
2525 Washington Avenue
Houston, TX 77007

Reprinted old brochures instead of waiting for revisions. Sick said OK to use these up & then revise.

*MS
Orig. invoice to Kathy*

P.O. NO.	TERMS	DUE DATE
	Due on receipt	4/14/2008

DESCRIPTION	QUANTITY	RATE	AMOUNT
reprint 1500 brochures	1	885.00	885.00
ACCOUNT # _____ CHECK # _____ DATE _____ APPROVED BY _____ DATE _____			
Total			\$885.00

Martha Peterson

From:
Sent:
To:
Subject:

Re: [Faint, illegible text]

I need to reprint our brochure with the map to notables as soon as possible. This is what it says about Charlotte:

“Charlotte Baldwin Allen (1805-1895) – Wife of Augustus C. Allen and regarded by many as Houston’s third co-founder together with the Allen Brothers”

Can you either send me the marker text or rewrite the above to fit in about the same amount of space? Or both? I’m still anxious to revise our website in a way acceptable to Dr. D. and you. Anything I write, of course, I’ll pass back by you before publishing.

Martha Peterson

From:
Sent:
To:
Subject:

Hi, Donette.

It's time to redo the Glenwood brochure, but NOT until we make some changes. We want to incorporate the changes we discussed in April 2008, plus one more revision to text that shouldn't affect the layout. Let me know when it's convenient and I'll bring you the markup from April. I'm waiting on someone to send me the last revision to text, but it won't affect any of the changes decided in April.

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

*Add website
to page 1
in place of
e-mail address*

Martha Peterson

From: [REDACTED]
Sent: [REDACTED]
To: [REDACTED]
Subject: RE: Charlotte Allen

short and sweet it shall be. we will get on it/

janet

--- On **Fri, 10/31/08**, [REDACTED]

From: Martha Peterson [REDACTED]
Subject: RE: Charlotte Allen
To: [REDACTED]
Date: Friday, October 31, 2008, 11:02 AM

Using Word's word count tool, the brochure has the following for CMA:

"Charlotte Baldwin Allen (1805-1895) – Wife of Augustus C. Allen and regarded by many as Houston's third co-founder together with the Allen Brothers"

22 words

147 characters, including spaces

Not a lot of ink, unfortunately. We can do better on the website. And it's understood the narrative is super-confidential.

[REDACTED]

[REDACTED]

I will see Ralph this noon and we can get it done today.

I will also get him to put something together for the website.

In addition to the above two items, we will also send you the entire CMA narrative (confidential) for your files.

thanks for reminding me. comes with perfect timing.

Janet

From: Martha Peterson
Subject: Charlotte Allen
To: "J. K. Wagner"
Date: Friday, October 31, 2008, 9:38 AM

I need to reprint our brochure with the map to notables as soon as possible. This is what it says about Charlotte:

“Charlotte Baldwin Allen (1805-1895) – Wife of Augustus C. Allen and regarded by many as Houston’s third co-founder together with the Allen Brothers”

Can you either send me the marker text or rewrite the above to fit in about the same amount of space? Or both? I’m still anxious to revise our website in a way acceptable to Dr. D. and you. Anything I write, of course, I’ll pass back by you before publishing.

Martha Peterson

From: J. V. Dittman [mailto:jv.dittman@glennwood.com]
Sent: Monday, November 4, 2008 10:02 AM
To: Martha Peterson [mailto:martha.peterson@glennwood.com]
Subject: CMA latest version

Martha

Please keep this for you personally as I believe there will be another edition with more footnotes and refinement coming from Ralph Dittman and he would like for Glenwood to have the finest copy in the end. So here is the preliminary. There have been many revisions on this text. There are four of us working on the text. I am sure there will be something new come out later. If you have comments, we would love to have them in order to get this as good as possible and as informative as possible. Glenwood should have the master copy.

Janet

11/4/2008

An Application for an Official Texas Historical Marker for
Charlotte Marie Baldwin Allen (1805-1895)

Written by Ralph Dittman, MD, MPH

CONTEXT

Charlotte Marie Baldwin Allen, the Mother of Houston, was the wife and life partner of one of the founders of Houston, Augustus Chapman (AC) Allen. In 1829, she met AC in her hometown when AC was visiting his brother Samuel Lewis Allen, a local shop owner. She married AC Allen on May 3, 1831 in the family home on Onondaga East Hill, Onondaga County, New York where she had been born.¹

AC and his brother and partner John Kirby (JK) Allen made their first trip to Texas in late 1832.² They settled in San Augustine briefly and later in Nacogdoches.³ Shortly before JK and AC's departure from New York, Charlotte had requested that "the trustee for the land her father had willed to her execute and deliver to Augustus C. Allen a power of attorney for the land, then valued at \$2,310."⁴

During the conflict leading to the Battle of San Jacinto on April 21, 1836, JK played a pivotal role as Receiver of Public Funds and later as a member of the Nacogdoches Committee of Vigilance and Safety. If Sam Houston had been defeated, the Committee's contingency plan called for JK to seek aid from the US troops under the command of General Gaines located just over the Texas border at Fort Jessup, Louisiana.⁵ JK and AC, having amassed a substantial amount of money through deals in land script, helped to finance the Texas cause by outfitting the first war schooner, the *Brutus*, for the Texas Navy.⁶

¹ George Hawley, "*Dr. Jonas C. and Mrs. Betsy Baldwin*", 1977, p.34; *Onondaga Historical Society*: Dr. Jonas Baldwin Family Records

² Dr. O.F. Allen, *From Wilderness to Wonder* (Temple Texas, 1936), p. 3. JK and AC arrived in Texas in 1833. They settled in San Augustine for a short period of time. The San Augustine Deed Records first show the Allen's to have actively engaged in buying properties in 1833. (San Augustine Deed Records A 58.) In their Oaths of Allegiance to Mexico, taken in Nacogdoches by JK on May 24, 1834 and by AC on June 17, 1834 (Robert Bruce Blake Papers, Stephen F. Austin University, Nacogdoches, Texas), both men say that they entered Texas during the previous year. My conclusion is that they left New York in late 1832 and arrived via the overland route in early 1833.

³ Robert Bruce Blake Papers, Stephen F. Austin University, Nacogdoches TX.

⁴ Probate of the Last Will and Testament of Jonas C. Baldwin, April 24, 1832, Onondaga County Archive, 243-46. Filed April 24, 1832 in Onondaga County. Note: the last will and testament of Jonas C. Baldwin in the archives of Onondaga County, (pg. 243-46) gives no hint of the amount of Charlotte's inheritance. Written on June 8, 1827, Surrogate Judge Freeborn G. Jewitt passed the administration of the estate to John C. Brown, Harvey Baldwin and Truman Adams as executors.

⁵ Robert Bruce Blake Papers, Steven F. Austin University, Nacogdoches, TX.

⁶ William Campbell Binkley, *A.C. Allen to President of the Consultation, New Orleans, Louisiana, October 17, 1935*, Vol. I, 7, *Official Correspondence of the Texas Revolution, 1835-1836*,

An Application for an Official Texas Historical Marker for
Charlotte Marie Baldwin Allen (1805-1895)

Written by Ralph Dittman, MD, MPH

After the Battle of San Jacinto, AC and JK purchased a league and a half of land at the head of navigation of the Buffalo Bayou to found a town. JK, who was placed on Sam Houston's staff as a major, was elected to the First Congress, which was to convene its second session in Houston, the new capital of the new Republic of Texas.⁷

On August 15, 1838, at the age of 28, JK died in Charlotte's home where she nursed him while caring for her newborn daughter who had been born on July 18, 1838. JK died intestate, leaving an estate jointly valued with AC's interests at \$814,462.50.⁸ There was a protracted disagreement among JK's brothers (Samuel Lewis, George, Henry R., Harvey H., and AC) over the settlement of JK's estate. For the most part, AC retained control.

During those early years of the Republic of Texas, there was constant tension with Mexico who was continually threatening invasion, and actually did so several times. Prior to the death of JK, the partnership of JK & AC Allen had engaged in several expensive projects concerning railroad building and improvements to develop the channel of the Buffalo Bayou to create a true inland port.⁹

OVERVIEW

Brinkley, William Campbell (1836) *Official Correspondence of the Texas Revolution, 1835-1836*
A.C. Allen to President of the Consultation, New Orleans, Louisiana, October 17, 1935. By his own word, Allen said that the *Brutus* "will out sail anything in the Mexican service, and will mount nine guns and 50 stands of small arms—all of which I will fit out at my own & my brother J.K. Allen joint expense with 4 months provisions. I can obtain a bold and intrepid, & daring commander (William A. Hurd)...also able bodied men to go aboard as volunteers."

⁷ Three historical myths continue to live regarding JK and AC Allen's founding of "The Town of Houston," whose founding date, or birthday, is celebrated as August 30, the day the first newspaper advertisement appeared in the *Telegraph and Texas Register*, 1836, announcing lots for sale in this location destined to become "the great interior commercial emporium of Texas." Myth one is that Charlotte Baldwin Allen's inheritance helped to purchase this league (from William T. Austin) and a half (from Elizabeth E Parrott). AC & JK paid \$1.00 per acre for the upper league, and \$2.25 per acre for the lower half league. By this time in their lives, they had dealt in hundreds of thousands of acres of land, and had amassed a fortune. They had no need for Charlotte's inheritance, what ever it may have been. Myth two is that the Allen brothers "took advantage of the poor old widow woman Mrs. Parrott" by paying her a "pittance" for her land, a mere \$2.25 per acre. Only by modern standards is that a pittance; in that day, it was twice the going rate. They were doing Mrs. Parrott a favor. Myth three is that Charlotte named the town of Houston. She did not. Please see OF Allen, p. And SO Young (True Stories of Old Houston & Houstonians) Galveston, 1913, p 7.

⁸ Harris County Probate Records, Vol. B, pages 418-21, typescript. Original in Box A tie envelope #21.f

⁹ Dr. O.F. Allen, The City of Houston from Wilderness to Wonder (Temple Texas, 1936), 19.

An Application for an Official Texas Historical Marker for
Charlotte Marie Baldwin Allen (1805-1895)

Written by Ralph Dittman, MD, MPH

Charlotte Baldwin Allen was born on July 14, 1805 in Onondaga County, New York. Her tombstone in Glenwood Cemetery, Houston Texas bears the inscription “The daughter of Elizabeth Warner and Dr. Jonas Cutler Baldwin”.¹⁰ The youngest of seven children, she grew up in a town named in honor of her father, Baldwinsville (locally referred to as B’Ville). Intelligent and socially gifted, she was a part of the second suffragette society in the United States - the Baldwinsville Female Charitable Society. Her mother had been a founding member.¹¹

Having married AC Allen in 1831, Charlotte traveled to and arrived in Texas in 1834 via Natchitoches, Louisiana. This was her first of many such trips.¹² She settled in Nacogdoches. For health reasons, Charlotte returned to Baldwinsville in 1835. She did not return to Texas until July 1837, at which time she went directly to the new town of Houston, just founded by AC and JK.¹³ Charlotte, soon after arriving, gave General Houston a reception in honor of his great achievements, and *rededicated* the town in his honor.

In 1837, Charlotte and AC moved into a house on Carolina (now Caroline) and Prairie. Sam Houston is said to have resided in the Allen home for several months. When Houston lived at 419 Carolina near Preston, it was next door to the Allens.¹⁴

The Allen home became the social center of the new capital. In those early days of Houston, when accommodations were difficult to procure, Charlotte provided the Allen’s comfortable home, without money and without price, for all who sought their hospitality. Provisions of all kinds then sold at fabulous prices in Texas owing to the distance of the country from sources of supply; yet, with lavish hospitality, the Allens entertained friends and strangers alike.

WR Baker, who kept the Allen Brother’s Houston Town Company books, and was later himself a Houston mayor, said that “sometimes their entertainment expenses averaged several thousand a year and that Mrs. AC Allen did the honors of the house with queenly grace and courtesy. Many distinguished and heroic Texans as well as

¹⁰ Hawley, p.35; *Onondaga Historical Society: Dr. Jonas Baldwin Family Records*

¹¹ “*Dr Jonas Baldwin Family Records*” Onondaga Historical Society.

¹² *Houston Post*, 14 July 1885; Lewis, *History of Texas*, p.259

¹³ Dr. O.F. Allen, *The City of Houston from Wilderness to Wonder* (Temple Texas, 1936) 3.

¹⁴ *Telegraph and Texas Register*, July, 1837

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eminent strangers from abroad graced their dinners and other social gatherings. The Allens, thanks to Charlotte, enjoyed to the highest degree the exercise of these social offices.”¹⁵

The Allens actively encouraged formation of religious establishments. They were great supporters of the Reverend W.Y. Allen, who on March 31, 1839, organized the First Presbyterian Church of Houston. He was the only protestant minister in Houston and Galveston during the summer 1838. When the Reverend Allen arrived in Houston on March 31, 1838, there were 2,000 residents and accommodations were not available. In his own words, Reverend W. Y. Allen described the generosity of Charlotte and her husband A.C. Allen: “Soon after my arrival in Houston, in March 1838, A. C. Allen made me a present of a town lot... I had a small room built upon it, where I studied, and slept on a sack of prairie hay.¹⁶ Having no salary, I boarded around considerably, as the ancient schoolmasters used to do. Five months at half price at Woodruff; a good deal of my time gratis at A. C. Allen’s.”¹⁷

Charlotte gave birth to their only surviving child on July 18, 1838, Martha Elizabeth (Eliza) Warner, named in honor of Charlotte's mother.¹⁸

In 1850, AC traveled to Mexico where he befriended Benito Juarez. In 1852, he was appointed the U.S. Consul to the Isthmus of Tehuantepec. AC created another fortune by setting up a lumber empire in Central America. He formed a company, the Louisiana Tehuantepec Company to finance a proposal to build a portage (rail and canal) across the Isthmus of Tehuantepec.¹⁹ This new venture for AC and the protracted disagreement over the settlement of JK’s estate took its toll on his relationship with Charlotte. According to Charlotte's nephew, Dr. O. F. Allen, who lived in the Allen home, “It has been said that he (AC) and his wife (Charlotte), who was a most estimable woman, and he, no less estimable, had agreed to disagree on matters pertaining to

¹⁵ Brown, John Henry (1896) Indian Wars & Pioneers of Texas, p.358

¹⁶ HCDR: C/228 June 16, 1838 Block 28 Lots 1 and 2

¹⁷ S, C, Red, A Brief History of the First Presbyterian Church (1839-1939) (Houston, TX) 15.

