

# Meetings - Minutes

## Meeting of the Monteux Associates

August 13, 2009

Attending: Dorothy Bennett, Allan Benson, Nancy Hill, George Draper, Charlotte Draper, Peggy Karns, Ralph Johnson, Alex Knox, Doug Kimmel, Nadine Murphy, Ken and Sue Noddin, Mary O'Meara, and Thelma White. Also present: Karen Curtis, Joann Williams, and Ron Schwizer.

The group discussed various activities that had been undertaken this year and the importance of establishing early relationships with students to do more with regard to showing them the area, hospitality etc. There was also discussion of reaching out to others who could help with some things but don't want to part of an organization, spreading the word about the value of hosting students and helping to meet their needs. Ideas included providing a list of needs in the spring newsletter and the programs; putting signup sheets on the wall of the hall; communicating with landlords; and informing people of students' schedule for rehearsals. Note was taken of Ted Walworth's initiative in contacting the Hancock Point VIS regarding access to tennis courts, sailing etc.

The consensus of the group was that the primary purpose of the Associates is to improve the student experience. To this end, it was agreed that it would helpful to expand the size of the group.

Allan Benson has created a timetable of tasks for Associates which the group felt is very helpful and the basis for organizing things to be done during the fall, winter, and spring. Mary O'Meara has volunteered to take on the responsibility of contacting the Ellsworth Chamber of Commerce to put together welcome packets for students about activities, maps etc. of the area.

With regard to its governance, the group agreed that it would prefer to be called "The Monteux Associates," subject to approval of the PMMF Board. Although many of its activities will revolve around tasks to be done and the various committees for those tasks, the group also concurred that it would be helpful to have overall co-chairs to coordinate activities and convene meetings of the entire group at least once a year. Allan Benson and George Draper agreed to serve in this capacity, subject to approval by the PMMF Board. Finally, the group also agreed that it would be helpful to have more awareness of who is doing what between the two groups—the PMMF Board and the Associates. To this end, committee chairs will provide information to Karen Curtis periodically so that she can report to the PMMF board and vice versa. Also, the appropriate liaison persons have been identified for each of the committees: Ron Schwizer for mailings and transportation; Phil Devenish and Joann Williams for cabin/barn upkeep; Joann Williams for the garden. It was felt that no liaison was needed for hospitality since that is exclusively an Associates' task.

The final item on the agenda was a short presentation by Doug Kimmel on the 25/25 Endowment Campaign and Maine Community Foundation challenge grant. Those who have not yet made a contribution were encouraged to do so with the notation that the all members of the PMMF Board have done so and it would be great if the same were true for the Associates.

**Monteux Associates Board - 08/13/09 Meeting Discussion Points**

**Fall – Winter 2009:**

**Associates Sign Up for Committees, Activities, etc. for 2010**

Student Hospitality  
Cabin enhancement  
Gardening

**Associates Enlist Neighbor/Friend Team Members**

For Fall workdays at cabins  
For Hospitality during 2010 Session (see below)

**Inventory needs for Cabins, Kitchens, Concert Hall, Grounds**

Supplies: i.e., toilet paper, paper towels, sponges, cleaning supplies, shower curtains

Small Items: i.e., irons, ironing boards, hair dryers, coffee pots, micro waves, bath mats, window shades, drying racks

Big ticket items: refrigerators, clothes dryer, furniture, BBQ grill, bicycles, lamps, area rugs

**Have Ron Supply Student Survey Results**

What was good and what could be done better: facilities, activities, transportation, interaction with community, general hospitality

**Cabin Work**

Paint, repair, furnish, winterize  
Utilize friends, neighbors, etc.

**Line Up Retail Sponsors**

Secure Big ticket items, small ticket items

**Develop Associates Board “Welcome Packet” for students**

Information from Ellsworth Chamber of Commerce  
Describe function of Board, amenities in cabins, transportation options, laundry issues/options, outings, home-away-from home dinners, 1<sup>st</sup> Monday dinner, church opportunities, home stay for parents, etc. Solicit student input/interest.

**Develop text for Monteux Newsletter**

Promoting Associates Activities  
Soliciting volunteers for hospitality programs  
Soliciting donated items for cabins/campus

**Spring- Early Summer 2010:**

**Open and Clean Cabins**  
**Stock Cabin Supplies**  
**Install necessary upgrades (Shades, shower curtains, etc.)**  
**Inspect and repair screens**  
**Gardening**  
**Article in Monteux Newsletter**  
(highlight and solicit volunteers for items below) —

**2010 Session:**

**Airport Transportation**, including initial shopping stop  
**First Monday potluck dinner**  
**Program Insert** to solicit volunteers a specific student activity  
**Sign up sheets in hall** to solicit volunteers a specific student activity  
**Hospitality Committee to meet with Orchestra Assistants**  
**First week dinners** in homes by Orchestra Section  
~~**Potlucks for pre-evening rehearsals**~~  
**Brunch** for orchestra before Children's Concert  
**General transportation** (sign up sheets)  
**Dinners in homes** (with laundry option) (sign up sheets)  
**Student outings/activities** (sign up sheets)  
**Host parents weekend visits** (sign up sheets)  
**Match students with desired churches** (option to play music)