¹⁸ Telegraph and Texas Register, July 1837.

¹⁹ *Letter of the Secretary of State, transmitting a statement of the commercial relations of the United States with foreign nations, for the year ending September 30, 1858*; Minatitlan: A. C. Allen, Consul. 1859 Feb 9 and Annual Report on Foreign Commerce p. 288, A. C. Allen, Consul, March 28, 1860

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Written by Ralph Dittman, MD, MPH

properties owned by them. He (AC) justly conceded what there was to her and went his way.”²⁰ Charlotte and AC remained on friendly terms.²¹

Charlotte joined her brother-in-laws and her brothers in running the family businesses. Charlotte was now not only the queen bee of Houston society, but also an active architect of the business hive.

She had already gone into the cattle business and registered her own cattle brand in 1838.²² She entered into a formal agreement with J. J. Cain and others to supply beef to a slaughterhouse in the north side district. The slaughterhouse was constructed to her specifications.²³ Another major business venture for Charlotte occurred on March 14, 1851 when she had a 48-acre development platted, from Buffalo Bayou to Quitman Street, as the Mrs. A. C. Allen Addition.²⁴ The Mrs. A. C. Allen Subdivision comprised part of the original A. C. and J. K. Allen purchase of the southern part of the John Austin Grant²⁵ from Mrs. Elizabeth E. Parrott for the town of Houston.²⁶ Mrs. Allen was still the major developer in the Allen subdivision when she passed away on August 3, 1895. Her land in the Allen Addition appraised at \$20,000 and she held fifteen mortgages in the Addition at the time.²⁷ Charlotte’s brother Horace Baldwin helped Charlotte in her numerous business deals. Horace was a mayor of Houston before his death in late 1849. His older daughter, Charlotte’s niece Elizabeth, married William Marsh Rice in 1867 while her sister (Charlotte’s other niece), Charlotte Maria, married William’s brother Fred Allen Rice in this same time period.

²⁰ Dr. O.F. Allen, From Wilderness to Wonder (Temple Texas, 1936) 25. A deed dated 3/25/1861 HCDR: 2/603 and signed by AC Allen as seller, for \$1.00, gave all the grantor’s unsold property to his wife Charlotte B Allen. “all my right, title, interest in and to any and all of my unsold property in and about the city of Houston Texas, the same conveyed to her in 1856 which deed lost or mislaid.” Signed by A. C. Allen on March 25, 1861 in Minatitlan, Republic of Mexico; Filed May 6, 1866 Harris County, Texas It proclaims that this is a repeat of a deed executed in 1856 which had been lost. HCDR, T-245. Some historians claim that this “walk out date” was in 1850. AC did go to Mexico that year but did not “throw in the towel” until 1856.

²¹ Dr. O. F. Allen personal interview with Myrteel Allen.

²² Harris County Brand Book A/1 No. 6

²³ Harris County Deed Records M/591; N/23

²⁴ Harris County Deed Records T/311; M/22

²⁵ Harris County Deed Records B/129

²⁶ Telegraph and Texas Register 1836 Aug 30; HCDR A/157

²⁷ Harris County Probate Minutes Y/52

An Application for an Official Texas Historical Marker for
Charlotte Marie Baldwin Allen (1805-1895)

Written by Ralph Dittman, MD, MPH

During the Civil War, Charlotte leased her home at the corner of Rusk and Main to General Jeb Magruder as Headquarters to serve the war effort.²⁸ After the war, US Major Lathrop, Post Commander of the Federal troops stationed in Houston during Reconstruction, made his headquarters in Charlotte's home.²⁹

Charlotte was involved in numerous real estate transactions, including the sale of the former Capitol building and various properties in the Mrs. AC Allen Survey.³⁰ She generously donated various plots to the City of Houston as well as church and civic organizations. Old Market Square was such a property. Because the original deed was thought to be lost, Charlotte's estate deeded the land a second time, in 1901, to the city.³¹

An active member of the First Presbyterian Church, she bestowed gifts to pay for stain glass windows and the lumber to build the church, purchased from her brother-in-law, Samuel Lewis Allen.³² Charlotte served with great distinction as a member of the church's Ladies' Association.³³

She has been revered by the generations that knew her personally. In 1894, a new steamer used to ply the Buffalo Bayou was named in her honor.³⁴ In 1907, the first public school named after a woman in Houston was named in her honor, the Charlotte Baldwin Allen Elementary School.³⁵ A stone fountain in Baldwin Park in downtown Houston was dedicated to her in 1912³⁶. When she died on August 3, 1895, the flags of Houston were flown at half-mast in recognition of the death of the Mother of Houston.³⁷

28 Handbook of Texas Online, s.v. "," <http://www.tshaonline.org/handbook/online/articles/AA/fal84.html> (accessed September 1, 2008).

29 National Archives & Records Administration: M-1193 Registers of letters received and letters relative district received of the department of Texas on 5th 17865-1871 Roll One pg. 285 August 14 1866 Major Lathrop, Post Commander "on the 15th inst, order to be given up to the owners or claimants certain buildings occupied by the government at Houston." Major Lathrop complied and leased a building near the foot of Main Street known as the "concrete building."

30 HCDR: 6/54; 23/537/ 31/628/30/359; U/42.

31 HCDR: 78/330 January 12, 1894 QCD Block 34 SSBB "never to be sold;" HCDR: 135/93 Block 34 QCD

32 HCDR: 73/42 Block 68 Lots 1,2,12 SSBB January 10, 1894

33 Records of First Presbyterian Church, Houston Metropolitan Research Center; Ladies Association, First Presbyterian Church, March 1884.

³⁴ Galveston Daily News, August 24, 1894, p.3, c. 4.

³⁵ Houston Independent School District Archives opened in 1907, campus was originally located at Elgin and Chenevert. In 1956, it moved to its present location at 400 Victoria Street in North Houston

³⁶ <http://www.houstontx.gov/parks/baldwinpark.html>

³⁷ *Houston Post*, August 4, 1895

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She lies in Glenwood Cemetery in a plot shared with her daughter Martha Elizabeth Warner Allen; Martha was married twice, once to Frank B Chase and the second time to James Converse who survived her. Both husbands are buried in the plot along with Converse's second wife Maria.

SIGNIFICANCE

Charlotte Marie Baldwin Allen, "known to and venerated by posterity as the Mother of Houston,"³⁸ was the wife and life partner of one of the founders of Houston, Augustus Chapman (AC) Allen, having married in 1831. She was a leader during a time when women had few rights and fewer opportunities. As a young woman, she assisted her mother with the meetings of the Baldwinsville Female Charitable Society, the second such suffragette society in the United States.

Charlotte arrived in Texas in 1834 where she joined her husband and his brother and business partner John Kirby (JK) Allen who were actively engaged in Texas land speculation. She left Texas for health reasons in 1835 to return in 1837 to assume a prominent role in the development of Houston. She immediately set an example for Houston society by giving Sam Houston a reception in honor of his great achievements. She rededicated the city in his honor.

Charlotte graciously used the Allen's comfortable home to provide shelter and food for all. Not only did she entertain the prominent citizenry and foreign dignitaries, but also she cared for the sick, the hungry, and the destitute. She was a generous, thoughtful civically minded woman who donated a great amount of time, energy, and resources to the City of Houston.

After her beloved brother-in-law, JK Allen, died in 1838, Charlotte became a participating member in the Allen's extensive business transactions. She became involved in all aspects of business, from running a cattle operation and directing the building of a slaughterhouse to negotiating numerous real estate and development projects.

³⁸ The Galveston Daily News, August 24, 1894, p. 3, c. 1

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During the Civil War, Charlotte leased her spacious home at the corner of Rusk and Main to serve as General Jeb Magruder's headquarters. During Reconstruction, US Major Lathrop rented the same home for his headquarters.

After the War, Charlotte continued as an accomplished businesswoman overseeing the sale of numerous properties, especially those in the Mrs. AC Allen Survey.³⁹ She generously donated various plots, including Old Market Square, to the City of Houston as well as to church and to civic organizations.⁴⁰

She was an early member of the First Presbyterian Church, making generous gifts to pay for stain glass windows and the purchase of all the lumber from her brother-in-law, Samuel Lewis, to build the church.⁴¹ She willed the church more than 100 lots in the Fifth Ward.⁴² She served with great distinction on the church's Ladies' Association. She was, in deed, a pillar of Houston society.

She has been revered by the generations that knew her personally. In 1894, a new steamer used to ply the Buffalo Bayou was named in her honor. In 1907, the first public school named in the honor of a woman was dedicated to her, the Charlotte Baldwin Allen Elementary School. A stone fountain in Baldwin Park in downtown Houston was dedicated to her in 1912. When she died on August 3, 1895 in her beloved Houston, the flags were flown at half-mast in recognition of the death of the Mother of Houston. The life of Charlotte Baldwin Allen exemplifies the pioneer spirit of early Texas women.

³⁹ HCDR: 54/353 Block 33, 6 Lots, Mrs. C.M. Allen Addition to The Austin College of Sherman Texas Nov 4, 1891 "gift of ½ block of land;" HCDR 66/391 Block 1 Lot 10 Allen Addition to Trustees of The Capital Avenue Christian Church March 8, 1883

⁴⁰ HCDR: 78/330; 135/93

⁴¹ Records of First Presbyterian Church, Houston Metropolitan Research Cnt

⁴² Probate of the Last Will and Testament of Charlotte Baldwin Allen, Harris County Probate

Glenwood Cemetery

Attachment 1(a)

Replace
cover text
with this

Glenwood was established in 1871. The grounds were laid out in the tradition of other romantic rural cemetery parks of the 19th century, and newspaper accounts of the day compared Glenwood to such prominent cemetery parks as Laurel Hill in Philadelphia (1836) and Green-Wood in Brooklyn (1838).

Glenwood Cemetery comprises approximately 84 acres, of which 18 acres are reserved for future development ensuring that Glenwood will continue to serve many generations of Houstonians with dignity, respect and compassion.

Lots are available for sale in all sections of the cemetery. Please call the Glenwood office, 713-864-7886, for an appointment.

2525 Washington Avenue
Houston, Texas 77007
713-864-7886
713-864-6429 (fax)

~~info@glenwoodcemetery.org~~

www.glenwoodcemetery.org

Replacement
for paragraph
on back cover.

Lots are available for sale in all sections of the cemetery. Please call the Glenwood office, 713-864-7886, for an appointment. The office is open Monday through Friday, 8:00 a.m. to 5:00 p.m., and weekends by appointment. The cemetery gates are open from 7:00 a.m. to 5:30 p.m. every day.

Attachment (16)

New paragraph
above "History"

Firefighters Monument (1889) – Erected by Houston firefighters in honor
of fallen comrades (#59)

Attachment 1 (c)

GLENWOOD CEMETERY HISTORIC PRESERVATION FOUNDATION

To: Donette Reil
From: Martha Peterson
Subject: Glenwood Brochure
Date: November 3, 2008

FILE COPY

Donette,

I'm still awaiting final approval on a small change on the inside of the brochure, but all changes to the outside are final. I've listed below and on the attachments the changes we were going to make last April, plus a few small additions.

Please replace the paragraphs on the front cover with Attachment 1(a). A new addition since April is the substitution of our website for the e-mail address at the bottom of the page. The same title, photograph and photo credit should be used. ✓

On the back cover, replace only the paragraph dealing with lot sales with the text in Attachment 1(b), and change the copyright date to 2008. ✓

On the remaining page of the cover side, note that No. 59 on the map has moved to a new position near No. 5. ✓

Please add a new entry (Attachment 1(c)) for the Firefighters Memorial below the existing entry for Belle Sherman Kendall. ✓

"Hollywood and Sports" has been changed to "Hollywood." Please delete the existing entry for Kern Tips at the end of the page. ✓

The additional change on the inside of the brochure will be to the description of Charlotte Baldwin Allen under "Pioneers. We intend to keep it the same length as the existing entry, and I should have it tomorrow or Wednesday.

I hope the attachments aren't too confusing. Please call me with any questions. 713-864-7886.

MP

Attachments

Glenwood Cemetery

Attachment 1(a)



Replace
cover text
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Glenwood was established in 1871. The grounds were laid out in the tradition of other romantic rural cemetery parks of the 19th century, and newspaper accounts of the day compared Glenwood to such prominent cemetery parks as Laurel Hill in Philadelphia (1836) and Green-Wood in Brooklyn (1838).