# Meetings - Minutes

**cgdraper**

**From:** "Benson & Hill Family" <ben-hill@ecentral.com>  
**To:** "Alexandra Knox" <pudoir@aol.com>; "Allan Benson and Nancy Hill" <ben-hill@ecentral.com>; "Chuck Collison" <chuckcollison\_2000@yahoo.com>; "Dorothy Bennett" <thebennetts@prexar.com>; "Doug Kimmel" <dougkimmel@tamarackplace.com>; "George and Charlotte Draper" <cgdraper@roadrunner.com>; "Hal Dower" <haldower@earthlink.net>; "Ken and Sue Noddin" <thelampmakers@roadrunner.com>; "Mary O'Meara" <marye.omeara@gmail.com>; "Nadine Murphy" <chamomileand@hotmail.com>; "Nancy Sacconi" <nsacconi@aol.com>; "Peggy Karns and Ralph Johnston" <karns@udayton.edu>; "Phil Standel" <prstandel@localnet.com>; "Ted and Candice Walworth" <ezwmd@aol.com>; "Thelma White" <sorrento155@yahoo.com>  
**Cc:** <admin@monteuxschool.org>; <ekcurtis@juno.com>; "Philip Devenish" <philphoeb@midmaine.com>; <joannkwilliams@yahoo.com>  
**Sent:** Thursday, September 10, 2009 12:51 PM  
**Attach:** Revised Timeline 09-09-09.doc; Associates' Maintenance list 09.doc; Associates' Consolidated Wish List.doc  
**Subject:** Monteux Associates

Dear Fellow Monteux Associates,

Fall greetings to all. As a follow up to our meeting at Peggy's and Ralph's home and Peggy's email of August 21, this email seeks to summarize where we are and where we may be going in the months ahead.

**Recent Overview:** Early last week, George and Charlotte Draper and I met at the Monteux campus with Phil Devenish and Joann Williams to do a quick walk-through of the cabins, barn and cottage in order to inventory and take stock of the basic needs of those buildings with an eye toward what we as Associates can do this fall and next spring to spruce up and gently refurnish them for next season. A few days after that, George, Charlotte, Nancy (Hill) and I met to better organize that information and to develop a proposal for all of us to consider for moving forward. As it turns out, there is a lot of information to digest and many opportunities to consider. Our goal in this email is to neither overwhelm us with too much information, nor to leave out any ideas of which any one of us may be particularly fond. Having said that, this email will be fairly lengthy and will have some (hopefully helpful) attachments. If it seems too daunting, I apologize and can only suggest reading it in portions more digestible than I have written it! If something has been left out, please let me know immediately and I will do everything I can to repair the damage.

**Basic Structure:** At the meeting, we agreed to have three basic priority areas of activity for the Associates: Buildings, Hospitality and Gardens.

**Alex Knox** is the chair of the **Gardening Committee** and George and I see the great wisdom in letting Alex, Dorothy Bennett, Thelma White and Nancy Sacconi continue their fine work without any interference from us. Thus, this email will not deal with the garden. However, I'm sure that Alex and the others would welcome any additional volunteers to that group, so contact Alex if you or any of your friends are interested.

**Buildings and Hospitality:** George Draper was the designated chair of the Buildings Committee, but George and **Charlotte Draper** together are the dynamic duo, so we get 2 for 1. Similarly, **Nancy Hill** and I (**Allan Benson**) were designated as co-chairs of the Hospitality Committee. However, after initial discussions and meetings, it became clear to the 4 of us that we want to mush that up a bit and function internally without the restrictions that accompany clear lines of authority. So to keep things moving along, you may get a call or email from any of us and you can certainly call or email any of us with ideas, offers, suggestions, requests, questions, etc. When it comes to consulting with **Ron Schwizer** or **Board Members Karen Curtis, Phil Devenish and Joann Williams** about overall issues, George and I will continue to do that as overall co-chairs. Beyond that, we want this to be loose, simple and workable!

**Expanding our volunteer network:** I'm not sure this topic comes under "Basic Structure", but it is something that will affect everything that we do, so I think it can be placed here and perhaps

11/12/2009

even repeated elsewhere. We are a group of 20 and, although committed, limited in number, energy and time. Thus it was agreed at our meeting that we should enlist the interest and services of friends and neighbors to join in on whatever projects, events and services that we sponsor. So we should all be thinking about those special people around us that might want to help out as we move from project to project. If we develop a group of regular friends that seem to help out from time to time, we may want to formalize them into a list, but for now, perhaps we all just use word of mouth on a case by case basis.

**Any other suggestions?**

**Seasonal Timeline:** By previous email (08/19), I sent out the timeline document that was discussed at the meeting at Peggy's and Ralph's. After receiving Peggy's minutes of the meeting, I refined it a bit to reflect our discussions. That **revised timeline is attached**. As you will see, the timeline incorporates by reference two separate lists that we have compiled based on the campus walk-through: **(1) a list of maintenance chores** that we will be working on shortly; and **(2) a list of furnishing needs (Consolidate Wish List)** for the cabins and other buildings that are attainable before next season. **Those lists are also attached** and will be discussed a bit further below.

#### **Cabin and Other Buildings:**

As you will see from the attached outlines, we think the fall is particularly well suited for painting the cabins, barn and cottage where needed. To that end, George is sending out an email to those of us who have previously signed up for that kind of work. However, the more the merrier. So, in the spirit of mashing up our organizational lines, even if you are not on the cabin and buildings committee, **you are invited to bring a paintbrush to the campus on Thursday, September 17 from 11:00 am to 1:00 pm!** And, in the spirit of expanding our volunteer network, bring a friend! We have also noted a need for some basic carpentry work (framing in electrical boxes, ceiling moldings), so if you have such skills and would like to volunteer for those projects, please let us know.