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Houston, Texas 77007
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~info@glenwoodcemetery.org~

www.glenwoodcemetery.org

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Attachment (16)



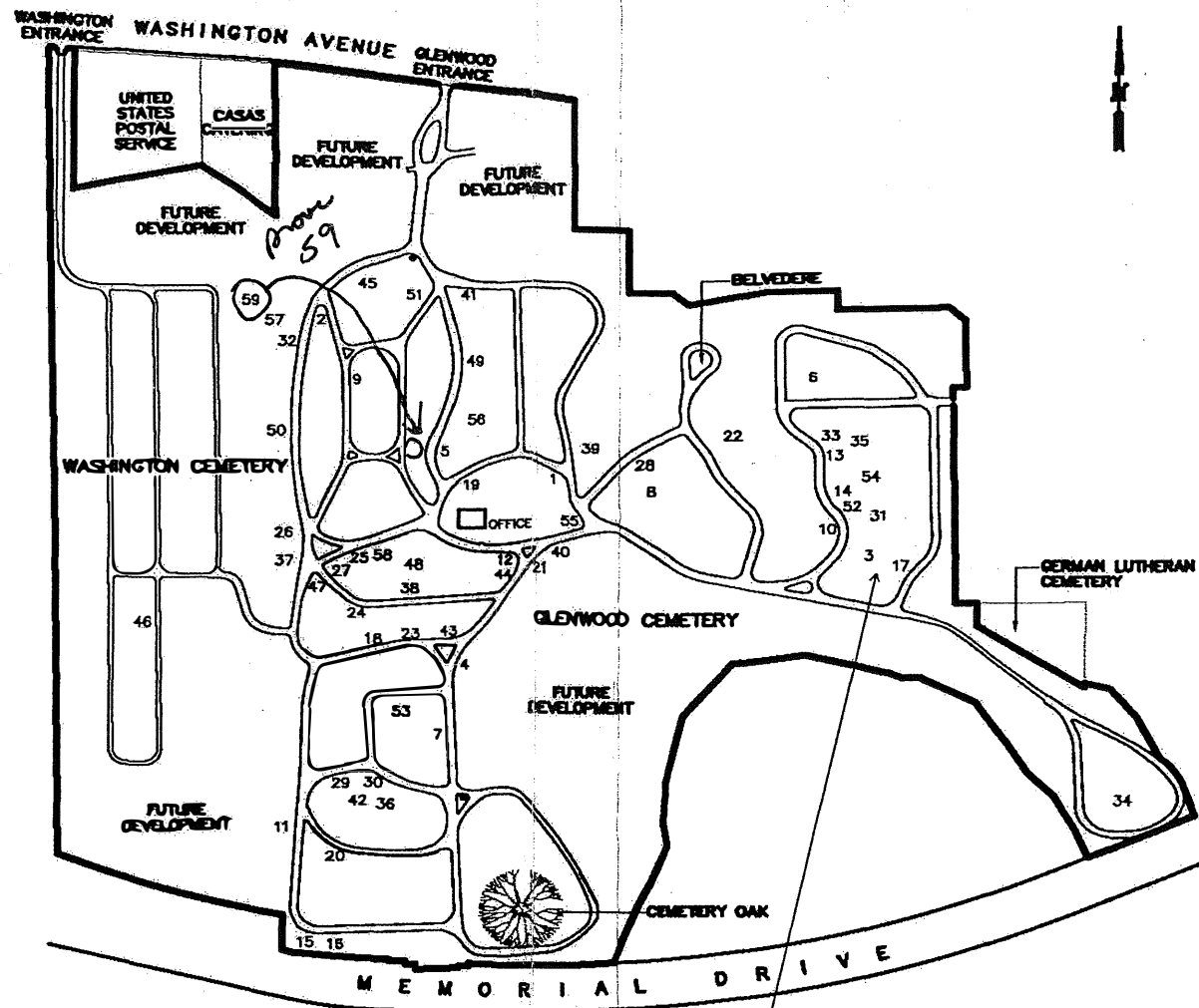
New paragraph
above "History"

Firefighters Monument (1889) – Erected by Houston firefighters in honor
of fallen comrades (#59)

Attachment 1 (c)



Attachment 1



Philanthropists and Community Life, continued

Harris Masterson III (1914-1997) and wife **Carroll Sterling Masterson (1913-1994)** – Generous benefactors of the arts, their home, Rienzi, is now the European decorative arts center of the Museum of Fine Arts-Houston (#52); the home was named for Masterson's grandfather, newspaper editor and publisher **Rienzi Melville Johnston (1849-1926)** (#53)

Robert Alonzo Welch (1872-1952) – Oilman; his estate endowed the Robert A. Welch Foundation which has donated millions of dollars in support of chemical research and higher education (#54)

Daniel (1852-1921) and **Edith Ripley (1857-1934)** – Mr. Ripley, a banker, on his death left a trust fund "for the betterment of the community;" with it, his wife Edith established the Ripley Settlement House, which continues to serve Houston's East End (#55)

Belle Sherman Kendall (1847-1919) (#56), **Adele Briscoe Looscan (1848-1935)** (#57), and **Elizabeth L. Ring (1857-1941)** (#58) – Instrumental in establishing a public library for Houston, each has a branch library named in her honor

Hollywood and Sports

Gene Tierney Lee (1920-1991) – Best known for the title role in the 1944 film classic *Laura*; also starred in *The Ghost and Mrs. Muir*, *The Left Hand of God*, *Advise and Consent*; Oscar nomination for *Leave Her to Heaven* (#12)

Kern Tips (1904-1967) – For over 25 years, the radio "Voice of the Southwest Conference" (#59)

Plute

→ add Linfigius monument attached

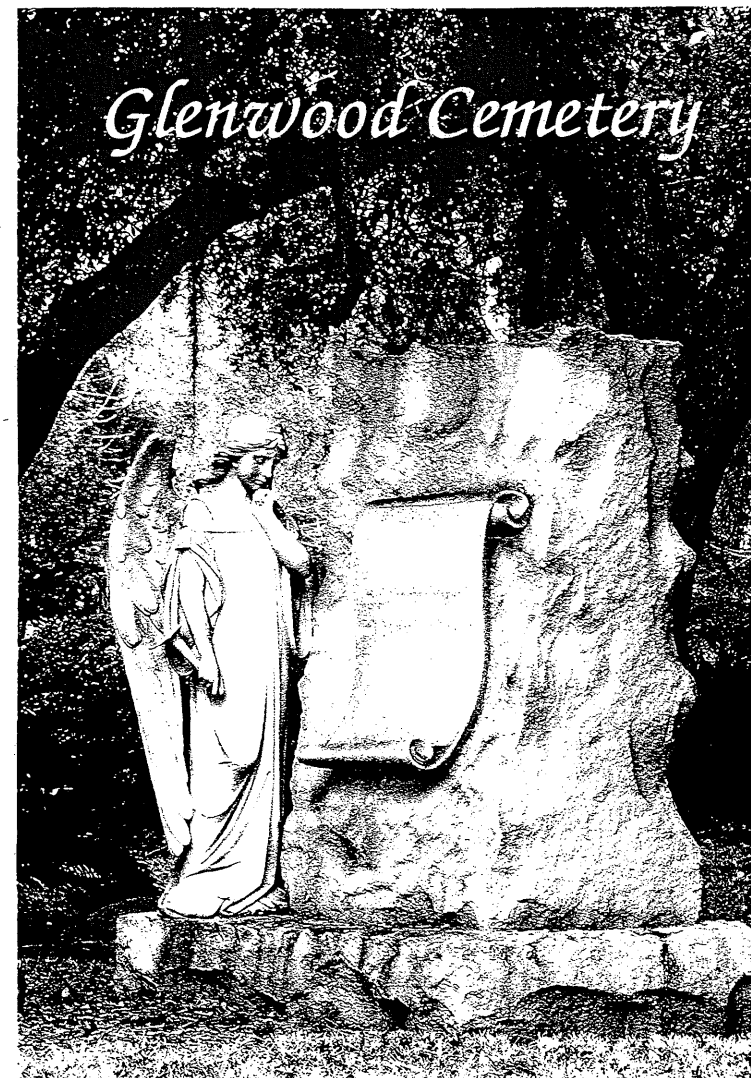
The numbers on the map above correspond to the persons listed in this brochure. The Cemetery Oak, shown near the center bottom of the map, is a live oak (*Quercus virginiana*). It is recorded in The Harris County Tree Registry, Third Edition as having a height of 64', a trunk 160" in circumference, and a leaf canopy with a spread of 110'. Evidence suggests the tree is approximately 100 years old, but its exact age is unknown.

Lots are available for sale in both Glenwood and Washington Cemeteries. To inquire regarding a lot purchase, visit the Glenwood office or call 713-864-7886. The office is open Monday through Friday, 8:00 a.m. to 5:00 p.m., and weekends by appointment. The cemetery gates are open from 7:00 a.m. to 5:30 p.m. every day.

Cover photo courtesy of Jim Parsons: One of Glenwood's more poignant angels, her anguish brings to mind the description of Glenwood in the 1912 book, *Standard History of Houston Texas*: "Wealth, moved by grief, has uttered its sorrow in many costly marbles and towering shafts, and many a marble angel with drooping wings broods over the resting places of the dead."

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2008



Glenwood was established in 1871. The grounds were designed by the English-born horticulturist Alfred Whitaker, a prominent 19th-century Houston nurseryman. Newspaper accounts of the day compared Glenwood to well-known romantic cemetery parks such as Laurel Hill in Philadelphia (1836) and Green-Wood in Brooklyn (1838). The cemetery comprises approximately 84 acres, including the adjacent Washington Cemetery (1887) which is now under the permanent stewardship of Glenwood.

Lots are available for sale in both Glenwood and Washington Cemeteries. To inquire regarding a lot purchase, visit the Glenwood office or call 713-864-7886.

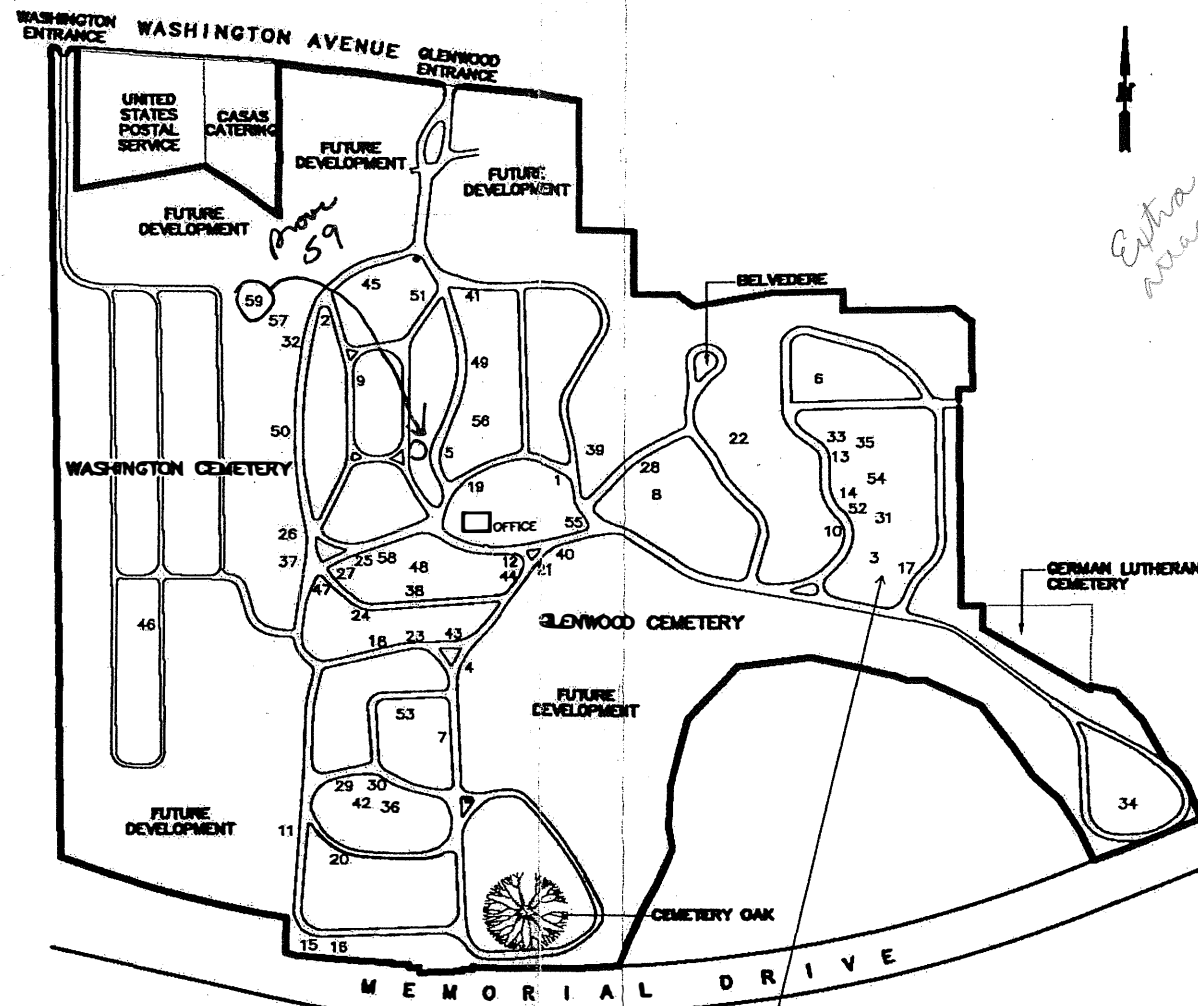
2525 Washington Avenue • Houston, Texas 77007
713-864-7886 • 713-864-6429 (fax)

glenwoodcemetery@glenwoodcemetery.org

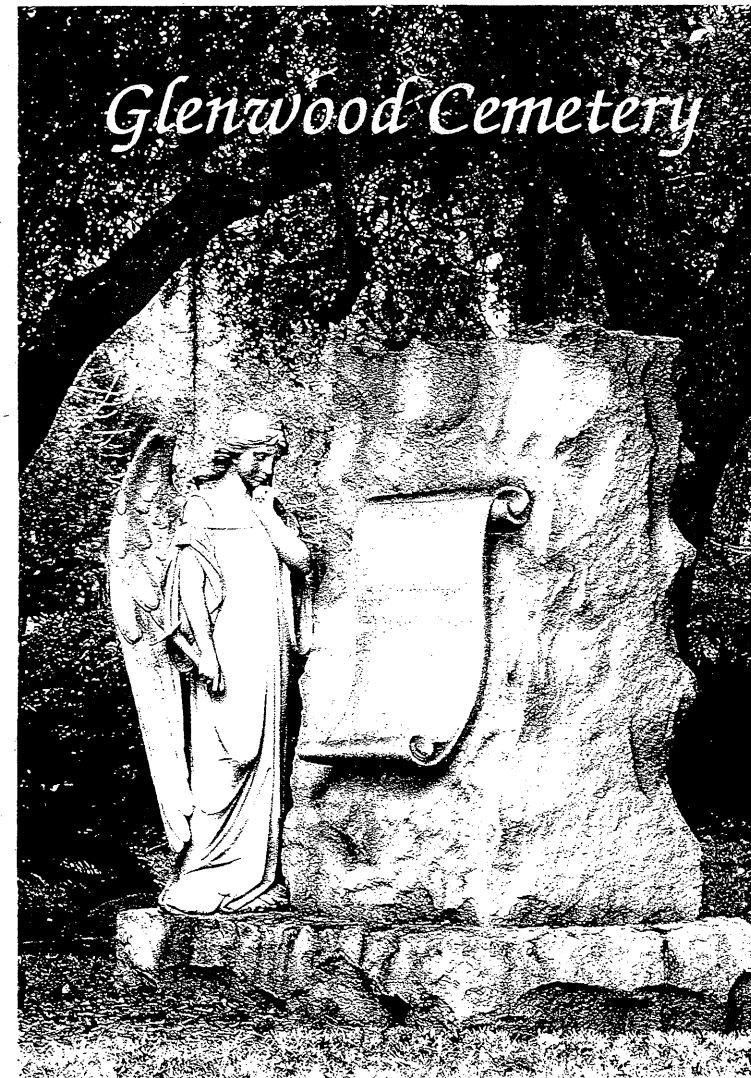
www.glenwoodcemetery.org

→ Replace with attached.