The fall and winter is also a prime time to **secure furnishings and other items** that we have listed on the attached needs list. We have identified several approaches for securing these items:

1. **Donations directly from those of us who are Monteux Associates.** Please look at the list and see if you have any of the furnishings that the campus needs that are in good and useable condition. We will have open access to the campus buildings from now until about Thanksgiving, so we are very interested in receiving donations during the next 2 ½ months so that we can place them or store them for the winter.
2. **Donations from your neighbors and friends.** We need to become real advocates for The Monteux School and for the students - share just a little of our passion for the school with our good friends and neighbors who may be helpful. This is a prime time of year for people trying to get rid of excess furniture and household items. Just this morning I received two wonderful bicycles from a friend who was thrilled to donate them to such a great cause!
3. **Donations from Board Members** and their friends and neighbors. This memo is being copied to Karen, Phil and Joanne in their capacity as liaisons, and we encourage you to share this memo with the Board and broaden the effort.
4. **Solicit donations of goods from retailers** in the greater Ellsworth area. George and I have volunteered to give this a go, but if you are also interested in becoming a door-to-door solicitor of sorts, please let us know.
5. **Advertise.** We are going to approach the Ellsworth American to explore options of soliciting support for the Monteux Associates. Any possible developments in this area will be discussed and cleared with Karen before going forward.

All of the above 5 items can, of course, be pursued in the spring and early summer as well. However, many of us and our friends and neighbors will soon be leaving for warmer climes and may not return until our 2010 season is underway. Thus, we think we should make concerted effort now to achieve what we can. We will revisit this list in the spring along with other chores that are more suited to that time of year.

A note on Cabins: We purposely have left out any reference to **"Adopt-a-Cabin"** as a particular program at this time. For now, we think it will be more useful to keep everyone involved that wants to be involved, on a task by task, project by project basis. If there is interest in the spring to have adopt-a-cabin as a way to involve Associates more directly with small groups of students, we think that we can revive the idea then.

#### **Hospitality:**

When George, Charlotte, Nancy and I met last week, we came to the conclusion that we should focus our

efforts in 2010 on a list of really “do-able” events and activities and not overburden the Associates to the point that we set ourselves up for fatigue and defeat. However, like everything else in this memo, we encourage you to speak up and make it better. **If you have a different point of view, PLEASE tell us and all of the Associates** so that we are all on the same train. We do not want to leave an event off the list that you think is very important or one that you are even passionate about. With that said, we propose the following list of hospitality related activities:

#### **Fall and Winter:**

1. Review the 2009 student survey results from Ron Schwizer to ensure that we have the necessary feedback with which to formulate our program activities.
2. Develop an “Information Packet” with information from the Ellsworth Chamber of Commerce. Mary O’Meara has volunteered to work with the Ellsworth Chamber of Commerce to secure this material – yea Mary!! This may or may not dovetail with item 3 below, depending how Mary or the Associates generally envision the material being made available to the students. There could be a limited number of packets (i.e., one per cabin, several for the barn, etc.) available once the students have arrived. Or material could be sent to the students in advance along with the mailing discussed in item 3 below. We look to Mary to make suggestions on how this might work best.
3. Although we believe that Ron already sends out some detailed information to the students in advance of their arrival, we are not certain how much of that may relate to what the Associates will be doing. So we will discuss this item with Ron in more detail before we embark. Nevertheless, what we envision developing a “Welcome Packet” for the students giving them insights into what their lives will be like on campus (not dealing with their musical program). This letter could officially come from Ron, or from the Board, or from the Associates, but we think that putting it together is a task that we, as Associates, could take on and make life easier for Ron. The welcome packet could contain a description of: the Associates as an organization and what we do; the first Monday dinner in the concert hall; the amenities in the cabins, cottage and barn; transportation issues and options; laundry limitations and options; possible first-week dinners in local homes by orchestral section; church opportunities; etc. As you will see from the “2010 Session” below, we propose to pare down our expectations a little in order to ensure success is achieved. Similarly, we believe this welcome packet should err on the side of not promising too much. Any unexpected frosting we can give them during the 2010 session will undoubtedly be a treat.
4. This topic could go under either Cabins or Hospitality, but it shows up here! It is also one on which we need to consult with Ron. We propose for one of us to write an article for the next **Monteux Newsletter**, describing the Associates Board and our mission and activities - both achieved last year and planned for the 2010 session. A good chunk of this article would be to solicit volunteers from this large list of concert goers for both donation of items to improve campus life and for providing support for the students while they are here (such as hosting students for dinners, outings, providing transportation, housing for a weekend parents visits, etc.).
5. Similarly, there was general agreement at our last meeting that someone should draft a **Program Insert** to solicit volunteers from the concert goers for specific student activities. There was also a suggestion that such solicitation of support could be done with sign-up sheets at the back of the hall. Is there consensus at this point?

#### **2010 Session:**

1. **Airport transportation** – Ron coordinates all of this so please let him know (or respond to his request) if you are willing and able to help out.
2. **“First Monday” potluck dinner in the concert hall.** We think this may be the only “Associates sponsored” potluck dinner during the season. While we had visions of putting on such affairs several times during the session on some of the days that the students have an evening rehearsal, we think that is too ambitious. The Board normally has 2 receptions during the session and we should all help with a dish for those events. In addition, we will again be hosting the pre-Children’s Concert breakfast for the orchestra (see number 4). Many of us will be hopefully hosting orchestra sections for in home dinners for week one or early week two (see number 5). In short, we think that planning in advance for more food than that is beyond hopeful. We can always decide to do more later in the session as the time rolls on – we’ll see. **As regards the First Monday dinner, I will send out a separate email in the not-to-distant future soliciting all of you and reaffirming our commitment for this one hospitality event.**
3. **Meeting with the Orchestra Assistants.** This past year the hospitality committee met with the orchestral assistants at the home of George and Charlotte for a dinner meeting, where we became introduced to one another and discussed student needs and interests as they might be addressed by the Associates. The meeting allowed us to establish communication links with the orchestra that were essential for channeling volunteer offerings to the student population. It was a fun and casual event that

we want to repeat each year. We will make sure that all of us are aware of the opportunity when it comes up. Charlotte put on a delightful dinner for all last year, so I guess it might be someone else's turn! ☺

**4. Pre-Children's Concert breakfast.**

5. We propose that Associates, Board Members or volunteers host **In-home Sectional Dinners** during the first week or so of the session. Although our initial meeting envisioned an ongoing program of dinners for students in the homes of community residents, we now propose to formalize the sectional dinners and see what else happens for in-home dinners on an ad hoc basis during the session. While the First Monday dinner will give all of the students (and us!) an opportunity to meet and greet and get a bit comfortable, the sectional dinners will hopefully allow the students to get to know their fellow section musicians much better. If you are not in a position to host a dinner, you might consider partnering with someone to help out with a dinner at their house. We will seek Board members to be hosts as well – and we ask Karen, Joann and Phil to pass along that request. Perhaps your enlisted friend/neighbor volunteers would like to partner with you for such a dinner. We will follow up next spring with a solicitation, but we think that Wednesday and Saturday evening of the first week and Monday evening of the second week of the session would be available times for the students.

6. **Sign-up sheets** – we envision the continued use of having the Orchestra Assistants and/or the Conducting Associate post sign up sheets in the backstage rehearsal hall when any Associate or volunteer wants to offer an outing, dinner, trip to Ellsworth, etc. Last year we had email addresses for all of those students and as offerings were emailed to them they were quickly posted. We would like to develop a standard format for sign-ups for dinners that includes directions to the host house, a request for any dietary restrictions, etc.

7. This coming year, we hope to pair students who want to attend **religious services** with families that could provide them with transportation, introductions, etc. If the student would be willing to play some musical selection in conjunction with the service, it is likely that would be a big plus for the congregation and could be worked out between the student and the minister or church leader.

8. There was interest expressed at our last meeting of facilitating housing for **parent weekend visits**. Our thought on that is very positive, yet somewhat restrained. As stated earlier, we don't want to bite off more than we can chew, thus we don't suggest publicizing it as an available program. Most of us do not have the wherewithal to host a student for the entire 6 week session even if we thought that would be a very positive experience. On the other hand, we might enjoy hosting the parent(s) of a student for one Friday, Saturday, Sunday combination (or part thereof). We encourage you to consider this as an opportunity and to make it known to your friend/neighbor volunteers. You may want to volunteer for this for a particular student when you become aware of a need, or you may want to volunteer for a particular weekend, without regard to what student it might benefit and have it publicized within the orchestra.

Okay, this email is too long, and I apologize for that. Hopefully I have covered most of what we have already agreed on and those matters that George, Charlotte, Nancy and I further developed at our meeting last week. If you have any suggestions, please send them along because we all need each other's best thinking to keep us on the right road!

On behalf of George, Charlotte, Nancy and me, best regards to all,

Allan

cc: Ron Schwizer, Karen Curtis, Phil Devenish and Joann Williams

Activities - - welcome supper

sent May 27  
or 30

ATTENTION, ATTENTION!! The minutes you received Thurs. May 20 were an unedited first draft. Throw them away – what follows is the corrected, revised version. Please accept my apologies – the computer is not my friend. (But I hope you'll be, anyway!) CWD

Monteux Associates meeting, May 17, 2010 – FINAL DRAFT

Members attending: Allan Benson & Nancy Hill, Bill & Polly Ceckler, Chuck Collison, George & Charlotte Draper, Doug Kimmel, Nadine Murphy

We met at the home of Allan Benson and Nancy Hill – thank you so much for gathering us together and hosting our first meeting of the 2010 Monteux season. Delicious hors d'oeuvres, Nancy!

Activities under Discussion:

Board Activities

Doug Kimmel reported on the special Endowment Fund-raising concert to be conducted by Leon Fleisher, renowned pianist and conductor, and alumnus of Monteux, to be held at the Forest Studio Sunday, July 18 at 5:00 p.m. Tickets, \$50.00, payable in advance. A small dinner of 50-55 participants is being arranged after the concert at Le Domaine restaurant in Hancock in honor of Mr. and Mrs. Fleisher, at a combined concert ticket-and-dinner price of \$150, reservations to be made in advance. Associates who are interested should contact Ron Schwizer as soon as possible.

The Maine Center for the Arts will make a Steinway concert grand piano available for Mr. Fleisher, who will play and conduct the Monteux students from the piano. The Board is considering the possibility of offering other ticketed events, such as dress rehearsal. Mr. Fleisher is offering his time at the School, his 'fee' being "an inch of Chivas Regal after the concert." (George Draper will provide.) The Board is looking into ways to subsidize the ancillary cost of travel, hotel, rental car, piano moving, etc., during the Fleishers' visit, and will welcome any help with these expenses.

The Fleisher concert will not reduce the usual number of Sunday concerts in the subscription. Instead, the Sunday concert replaced by the Fleisher concert will take place on Wednesday, July 7, at 7:30, and there will be one fewer Wednesday evening chamber concerts.

Further details of the Fleishers' visit will be announced in the forthcoming Monteux Newsletter.