Attachment 1



Extra attachments
11-3-08



Philanthropists and Community Life, continued

Harris Masterson III (1914-1997) and wife **Carroll Sterling Masterson** (1913-1994) – Generous benefactors of the arts, their home, Rienzi, is now the European decorative arts center of the Museum of Fine Arts-Houston (#52); the home was named for Masterson's grandfather, newspaper editor and publisher **Rienzi Melville Johnston** (1849-1926) (#53)

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Delite

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Cover photo courtesy of Jim Parsons: One of Glenwood's more poignant angels, her anguish brings to mind the description of Glenwood in the 1912 book, *Standard History of Houston Texas*: "Wealth, moved by grief, has uttered its sorrow in many costly marbles and towering shafts, and many a marble angel with drooping wings broods over the resting places of the dead."

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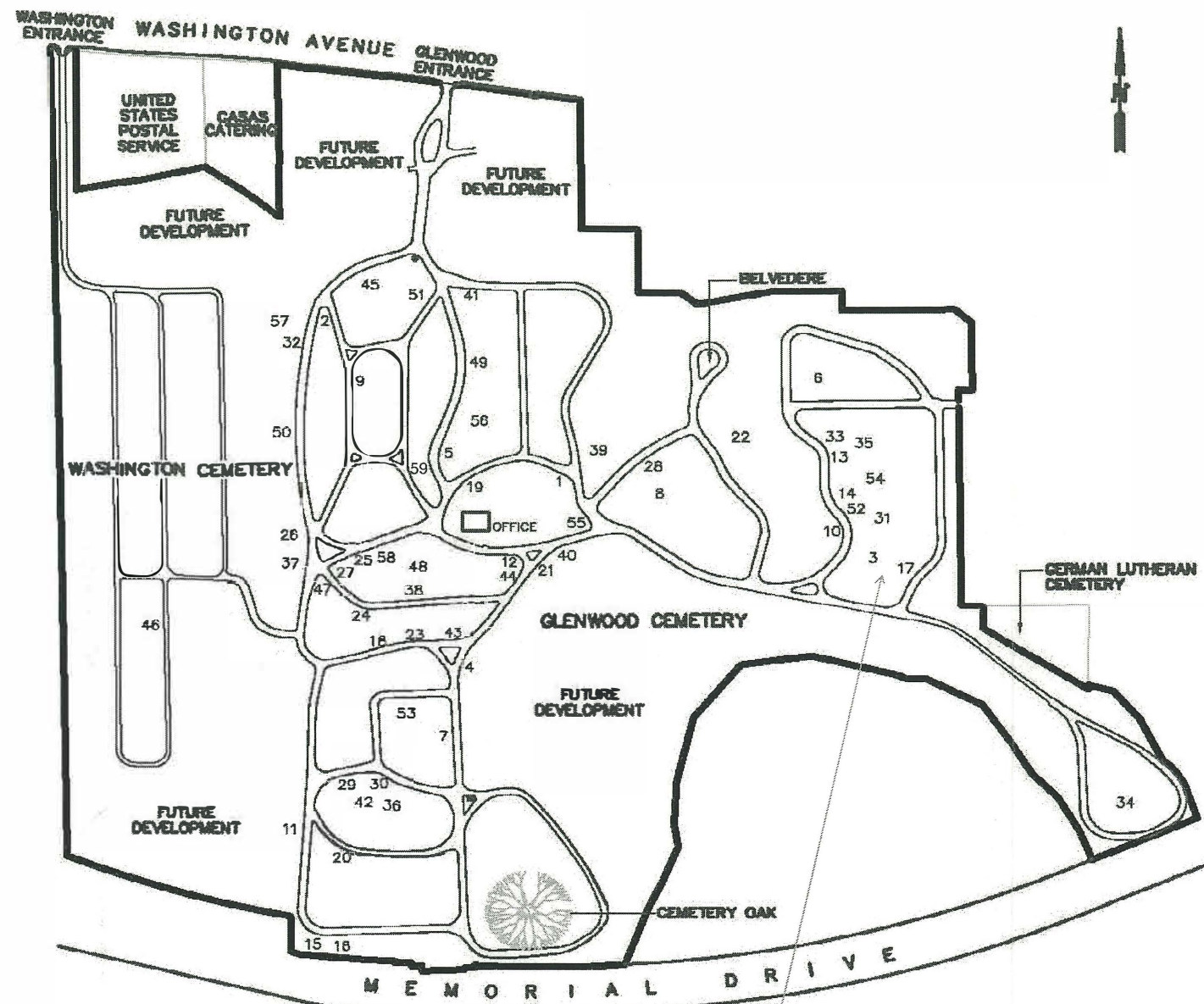
glenwoodcemetery@glenwoodcemetery.org

www.glenwoodcemetery.org

2008

→ add Zieffertus monument attached

→ Replace with attached.



Philanthropists and Community Life, continued

Harris Masterson III (1914-1997) and wife **Carroll Sterling Masterson** (1913-1994) – Generous benefactors of the arts, their home, *Rienzi*, is now the European decorative arts center of the Museum of Fine Arts-Houston (#52); the home was named for Masterson's grandfather, newspaper editor and publisher **Rienzi Melville Johnston** (1849-1926) (#53)

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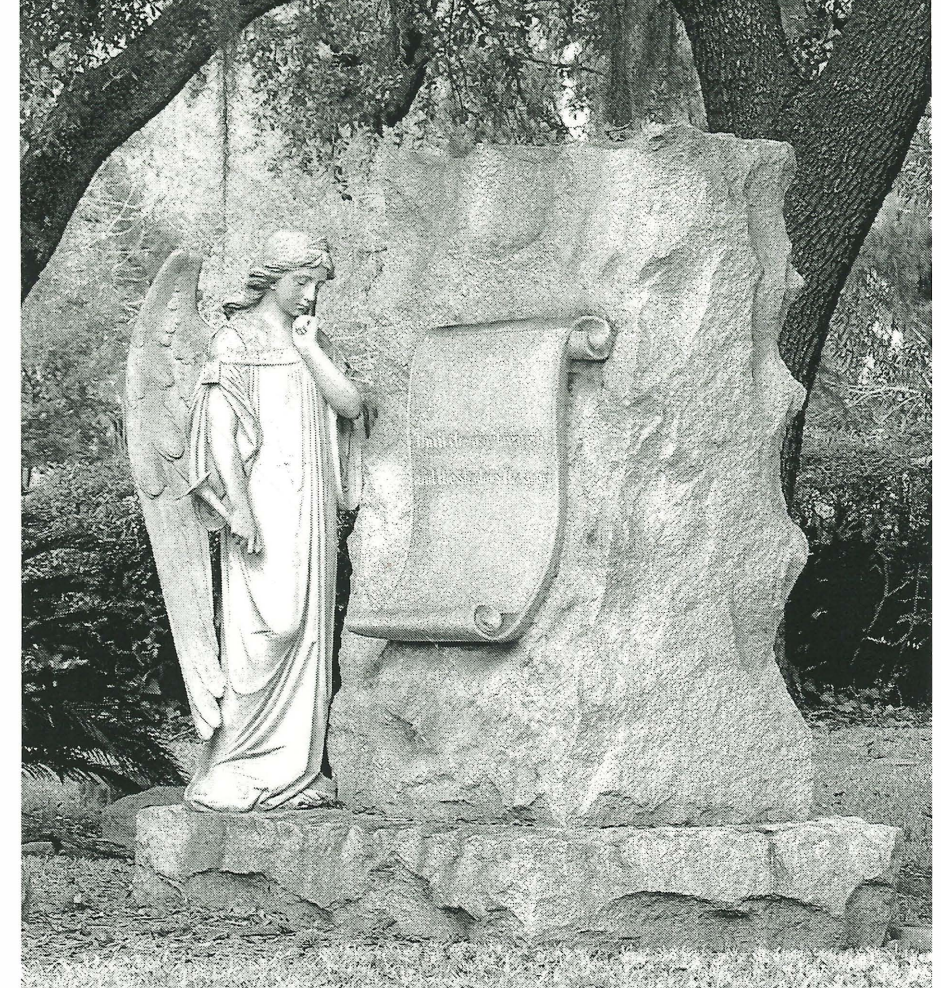
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2525 Washington Avenue • Houston, Texas 77007

713-864-7886 • 713-864-6429 (fax)

www.glenwoodcemetery.org

Martha Peterson

From:
Sent:
To:
Subject:

I think Ralph is not interested in the "third co-founder" language, but please substitute "mother of Houston" Thanks

He is rather sensitive about some of the language around at present.

Thanks

I have sent this to Ralph and hopefully he has replied by now to you.

If not, see my suggestion above.

Janet

--

I've taken changes to our brochure to the graphics person, but she knows it won't be complete until we've revised Charlotte. It currently reads:

"Charlotte Baldwin Allen (1805-1895) - Wife of Augustus C. Allen and regarded by many as Houston's third co-founder together with the Allen Brothers"

I left out Marie for space considerations, and the rest was worded to allow me to work in "the Allen Brothers," which I thought would be more widely recognizable. I'm pleased that "the Mother of Houston" has Dr.D's blessing. How about:

"Charlotte Baldwin Allen (1805-1895) –The Mother of Houston; wife of Houston co-founder Augustus C. Allen"

It could be a few words longer, but that opens the door to more than can be completed in the space. Let me know what you'd like us to use.

Martha Peterson

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Martha Peterson

From: Martha Peterson [mailto:martha@marthapeterson.com]
Sent: Tuesday, November 11, 2008 10:00 AM
To: Donette Reil
Subject: RE: revised brochure proof

Donette,

This side is great. A few comments: On the cover, maybe it's to keep "Brooklyn" and "(1838)" together, but it looks like the spacing in the last two lines of paragraph 1 could be improved. In second paragraph of cover, first line, "Cemetery" is misspelled. Back cover: I intended the copyright be only the year, 2008. I'm omitting the month and day. That wasn't clear in my notes. Everything else on the proof is perfect.

The final change you are waiting for:

The entry for Charlotte Baldwin Allen on the third inside page should be changed to read as follows:

Charlotte Baldwin Allen (1805-1895) – "The Mother of Houston" and wife of Augustus C. Allen who, with his brother John Kirby Allen, co-founded Houston in 1836 (#47)

Please let me know if you have any questions. I think it's worth seeing a proof of the Charlotte Allen change if you don't mind. Lots of people care a lot about it. Thanks.

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

-----Original Message-----

Subject: revised brochure proof

attached is a revised proof of one side. I am waiting for copy for the other side. Thanks
Donette

Donette Reil
Desktop & Press

11/11/2008

Martha Peterson

From:

Sent:

To:

Subject:

Contacts: Desktop & Press

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This is the final change to our copy. Please let me know if you have any questions on this or the material I brought by earlier. Thanks.

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

Subject: RE: revised brochure

Donette,

The attachments to your December 2 e-mail are fine. What is the price for 1,500?

Martha

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

-----Original Message-----

Here it is! I finally remembered to do it!
Thanks
Donette

Martha Peterson

From: Martha Peterson
Sent: 12/5/2008 1:00 PM
To: Donette Reil
Subject: FW: revised brochure

Donette,

Not trying to rush you, but want to be sure you received the attached query re price. We're ready to order, but I want to get approval of amount. Just a formality. Thanks.

Martha

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

Donette,

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Martha

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

Here it is! I finally remembered to do it!
Thanks
Donette

Donette Reil
Desktop & Press

12/5/2008

Martha Peterson

From: Martha Peterson
Sent: Tuesday, December 02, 2008 10:45 AM
To: Donette
Subject: RE: revised brochure

Donette,

Please consider this our order for 1,500 copies at \$9.15. Thanks.

Martha

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

\$915.00

On Dec 5, 2008, at 3:02 PM, Martha Peterson wrote:

Donette,

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Martha

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

12/8/2008

Martha Peterson

From: Martha Peterson [mailto:martha@petersonfoundation.org]
Sent: Wednesday, December 2, 2008 10:00 AM
To: Donette Reil
Subject: RE: revised brochure

Donette,

The attachments to your December 2 e-mail are fine. What is the price for 1,500?