Doug noted that photographs have been taken recently at the forest studio to celebrate receiving a matching grant of \$25,000 from the Maine Community Foundation. This grant matched to the \$25,000. raised by the Endowment Committee results in a gain of \$50,000 for the School endowment. Congratulations!

### Associates Activities

--Membership: Allan Benson noted that we have lost 6 members, and that we will need additional members to carry on our goals for the season. Discussion followed as to finding new members; the consensus was that we would all think about friends who might be interested, and also set up a table at concerts with information, sign-up sheets and contact numbers. Let Allan & Nancy or George & Charlotte Draper know of interested people. It was also suggested that some of our friends/colleagues may wish to volunteer for a particular activity, without committing to formal membership in the group of Associates. We welcome all and any help!

--Joann Williams and Mary O'Meara will serve as Board Liaisons with the Associates .

--Joann has asked that associates keep track of the hours they spend working on Monteux activities. This information is helpful when the Board applies for grants. She will let us know in what form and how often to report these figures.

--A new membership list is in preparation and will be circulated shortly.

--Transportation to School of arriving musicians: Allan Benson will help organize airport pick-up for arriving musicians before the start of the program. Please let him know if you can help with transportation.

--Our garden committee has lost several members. Please get in touch with Joann, Alex Knox (after June 1,) or Thelma White, if you or someone you know can help get the forest studio garden in shape before the start of the program.

-- Musicians' biographies: Hal Dower has made the valuable suggestion that the "capsule bios" of the students, (like those in the fall Newsletter) be duplicated and made available at concerts so we may learn more about them. Allan will talk to Ron to see if this is feasible.

### Potluck Supper:

Monday, June 14 is the first night all students will have gathered at School for the first rehearsal of the new season. Warmup begins at 6:30, Rehearsal at 7:00, and the Associates will provide a potluck supper at 5:00 in the auditorium of the forest studio prior to the rehearsal. A good meal will get the students off to a good start on their experience this summer, but the real purpose of the supper is for the students to begin to get to know each other and focus on membership in the evolving orchestra prior to the first rehearsal. We are advised, therefore, that this is not an appropriate time to encourage new volunteer, or even much Associate interaction with the students, as we might otherwise enjoy on a social occasion, nor is there much time to do so. They still need to eat, however, and that is how we can offer to help on their first evening at School.

George & Charlotte Draper will coordinate the evening: a memo covering details will reach you soon. For now, please note that there are 60 hungry young students, plus Mr. Jimbo and others involved in the students' first night – and our group is small. Please help cook!

Bill & Polly Ceckler offered to talk to people at Hannaford's about donating paper/plastic products. George Draper will do the same at Wal-Mart, asking for soft drinks, water, and other supplies.

### Additional Hospitality

--Section gatherings: In addition to the potluck supper we plan to organize a series of small group suppers or lunches for sections or subsections of the orchestra. Up to 6 or 8 students in a group was viewed as manageable. The gathering could take place at the home of an Associate or other regular volunteer, or, for those of us who live too far from campus, we could treat the group to pizza or other meal at a nearby restaurant. It was also suggested that the Tidal Falls park could be used for a pizza or carry-out picnic spot. The purpose of these gatherings, like that of the potluck supper, is to bring the students together early in the season so they become really comfortable with one another. To that end, our goal is to have as many of these meals hosted during the first week and a half of the season --i.e., by about June 23.

Allan will be in contact with Wil White (who is returning as Conducting Associate) to discuss the best breakdown of sections into small groups, and how to match up the students with those of us willing to host. If you have suggestions as to how to make this really work, please call Allan. We encourage you to volunteer for one of these meals (they are a lot of fun) but we don't want to promise more than we can deliver, so Allan's conversations with Wil will be hopeful but realistic.

-- Orchestra Assistants: Allan will also talk to Will about having another meeting with the Orchestra Assistants as we did last year, to foster good communications and to ensure that we are making the best offering we can of our limited resources.

-- Welcome Packet: Allan will take over the "welcome packet" project now that Mary O'Meara is on the Board of Trustees. We will try to secure publications from the Ellsworth Chamber of Commerce, the National Park Service, the Ellsworth American "Out and About" and perhaps other sources, so that each student will have maps and information on what to see and do in and around Hancock County.

### Campus buildings:

Over the winter Nancy & Allan were able to secure 11 chairs and 3 ironing boards from the Schoodic Education and Research Center for the cabins and the barn. Pads for the ironing boards are needed if anyone has one to donate.

The Board has requested help sewing duvet covers for the beds on campus (24). The project involves sewing two flat sheets together along with a fastening device. Charlotte will show you how, if you have a machine, and can sew in a straight line! Please call Joann if you can help.

George Draper will get in touch with Ron Schwizer and Phil Devenish to find out if there are chores to be done before school opens. Another work session may be scheduled after the professional cleaners make their final visit, especially to clean eating utensils and cookware, and to hang window shades.

Thanks to all of you for your help last season – this year promises to be just as busy and rewarding . We'll keep you posted!