Martha

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

-----Original Message-----

Here it is! I finally remembered to do it!
Thanks
Donette
Donette Reil

12/3/2008

Martha Peterson

From: Martha Peterson
Sent: Tuesday, December 9, 2008 1:15 PM
To: Donette
Subject: RE: revised brochure

Oops! My bad. Can't blame a girl for trying. \$915.00 it is.

-----Original Message-----

\$915.00

On Dec 8, 2008, at 5:03 PM, Martha Peterson wrote:

Donette,

Please consider this our order for 1,500 copies at \$9.15. Thanks.

Martha

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

\$915.00

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Donette,

Not trying to rush you, but want to be sure you received the attached query re price. We're ready to order, but I want to get approval of amount. Just a formality. Thanks.

12/9/2008

Martha

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

-----Original Message-----

Donette,

The attachments to your December 2 e-mail are fine. What is the price for 1,500?

Martha

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

-----Original Message-----

Here it is! I finally remembered to do it!

Thanks

Donette

Donette Reil

Martha - your brochures are ready.
Would you like me to send them over by courier?
Thanks
Donette

Donette Reil

Donette Reil
1000 West 10th Street, Suite 200
Anchorage, Alaska 99501
907-261-1000

Martha Peterson

From: [REDACTED]
Sent: [REDACTED]
To: [REDACTED]
Subject: Invoice 7304

Donette,

As noted in 12/18/08 e-mail, we are tax exempt (a 501(c)(3)). If you need another tax certificate for your file, please let me know. Also, the Basic Layout is marked NO CHARGE (I think a concession you granted us after the last printing with the mixup about the revisions), but we are charged \$60.

Martha

-----Original Message-----

Donette,

Are you going to invoice us, or do we give you a check on delivery? C.O.D. is fine if you'll tell me the amount, and I'll need to get the check cut this afternoon. Do you still have our tax certificate on file?

Martha

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

Martha - your brochures are ready.
Would you like me to send them over by courier?
Thanks
Donette

Donette Reil

12/19/2008

Martha Peterson

From: Martha Peterson [mailto:martha@glc-hp.org]
Sent: Tuesday, December 16, 2008 10:02 AM
To: Donette [mailto:donette@glc-hp.org]
Subject: Desktop and Press Invoice 7304

There is an invoice in your drawer for reprinting the brochures. I've raised two concerns with the vendor (see below). Don't pay it until these are resolved.

Donette,

As noted in 12/18/08 e-mail, we are tax exempt (a 501(c)(3)). If you need another tax certificate for your file, please let me know. Also, the Basic Layout is marked NO CHARGE (I think a concession you granted us after the last printing with the mixup about the revisions), but we are charged \$60.

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Martha

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886
713-864-6429 (fax)

12/19/2008

San Jose, California, December 15, 1958
J. Edgar Hoover, Director, Federal Bureau of Investigation, Washington, D.C.

Dear Mr. Hoover:
I am writing to you regarding the information
that was received from the San Jose, California, Police Department
on December 15, 1958, regarding the activities of the
San Jose, California, Police Department.

Desktop & Press

2360 West Alabama
Houston, TX 77098
713-942-8700, fax 713-942-8859
donette@printserv.com, www.printserv.com

INVOICE

DATE	SALE NO.
12/15/2008	7304

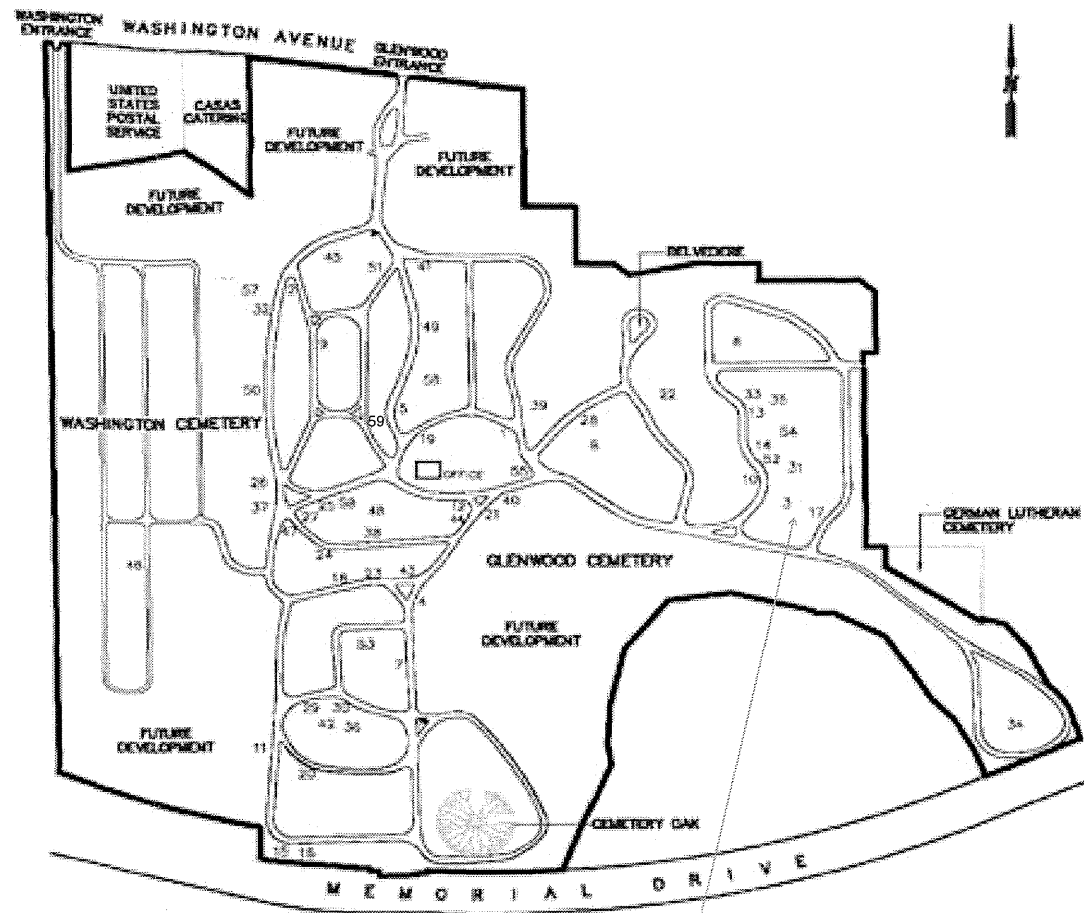
SOLD TO

COPY

		CHECK NO.	PAYMENT METHOD	SHIP VIA
DESCRIPTION	QTY	RATE		AMOUNT
custom offset printing	1	915.00		915.00T
Basic Layout - NO CHARGE		60.00		60.00T
Shipping/Handling	1	10.00		10.00T
8.25% Sales Tax		8.25%		81.26
			Total	\$1,066.26

Thank you for your order!
Tel 7130942-8700, Fax 713-942-8859
Email: donette@printserv.com

*Delivered
12-19-08*



Philanthropists and Community Life, continued

Harris Masterson III (1914-1997) and wife **Carroll Sterling Masterson** (1913-1994) – Generous benefactors of the arts, their home, Rienzi, is now the European decorative arts center of the Museum of Fine Arts-Houston (#52); the home was named for Masterson's grandfather, newspaper editor and publisher **Rienzi Melville Johnston** (1849-1926) (#53)

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Firefighters Monument (1889) – Erected by Houston firefighters in honor of fallen comrades (#59)

Hollywood

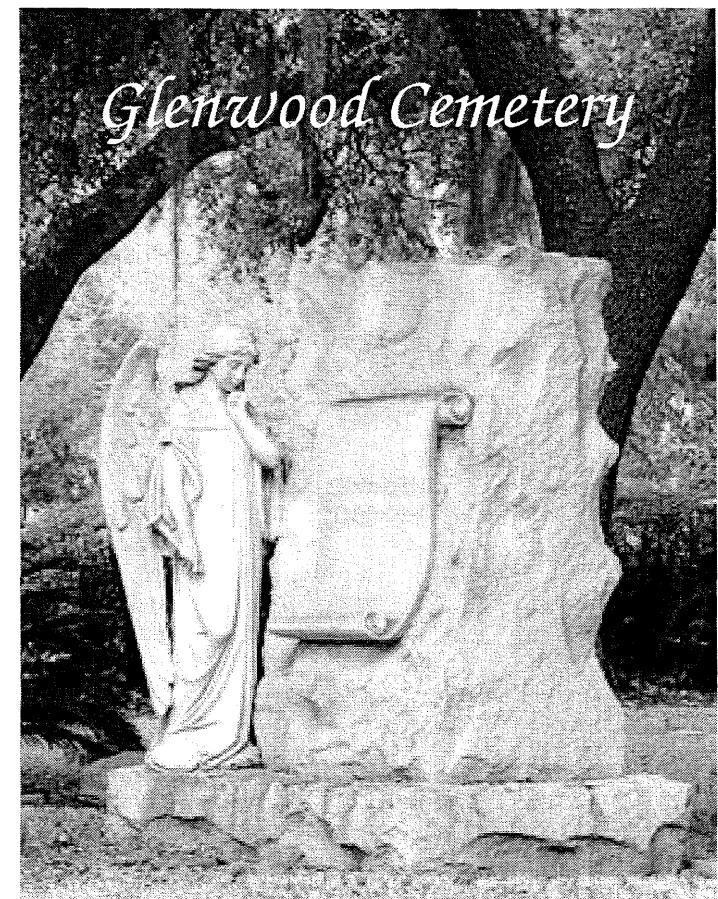
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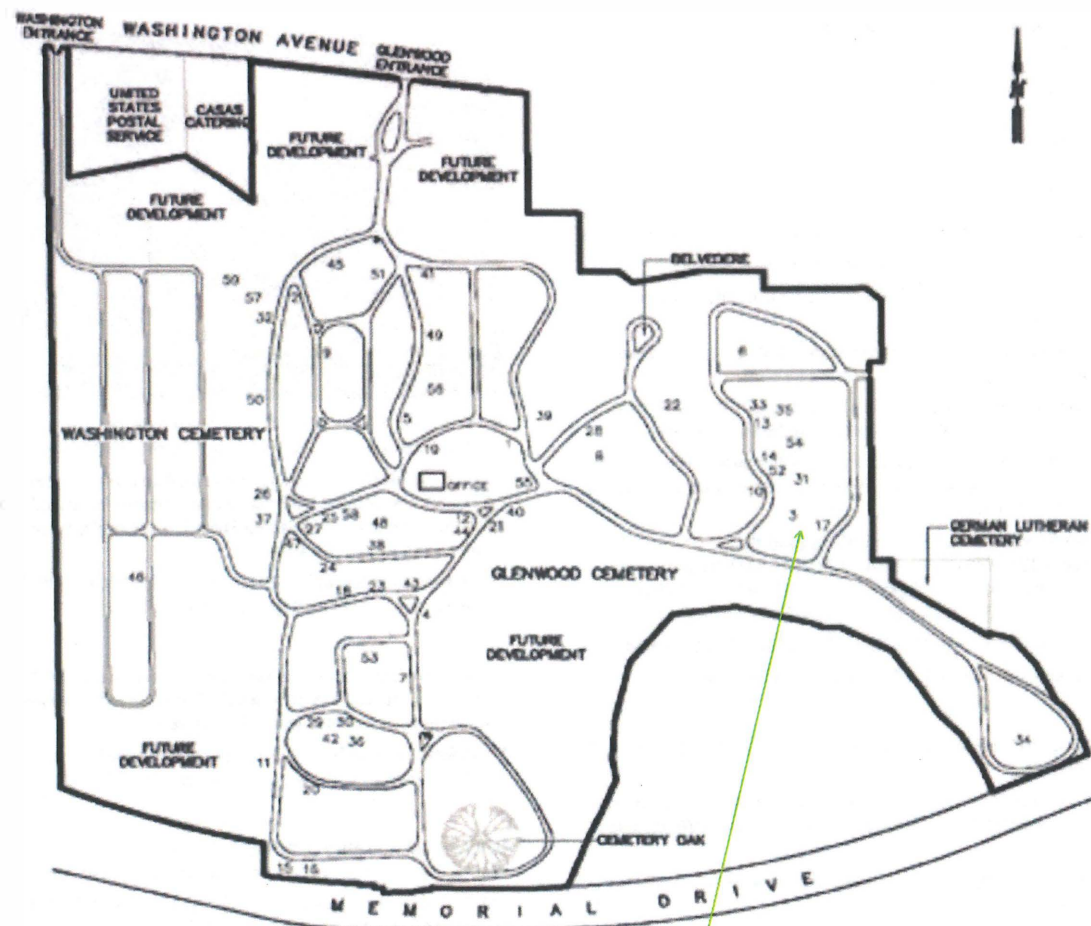


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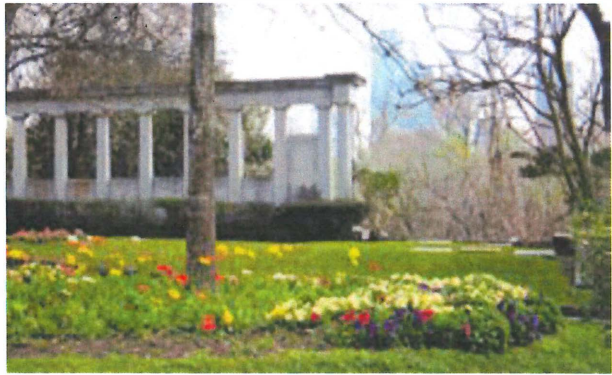
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713-864-7886 • 713-864-6429 (fax)
glenwoodcemetery@sbcglobal.net



Glenwood's Notable Interred

Glenwood is the final resting place of many persons important in the history of Houston and Texas, as well as persons of national and international prominence. Some, but not all, of them are listed below. The number following each name is keyed to the map on the opposite side.