Charlotte

**cgdraper**

**From:** "cgdraper" <cgdraper@roadrunner.com>  
**To:** "Benson & Hill Family" <ben-hill@ecentral.com>; "Alexandra Knox" <pudoir@aol.com>; "Bill and Polly Ceckler" <ceckler@acadia.net>; "Candace Walworth" <ezwmd@aol.com>; "Chuck Collison" <chuckcollison\_2000@yahoo.com>; "Doug Kimmel" <dougkimmel@tamarackplace.com>; "Ed Allen and Lorraine Gawronski" <edandlorraine@earthlink.net>; "Hal and Aileen Dower" <haldower@earthlink.net>; "Ken and Sue Noddin" <thelampmakers@roadrunner.com>; "Nadine Murphy" <chamomileand@hotmail.com>; "Nancy Standel" <njstandel@localnet.com>; "Peggy Karns and Ralph Johnston" <kams@udayton.edu>; "Phil Standel" <prstandel@localnet.com>; "Thelma White" <sorrento155@yahoo.com>  
**Cc:** "Joann Williams" <joannkwilliams@yahoo.com>; "Mary O'Meara" <marye.omeara@gmail.com>; <kwatanabe514@gmail.com>; <mwardell@ocalasymphony.com>  
**Sent:** Sunday, June 06, 2010 6:38 AM  
**Subject:** Saturday meeting  
 Hello, Associates,

Jne 12 2010

At 5:00 p.m. on Saturday, Will White and two of the orchestra assistants, Kensho Watanabe and Matt Wardell, will come to our house to discuss ways the Associates can help out this summer. All Associates are cordially invited to join us. This is not a command performance, but if you have the time to stop by for a glass of lemonade or wine, we'd love to see you. To get to our house in Sorrento, take the Rte 185 turn off from Rte 1 and bear left at the fork. Our house is 1/4 mile down the road on the right, white with green shutters, a barn next to it, and 444 on the red mailbox.

Cheers,  
 George and Charlotte

*drives* ~~FL~~ → *Sun.* } *Joann*  
 Matt + Kensho } *CN*  
 Wed's - to - Sun }  
 call Joann weds

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FOR CONDUCTORS AND ORCHESTRA MUSICIANS  
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David Zinman

June 30, 2010

Allan Benson  
PO Box 85  
Prospect Harbor, ME 04669

George Draper  
444 Eastside Road  
Sorrento, ME 04677

Dear Allan and George:

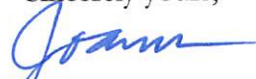
On behalf of the Monteux Board of Directors, we are writing to you in your role as co-chairs of the Associates Board to convey our heartfelt thanks to you, Nancy and Charlotte, and the Associates members for all you have done as volunteers to launch the 2010 season with so many welcome, creative sources of support to the school and students.

Our gratitude corresponds to the positive feedback we have been hearing from students about how much they have appreciated the warm hospitality that they have been shown from the moment of their arrival on June 13<sup>th</sup>. The updating of the facilities, arrival reception and rides, potluck dinner, shopping and orientation assistance, delicious and convivial sectional dinners, and abundant other acts of kindness and support have truly made a difference in our mission to make the summer experience a continually improving and student-focused one.

The Monteux Board of Directors is deeply grateful for the leadership service you have given and continue to provide. We reflected at our recent board meeting on the many contributions of energy, talent and resources that have been shared by Associates Board members ever since the group was formed.

Thank you again for all the great ideas that have been put into action and the hard work reflected in the myriad tasks that were accomplished prior to the students' arrival and since the season has been in full swing. We look forward to working closely with the Associates this season and in years to come.

Sincerely yours,

  
Joann Williams

  
Mary O'Meara

cc: Bruce Mallonee, President  
Ronald W. Schwizer, Executive Director

THE PIERRE MONTEUX SCHOOL  
FOR CONDUCTORS AND ORCHESTRA MUSICIANS  
*Sponsored by The Pierre Monteux Memorial Foundation*

Just FYI (we'll be in Boston)

Michael Jiubo  
Music Director

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TO: Monteux Associates Board  
FROM: Joann Williams/Mary O'Meara  
DATE: June 30, 2010  
RE: TWO HANDS: The Leon Fleisher Story

Please join the Monteux Board and students for a private screening of film director Nathaniel Kahn's 2006 Oscar-nominated film, Two Hands: The Leon Fleisher Story. The film will be shown in the Forest Studio concert hall on Thursday evening, July 15<sup>th</sup> at 7:30pm. Mr. Fleisher will be present. We are thrilled to be able to offer this experience in connection with Mr. Fleisher's visit and concert and hope you can come!

A brief IDMB synopsis of the film follows:

*In 1964, Leon Fleisher's career as a concert pianist was thriving. A seemingly minor accident - a cut on his right thumb - led to dystonia, the involuntary curling of his right hand's ring and little fingers. In recent interviews, Fleisher talks about what followed: the end of a marriage, despair and disappointments, surgery in 1983 that led to a brief return to the concert hall, and, finally, with Botox and Rolfing, the ability to play with two hands. In between, Fleisher discovers his ecstasies: conducting, teaching, and playing compositions for one hand commissioned in the early twentieth century for a World War I veteran.*

July 27, 2010

Hello, Monteux Associates,

...And, too quickly it seems, the 2010 Monteux season is drawing to a close. The co-chairs wanted to catch Will White and the Orchestra Assistants (Eddie, Kensho, and Matt) before they leave, to consider the Associates' activities this past spring/summer and to begin thinking about next year. Joann Williams, the Board liaison, joined us all at lunch last Thursday, July 22. Below are notes on our meeting.

### Activities

Opening Potluck – We all felt this was a successful event and a positive way to start the season. The Associates will organize this event again next summer. We will ask more members to approach local markets for donations to help keep down costs to individual Associates who supplied materials-equipment for the dinner. The question was raised as to whether Ron Schwizer or Michael Jinbo might like to be present to welcome the students on their first night. The Conducting and Orchestra Assistants thought that Michael preferred for his first meeting with the orchestra to be at the Tuesday morning full rehearsal, but that it would be appropriate for Ron to be present at the Monday evening potluck.