Statesmen and Elected Officials

Anson Jones (1798-1858) – Last President of the Republic of Texas (#1)

Col. Edward Mandell House (1858-1938) – Chief Advisor to President Woodrow Wilson; negotiated acceptance of Wilson's Fourteen Points that led to establishment of the League of Nations (#2)

Will Clayton (1880-1966) – Undersecretary of State for Economic Affairs following WWII; authored The Marshall Plan that averted global economic disaster in the post-war years (#3)

Oveta Culp Hobby (1905-1995) – Organized WAACs during WWII; served in Eisenhower cabinet as first Secretary of Health, Education and Welfare (#4)

Hon. Joseph C. Hutcheson, Sr. (1842-1924) – As State Representative, drafted bill that established the University of Texas; served in U.S. Congress 1893-1897 (#5)

Judge Joseph C. Hutcheson, Jr. (1879-1973) – Chief Judge of Fifth U.S. Circuit Court of Appeals; United States Chairman of the 1945 Anglo-American commission on settlement of Jews in Palestine (#5)

Dillon Anderson (1906-1974) – National security advisor to President Eisenhower; also award-winning author of short stories (#6)

Texas Governors including **William P. Hobby** (1878-1964) (#4), **Ross Sterling** (1875-1949) (#7) and **James W. Henderson** (1814-1880) (#8); one Mississippi Governor, **Hiram Runnels** (1796-1857) (#9)

Over twenty Houston mayors, including **Roy Hofheinz** (who would later build the Astrodome) (1912-1982) (#10)

Business and Commerce

Howard R. Hughes, Jr. (1905-1976) – Billionaire and man of legendary accomplishments in business, aviation and film making (#11)

Glenn McCarthy (1907-1988) – Legendary King of the Wildcatters; built Houston's famed Shamrock Hotel (#12)

Co-founders of Humble Oil (now part of Exxon/Mobil) including **Ross Sterling** (1875-1949) (#7), **W.S. Farish** (1881-1942) (#13), **Harry Wiess** (1887-1948) (#14), and **R.L. Blaffer** (1876-1942) (#15)

J. S. Cullinan (1860-1937) – Founder of The Texas Company (now part of Chevron/Texaco); developer of Shadyside (#16)

George R. Brown (1898-1983) and **Herman Brown** (1892-1962) – Founders of Brown & Root, Inc. (#17)

Houston's earliest bankers, including **B.A. Shepherd** (1814-1891) (#18) and **T.W. House** (1814-1880) (#2)

Paul Bremond (1810-1885) – Brought railroads to Houston in the 1850s (#19)

John L. Wortham (1862-1924) – Co-founder (with his son, Gus S. Wortham) of John L. Wortham and Son, one of the nation's largest retail insurance brokerage and risk services firms (#20)

The Professions and Educators

John H. Freeman, Sr. (1886-1980) – As an original trustee of the M. D. Anderson Foundation, he is credited with co-founding the Texas Medical Center (#21)

Dr. Jack Castle (1922-2002) – Founder of HHS's Children's Dental Health Program, also the Castle Dental Centers (#22)

Dr. Ralph C. Cooley (1889-1954) – Pioneer in restorative dentistry; considered one of the finest clinicians of his time (#23)

Founders of major Houston law firms, including **Peter W. Gray** (1819-1874) (#24), **Col. Walter Browne Botts** (1836-1894) (#25), **Frank Andrews** (1864-1936) (#26).

Capt. James A. Baker (1857-1941) – Personal attorney of William Marsh Rice; brought to justice those responsible for Rice's murder in 1900 and saved the fortune that endowed Rice Institute (now Rice University) (#2)

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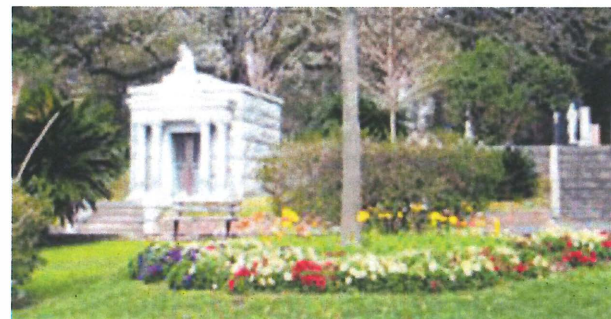
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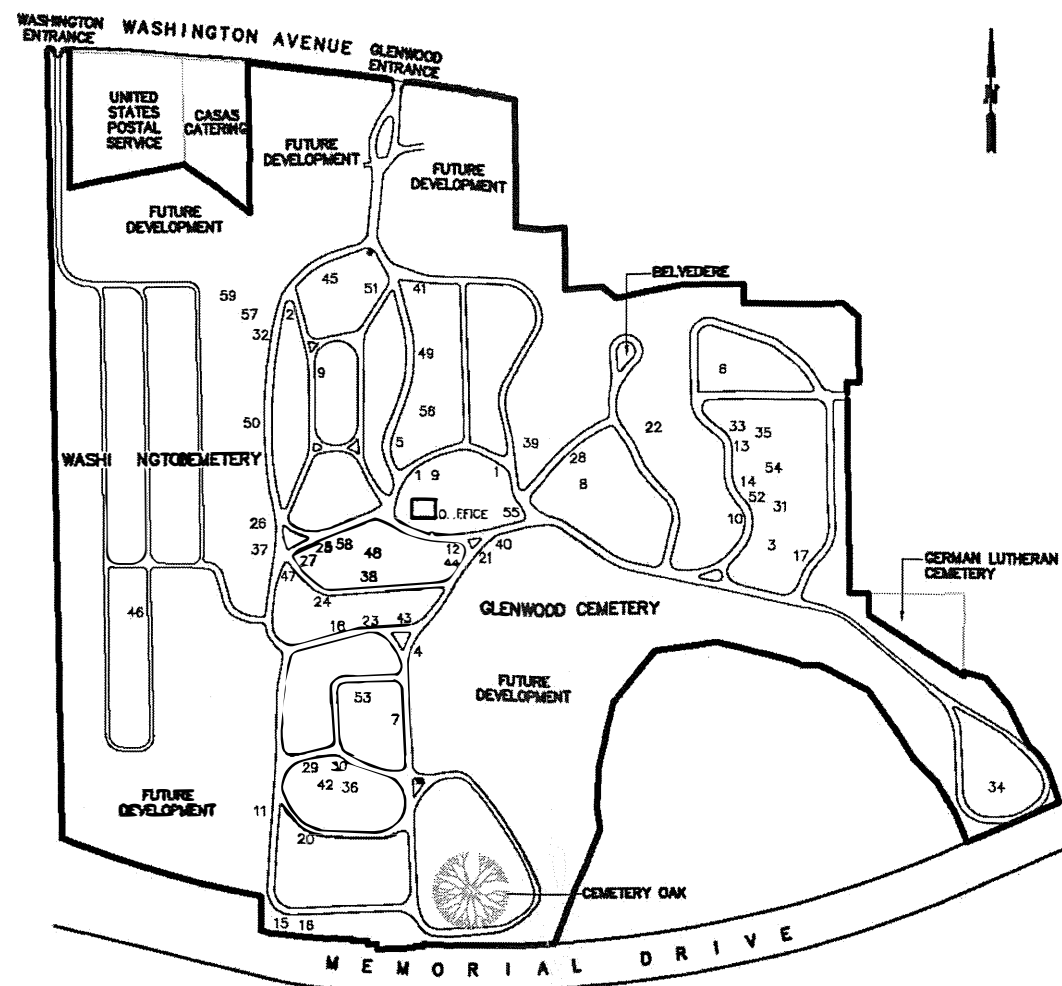
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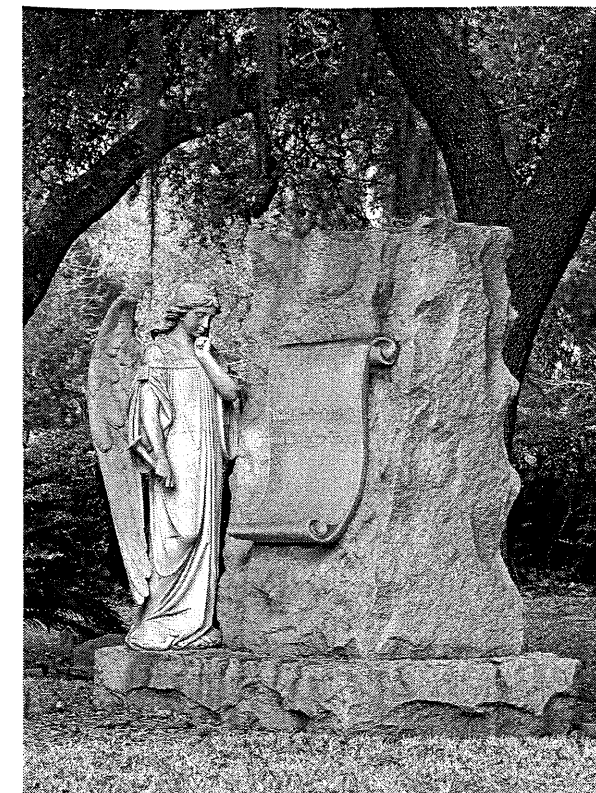


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Glenwood Cemetery



Photograph courtesy Jim Parsons

2525 Washington Avenue
Houston, Texas 77007
713-864-7886
713-864-6429 (fax)
glenwoodcemetery@sbcglobal.net

Glenwood was established in 1871. The grounds were designed by the English-born horticulturist Alfred Whitaker, a prominent 19th-century Houston nurseryman. Newspaper accounts of the day compared Glenwood to well-known romantic cemetery parks such as Laurel Hill in Philadelphia (1836) and Greenwood in Brooklyn (1838).

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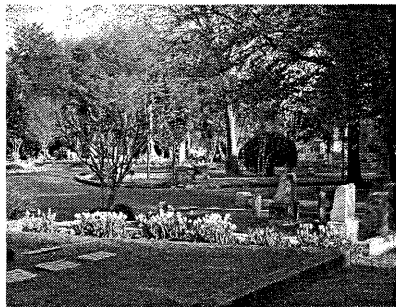
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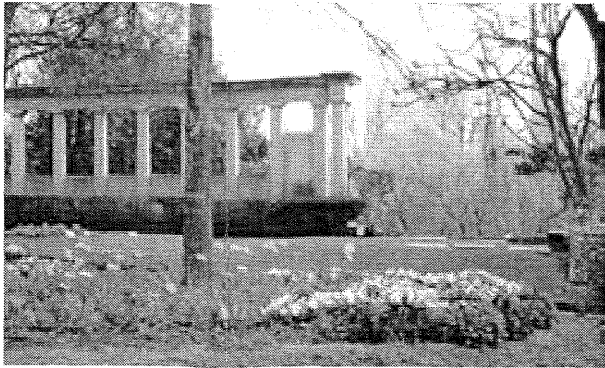
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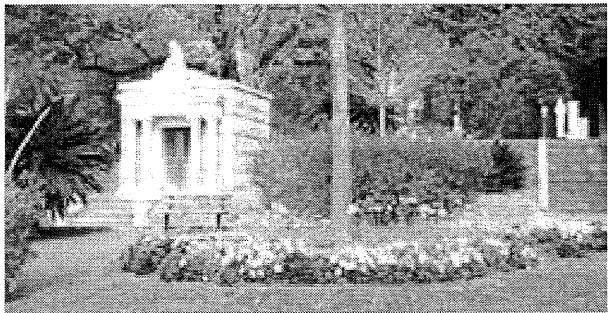
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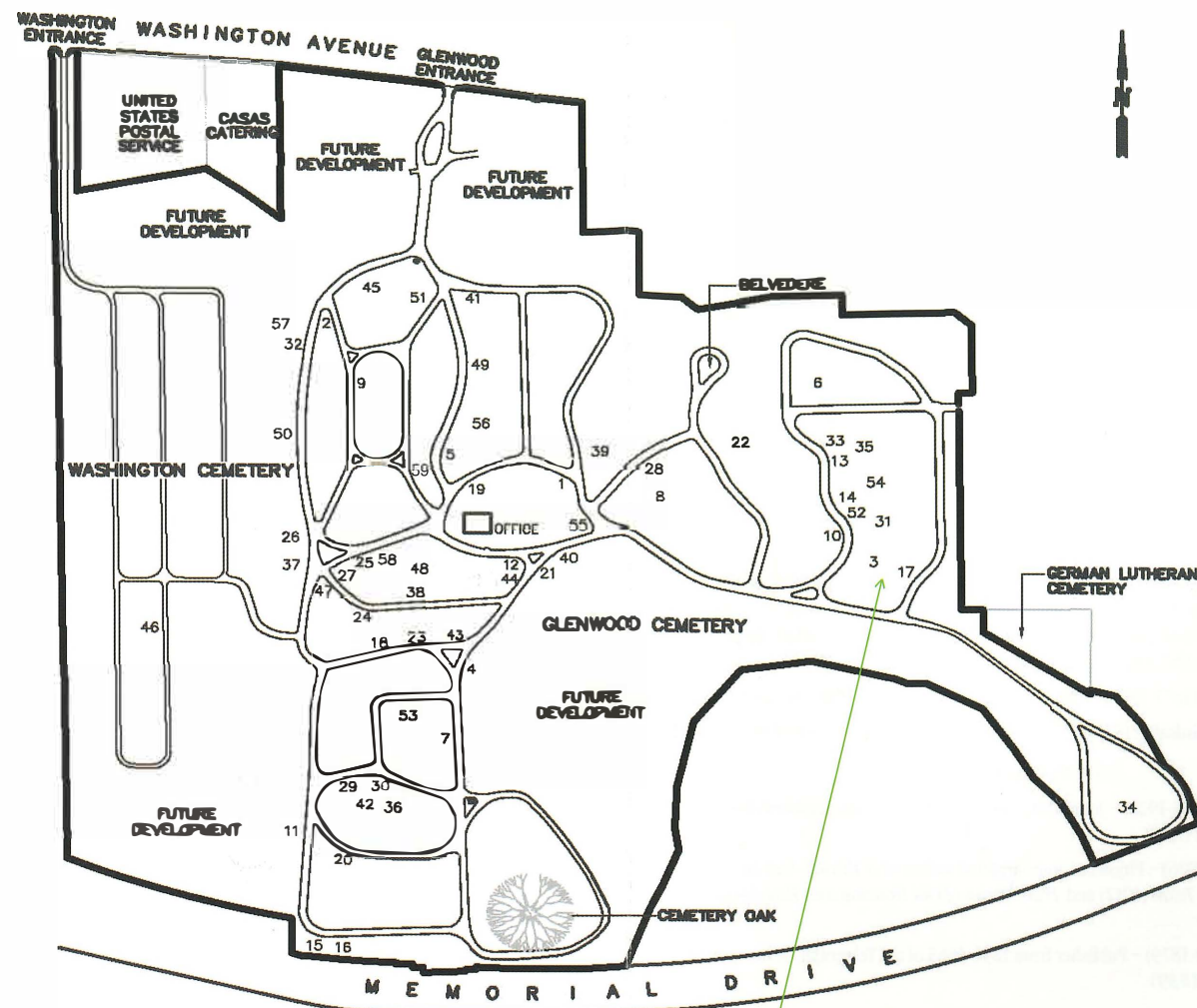
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Philanthropists and Community Life, continued