Section dinners – These were judged to be very successful. All students were included, and both hosts and guests found the experience fun and rewarding. The Assistants pointed out that as valuable as these dinners are in providing opportunities for section members to meet socially, they also importantly demonstrate the community's interest in and support of the program generally. The Assistants also noted that the earlier in the program the dinners take place, the better.

We discussed our efforts to host group dinners once the sectional dinners were completed (i.e., after the first 2 weeks of the season), and it was the consensus that it was more difficult to generate student response late in the program. Once the rehearsal schedule is in full swing, their time is more limited, they have formed natural friendships with each other, and their need for personal down time increases. Nevertheless, some follow up dinners were successful and some of those were built on the relationships between students and hosts that were established in the first 2 weeks.

Other activities, outings, etc. – For the reasons noted above, it appears that activities planned for the early weeks were more likely to be signed up for than those offered during the second half of the season.

### Campus housing

The Assistants expressed appreciation for the work the Associates had done prior to opening day: kitchen and bedroom cleaning, refurbishing, and painting. We will be in touch with Phil Devenish to schedule future campus work for late summer/early spring. Joann and Phil check

campus housing after the students' departure; Associates are available to help with clean-up and washing of duvet covers.

### Area information packets

The Assistants reported that although some off-campus students picked up the information packets that Allan had assembled (and campus residents found in their rooms), many were left unclaimed. They suggested that next year perhaps Ron could distribute them as students arrive to register.

### Transportation

Associates offered to help students who have trouble arranging transportation to and from campus and around town for local errands. The Assistants noted that most transportation gets arranged among the students but that occasional help would be a bonus. It was discussed that some students were spotted walking between their off campus housing and the School along Route 1. While some of that may have been by choice, some was by necessity. While the bicycles on campus were used by some students recreationally, we thought that some bicycles might be used for commuting by students with nearby off campus housing. We will discuss with Ron an appropriate way for Associates to help students with transportation needs.

### Laundry

Unlike past years, laundry did not appear to be a major problem this summer. Students whose accommodations provided laundry facilities invited others to share them. Also, when Associates and friends had students over for suppers, some students took up the offers to do their laundry in the host's home. Also, some cabins (the students therein) were "adopted" this year and that may have included a laundry component. Those arrangements seemed sufficient.

### Communications

The Associates raised the question of communication with the students. It is difficult to get in touch with the Assistants or other students. The Assistants informed us that there exists a list of student cell phone numbers and email addresses. The Associates will ask for copies of this list next summer. It was also noted that when Associates offered suppers, transportation, etc. the backstage "postings" did not generate much response. While some of that was due to the positive inter-student relationships that developed after a few weeks, some may have been due to a lack of communication. We agreed that a separate bulletin board for Associate activities and sign-up sheets would be useful, as the sheets often got lost in the shuffle of papers on the existing bulletin board.

### Children's Concert

The children's concert was not possible this summer because of the Fleisher concert and its impact on the performing schedule. Assistants as well as Associates recognize the importance of this concert in bringing young people (and, through their parents, the wider community) into

contact with the School. The Associates are happy to organize a breakfast for the musicians prior to this concert (as we did last year). Joann suggested that cookies and punch for the children following the concert would be appreciated. Perhaps the Board could help in planning that part of the event.

#### Planning for next year

As this report issues, we are scheduling a meeting of the Associates at the Benson-Hill's on August 14 to plan for next season. You will hear further from Allan and Nancy about the details of this meeting. Please do try to attend; we would like to hear from you before several members leave for winter homes.

Thank you all for a successful season, and we look forward to seeing you soon.

Charlotte Draper, on behalf of the co-chairs.

# Meetings / Minutes

## Monteux Associates' Meeting of 8/14/10 – Minutes

Allan Benson and Nancy Hill generously hosted a gathering of Monteux Associates and Friends on Saturday, August 14, 2010. Attendees prepared for the formal part of the event by consuming delicious foods and beverages (including fine wines delivered by Phil Devenish earlier in the day).

Present: Ed Allen & Lorraine Gawronski, Allan Benson & Nancy Hill, Chuck Collison, Charlotte & George Draper, Peggy Karns & Ralph Johnston, Alex Knox, John & Lee-Lee Schlegel, Thelma & Win White, Ruth Sargent, Joe & Pat Pitts, Merle & Jim Rinehart, Joe Day & Anne Nelson, and Sonya Sandaram & Ben Walters.

1. Allan reviewed the Associates' activities of the past year (our first), from work on campus buildings in the spring through potlucks, section dinners, and other efforts to help students during the summer. He used as an aide-mémoire Charlotte's minutes from the July 22 meeting of the co-chairs and Joann Williams with the Orchestra Associate and Assistants (Will, Kensho, Matt, and Eddie). These minutes are attached for those who didn't receive them originally. In general, the Associates' efforts were very well received and appreciated by the students, Board, and administration of the School. Joann confirmed that the Board approves these activities for the 2011 season.
2. Allan read a letter from Phil Devenish recording his own appreciation of the Associates and suggesting three areas for work this fall: paint at the back and on the trim of the Barn, trim on the Forest Studio, and refurbishing of the Cabin kitchen. George will organize the paint crew for an early September paint session and will also pursue this coming week the public service person at Home Depot (hoping for help with cabinets and equipment).
3. Peggy Karns reported that Ron Schwizer had needed help in folding and stapling programs for the Fleisher concert. The Associates, many of whom have deep experience in folding and stapling School materials, can help with these efforts. Ron need only call or email one of the co-chairs if he needs help at such times.
4. Several Associates have offered to host students' parents for a night or two when they visit and/or host a student or two for 2-3 days of vacation after the program ends. We want to keep such offers clear but informal. The co-chairs will discuss with Ron the best way to inform the students of these possibilities, especially important for the post-program stay, since many students must plan air tickets around the end date.
5. The co-chairs will explore with Ron the possibility of the Associates producing a small booklet of the conductors' bios after the Conducting Assistants have produced them, following editing by Maestro Jinbo.
6. Ben and Sonja offered for consideration having one of their Thursday evening Oceanside Institute Programs feature musical selections by Monteux orchestra members, which we will explore further with Ron (students would receive 2/3 of the donations).
7. Attached is an updated list of Associates. If Associates want additions or changes to their information, they should let Allan know.