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Firefighters Monument (1889) – Erected by Houston firefighters in honor of fallen comrades (#59)

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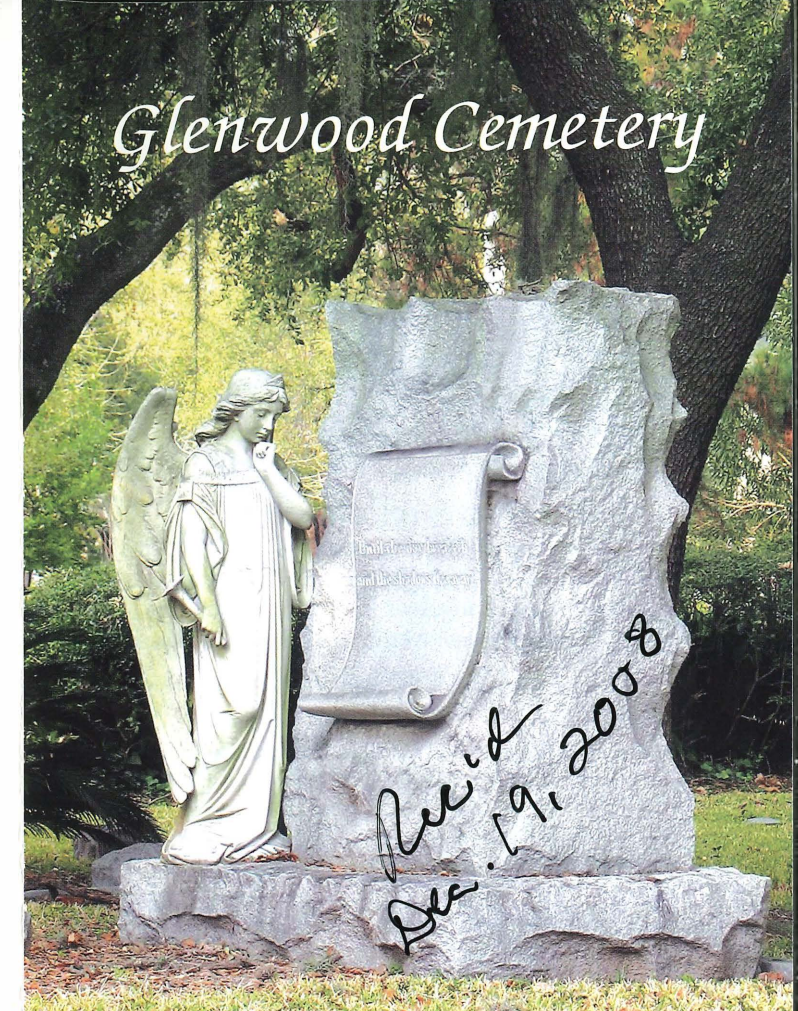
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Cover photo courtesy of Jim Parsons: One of Glenwood's more poignant angels, her anguish brings to mind the description of Glenwood in the 1912 book, *Standard History of Houston Texas*: "Wealth, moved by grief, has uttered its sorrow in many costly marbles and towering shafts, and many a marble angel with drooping wings broods over the resting places of the dead."

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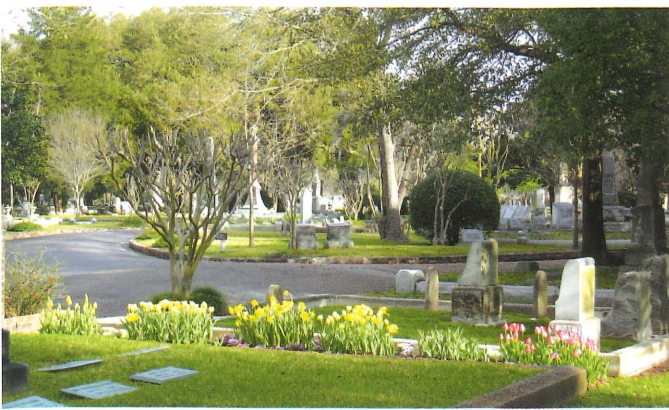
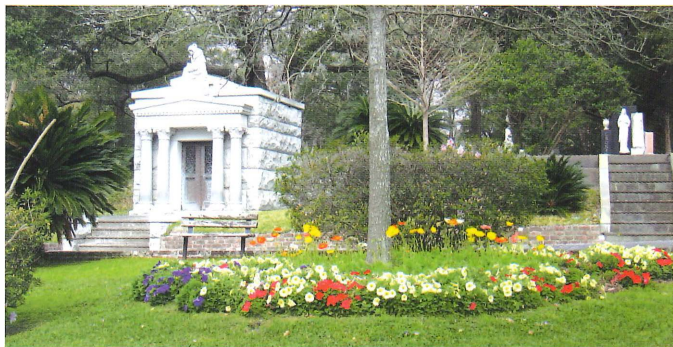
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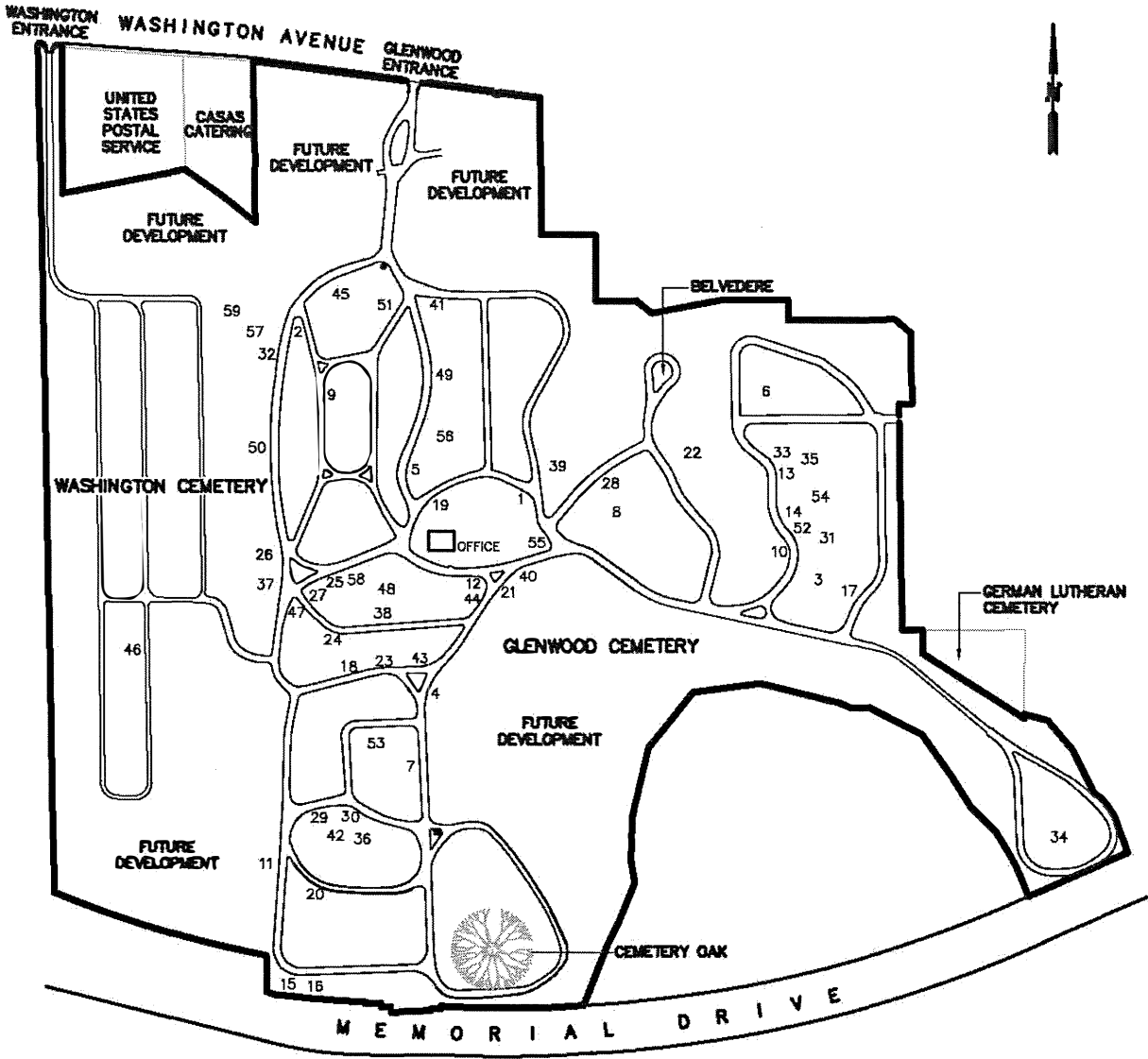
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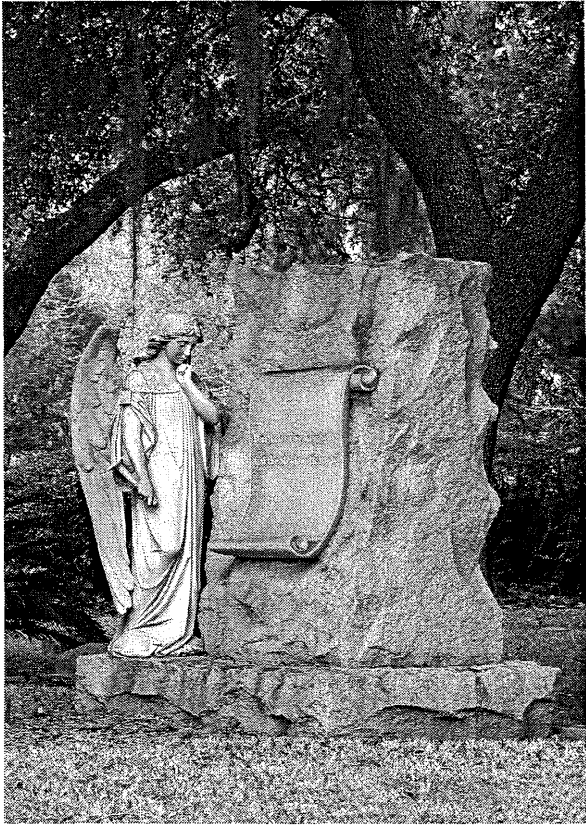


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Glenwood Cemetery



Photograph courtesy Jim Parsons

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Houston, Texas 77007
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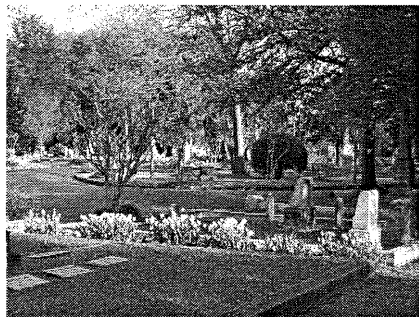
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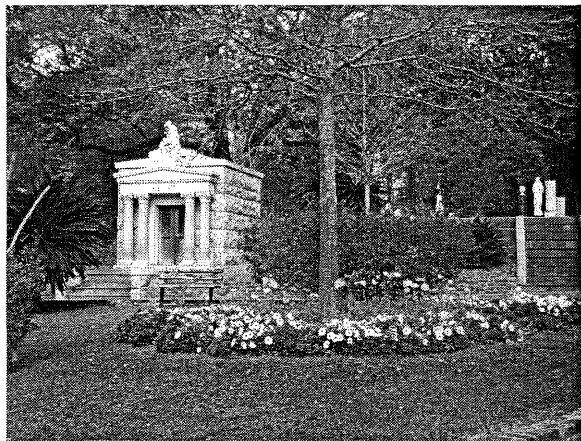
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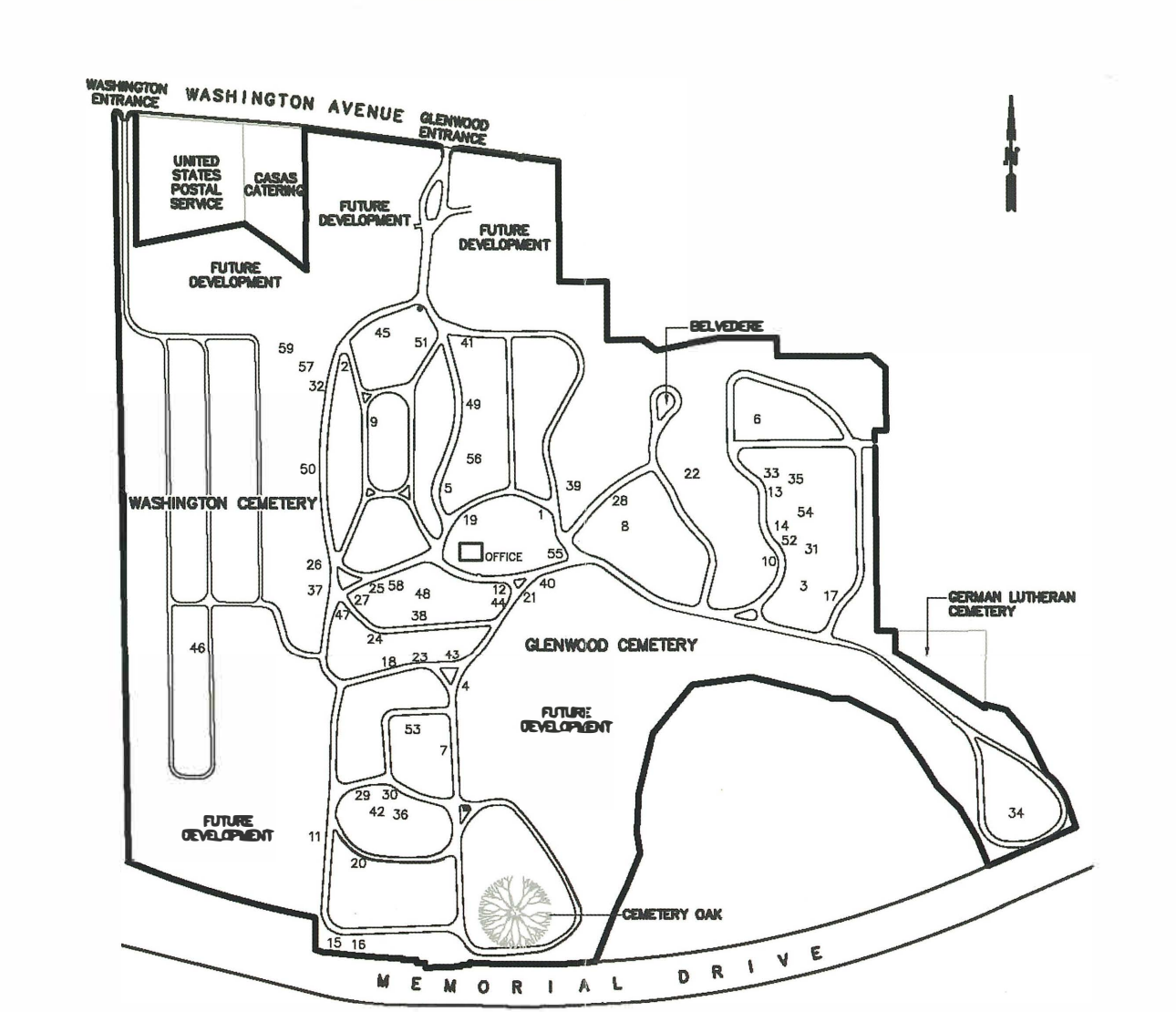
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713-864-6429 (fax)
glenwoodcemetery@sbcglobal.net

Glenwood was established in 1871. The grounds were designed by the English-born horticulturist Alfred Whitaker, a prominent 19th-century Houston nurseryman. Newspaper accounts of the day compared Glenwood to well-known romantic cemetery parks such as Laurel Hill in Philadelphia (1836) and Greenwood in Brooklyn (1838).

The cemetery comprises approximately 84 acres, including the adjacent Washington Cemetery (1887) which is now under the permanent stewardship of Glenwood.

Lots are available for sale in both Glenwood and Washington Cemeteries. To inquire regarding a lot purchase, visit the Glenwood office or call 713-864-7886.

Glenwood's Notable Interred

Glenwood is the final resting place of many persons important in the history of Houston and Texas, as well as persons of national and international prominence. Some, but not all, of them are listed below. The number following each name is keyed to the map on the opposite side.

Statesmen and Elected Officials

Anson Jones (1798-1858) – Last President of the Republic of Texas **(#1)**

Col. Edward Mandell House (1858-1938) – Chief Advisor to President Woodrow Wilson; negotiated acceptance of Wilson's Fourteen Points that led to establishment of the League of Nations **(#2)**

Will Clayton (1880-1966) – Undersecretary of State for Economic Affairs following WWII; authored The Marshall Plan that averted global economic disaster in the post-war years **(#3)**

Oveta Culp Hobby (1905-1995) – Organized WAACs during WWII; served in Eisenhower cabinet as first Secretary of Health, Education and Welfare **(#4)**

Hon. Joseph C. Hutcheson, Sr. (1842-1924) – As State Representative, drafted bill that established the University of Texas; served in U.S. Congress 1893-1897 **(#5)**

Judge Joseph C. Hutcheson, Jr. (1879-1973) – Chief Judge of Fifth U.S. Circuit Court of Appeals; United States Chairman of the 1945 Anglo-American commission on settlement of Jews in Palestine **(#5)**

Dillon Anderson (1906-1974) – National security advisor to President Eisenhower; also award-winning author of short stories **(#6)**

Texas Governors including William P. Hobby (1878-1964) **(#4)**, Ross Sterling (1875-1949) **(#7)** and James W. Henderson (1814-1880) **(#8)**; one Mississippi Governor, Hiram Runnels (1796-1857) **(#9)**

Over twenty Houston mayors, including Roy Hofheinz (who would later build the Astrodome) (1912-1982) **(#10)**

Business and Commerce

Howard R. Hughes, Jr. (1905-1976) – Billionaire and man of legendary accomplishments in business, aviation and film making **(#11)**

Glenn McCarthy (1907-1988) – Legendary King of the Wildcatters; built Houston's famed Shamrock Hotel **(#12)**

Co-founders of Humble Oil (now part of Exxon/Mobil) including Ross Sterling (1875-1949) **(#7)**, W.S. Farish (1881-1942) **(#13)**, Harry Wiess (1887-1948) **(#14)**, and R.L. Blaffer (1876-1942) **(#15)**



J. S. Cullinan (1860-1937) – Founder of The Texas Company (now part of Chevron/Texaco); developer of Shadyside **(#16)**

George R. Brown (1898-1983) and Herman Brown (1892-1962) – Founders of Brown & Root, Inc. **(#17)**

Houston's earliest bankers, including B.A. Shepherd (1814-1891) **(#18)** and T.W. House (1814-1880) **(#2)**

Paul Bremond (1810-1885) – Brought railroads to Houston in the 1850s **(#19)**

John L. Wortham (1862-1924) – Co-founder (with his son, Gus S. Wortham) of John L. Wortham and Son, one of the nation's largest retail insurance brokerage and risk services firms **(#20)**

The Professions and Educators

John H. Freeman, Sr. (1886-1980) – As an original trustee of the M. D. Anderson Foundation, he is credited with co founding the Texas Medical Center **(#21)**

Dr. Jack Castle (1922-2002) – Founder of HISD's Children's Dental Health Program, also the Castle Dental Centers **(#22)**

Dr. Ralph C. Cooley (1889-1954) – Pioneer in restorative dentistry; considered one of the finest clinicians of his time **(#23)**

Founders of major Houston law firms, including Peter W. Gray (1819-1874) **(#24)**, Col. Walter Browne Botts (1836-1894) **(#25)**, and Frank Andrews (1864-1936) **(#26)**.



Capt. James A. Baker (1857-1941) – Personal attorney of William Marsh Rice; brought to justice those responsible for Rice's murder in 1900 and saved the fortune that endowed Rice Institute (now Rice University) **(#27)**

Some of Houston's finest architects including William Ward Watkin (1886-1952) **(#28)**, John F. Staub (1892-1981) **(#29)**, Kenneth Franzheim (1890-1959) **(#30)**, J.W. Northrop, Jr. (1886-1968) **(#31)**, Eugene Heiner (1852-1901) **(#32)**, Hugo V. Neuhaus, Jr. (1915-1987) **(#33)**, and Burdette Keeland (1926-2000) **(#34)**

Edgar Odell Lovett (1871-1957) – First President of Rice Institute (now Rice University) **(#35)**

Margaret Hunter Kinkaid (1874-1951) – Founder of The Kinkaid School **(#36)**

Authors and Journalists

B. H. Carroll, Jr. (1874-1922) – Journalist, author, and editor of the *Standard History of Houston Texas* (1912) **(#37)**

S. O. Young (1848-1926) – Physician, journalist and author of *A Thumb-Nail History of the City of Houston, Texas* (1912) and *True Stories of Old Houston and Houstonians* (1913) **(#38)**

E. H. Cushing (1829-1879) – Publisher from 1856-1865 of the *Telegraph*, Texas' early newspaper of record **(#39)**

Religious Leaders

Founding clergy and founding members of several Houston congregations:

Col. William Fairfax Gray (1787-1841) – Began efforts to organize Christ Church in 1839 **(#24)**

Rev. William M. Tryon (1809-1847) – First resident pastor of First Baptist Church; erected first church building in 1847 **(#40)**

Caspar Braun (1822-1880) – Organized Houston's First German Evangelical Lutheran Church in 1851 **(#41)**

Norman G. Kittrell, Sr. (1849-1927) and his wife Louisa Keyes Kittrell (1849-1929) – Began efforts to organize Trinity Episcopal Church in 1893 **(#42)**

Edwin L. Neville (1879-1937) and his wife Daphne Palmer Neville (1885-1948) – Endowed construction of Palmer Chapel and petitioned for establishment of the parish that became Palmer Memorial Episcopal Church, a memorial to her brother, Edward A. Palmer (1883-1908) **(all at #18)**

Rev'd. Peter Gray Sears (1866-1942) – Rector of Christ Church 1905-1926; called to be first Rector of Palmer Memorial Episcopal Church in 1929 **(#43)**

Civil War

Numerous veterans of the Civil War, among the most notable Col. B. F. Terry (1821-1861) **(#44)** and Col. T. S. Lubbock (1817-1862) **(#45)** – Organizers and Commanders of the regiment known as Terry's Texas Rangers

Sarah Emma Edmondson Seelye (1841-1898) – Dressed as a man, she served in the Union Army during the Civil War as a soldier, nurse and spy **(#46)**

Pioneers

Charlotte Baldwin Allen (1805-1895) – Wife of Augustus C. Allen and regarded by many as Houston's third co-founder together with the Allen Brothers **(#47)**

Col. William Fairfax Gray (1787-1841) – Early Texas settler, lawyer; his diary is a valuable historical record of the Convention of 1836 at Washington-on-the Brazos **(#24)**

Col. John T. Brady (1830-1891) – Settled in Harrisburg in 1856; lawyer, legislator, newspaperman, railroad man; Brady's Island at the Ship Channel Turning Basin was part of his land **(#48)**

The Bering Family – German immigrants who settled in Houston in 1846 and went into the hardware business (several generations buried throughout Glenwood, the earliest at **#49**)

Margaret Lea Houston Williams (1848-1906) – Daughter of Gen. Sam Houston **(#50)**



Philanthropists and Community Life

George Hermann (1843-1914) – Frugal millionaire who left his entire fortune for the benefit of all Houstonians in such institutions as Hermann Hospital, Hermann Park, and Hermann Square at City Hall **(#51)**

Continued on other side . . .

Martha Peterson

From: [REDACTED]

Sent: [REDACTED]

To: [REDACTED]

Subject: RE: Brochure Invoice?

I called her and she agreed that the \$60 was a mistake and confirmed that she had our tax exempt info. She also said she'd put a corrected invoice in the mail. I went ahead and paid for the old invoice and subtracted the \$60 and tax. When the corrected invoice came, it still contained sales tax so I just tossed it!?!
[REDACTED]

Did we ever get a corrected invoice from Desktop & Press for the last brochure order? They were to remove a \$60 layout charge and take off the tax.
[REDACTED]

[REDACTED]

Martha Peterson

From: Martha Peterson
Sent: 12/19/08 5:05 PM
To: Donette
Subject: Re: Invoice 7304

OOPPPSSS!!

I'll send a new one.

Donette

On Dec 19, 2008, at 5:05 PM, Martha Peterson wrote:

Donette,

As noted in 12/18/08 e-mail, we are tax exempt (a 501(c)(3)). If you need another tax certificate for your file, please let me know. Also, the Basic Layout is marked NO CHARGE (I think a concession you granted us after the last printing with the mixup about the revisions), but we are charged \$60.

Martha

-----Original Message-----

Donette,

Are you going to invoice us, or do we give you a check on delivery? C.O.D. is fine if you'll tell me the amount, and I'll need to get the check cut this afternoon. Do you still have our tax certificate on file?

Martha

Martha W. Peterson
Glenwood Cemetery Historic Preservation Foundation
2525 Washington Avenue
Houston, TX 77007
713-864-7886

12/22/2008

Martha - your brochures are ready.
Would you like me to send them over by courier?
Thanks
Donette

Donette Reil

Martha Peterson

From:
Sent:
To:
Subject:

Donette,

Let's do it! Do you need anything else from me? I'd like to pay by check when we pick them up.

I have misplaced your bill for the letter and photo you did for Joanne Wilson last week, and I understand that order was not paid for when picked up. I'm sure I'll find our copy, but to expedite payment would it be possible to get a duplicate from you? If it's not convenient to e-mail or fax, I'll pick it up from your office. Will the tax certificate I sent this morning cover both?

Martha

no increase in print price. Virtually the same amount of paper. 4x9 is a standard size. I have several holders here I am not using and you can have. They are readily available at office depot.