George Draper for the Associates

## Monteux Associates' Meeting 6/9/11 – Minutes

Co-chairs Nancy Hill and Allan Benson and George and Charlotte Draper co-hosted a meeting of the Monteux Associates at the Benson-Hill home on June 9, ~~1911~~<sup>2011</sup>. Wine and snacks preceded and followed the meeting.

Present: Bill and Polly Ceckler; Chuck Collison; Ken and Barbara Kelly; Doug Kimmel; Nadine Murphy; Joe and Pat Pitt; Jim and Merle Reinhart; Lee-Lee Schlegel; Ron Schwizer; Jean Snyder; Ben Walter; Thelma White; and Joann Williams, representing the Board of Trustees.

Allan Benson chaired the meeting and began by thanking everyone for coming. He asked the members to identify themselves, which they did. He then proceeded to the agenda:

1. Painting, gardening, and work groups. George Draper reported that the painters' first priority was the brown trim on the Forest Studio; he asked for a show of hands of Associates who would be willing to do some painting Saturday June 11, and, after promising coffee and doughnuts at the start, got several volunteers. Others will come Saturday to do some cleaning (dish washing, etc.) in the Cottage, Barn, and Cabins. All work groups will meet at 9:00 a.m. Saturday in the backstage area of the Forest Studio. Allan Benson will lead a window-washing brigade some other day, but before the students arrive. Ron Schwizer, asked when the Studio windows had last been washed, replied "Never." Joann Williams stressed the need for strong helpers in the gardens, especially early in the season. This year the chief jobs are bark mulch spreading, and thinning of ferns. She encouraged Associates with extra shade plants to contribute them to the new shade garden at the Forest Studio. Ben Walker suggested that Becky O'Keefe, a master gardener who manages several gardens in the Prospect Harbor area, might be able to supply some extra shade plants. Nadine Murphy volunteered to do a paper products run. Jim Rinehart, our fix-it man, will help with various needs in the cabins. Ed Allen, our electrician, will install spotlight reading lamps in the cabins on his arrival in Sorrento.
2. Transportation. Ron reported that all students arrive on Sunday, June 19, roughly between the hours of 12 noon and midnight. Associates willing to help transport students from the Bangor airport or bus stations to their summer digs are urged to contact Ron ASAP. On the way to Ellsworth, a stop at Hannaford's or Shaw's is recommended, so the student can acquire grub at least for that night's supper and next day's breakfast and lunch. Associates should then bring students directly to the office at Tamarack Place, where they check in and get directions to their place of residence and an information packet; and then on to their residence.
3. Welcome packet. Allan will once again organize a "welcome packet" for the students, to be given them in the office when they check in on Sunday, June 19. Nadine volunteered to help. The list of local restaurants was discussed and updated.
4. Cabins kitchen project. George reported that the Associates had requested help from Home Depot for the rehabilitation of the cabins kitchen and had received a grant of \$5,000. Charlotte Draper, Joann Williams, and George have been working with HD staff and a contractor on this project, which will be started (and finished) in August, after the

students depart. Joann Williams reported that the Board had expressed enthusiasm for this project and had voted to support it with funds to cover the contractor's fees (which cannot come from the grant money).

5. "Welcome Dinner." Charlotte will once again organize the Welcome Dinner, which begins at 5:30 p.m. on Monday, June 20 and is followed at 7:00 p.m. by the orchestra's first rehearsal. She reviewed last year's event and reminded us of the need to minimize Associates' and Trustees' physical attendance at the dinner, since its chief purpose is to give the students a first opportunity to meet each other and get fed fast before the rehearsal. She passed around a sign-up sheet for food donations. Joann has already enlisted Trustee chefs for the occasion. Charlotte will update the Associates and Trustees in the coming week.
6. Section dinners on June 25 (or thereabouts). Allan reviewed last year's efforts, which were much appreciated by the students. Associates gave dinners during the first week or so for members of each orchestra section (flutes, cellos, basses, etc.), the purpose being not only to welcome and feed hungry students but to give them an opportunity to get to know each other socially—other opportunities during the first hectic week being almost non-existent, since the students' digs are widely scattered and their rehearsal schedule full. Another sign-up sheet was passed around. The "dinners" can take the form of lunches or a restaurant meal combined with another activity like a trip to Bar Harbor (Chuck's approach last year with the basses). Allan will follow up in the coming weeks.
7. Associates' Bulletin Board. Allan reported that Phil Devenish has placed an Associates' bulletin board in the backstage area of the Studio—this a result of our realization last year that a separate bulletin board for social events and other free-time activities would improve communication. A discussion ensued about the various options available for communication with students. In addition to the bulletin board, the main avenues of communication lead through the three Conducting Assistants (Kensho Watanabe, Eddie Leonard, and Matt Wardell) and the Conducting Associate (Will White).
8. Musician breakfast before the children's concert on July 11. Charlotte reviewed our first efforts two years ago to provide a breakfast for the musicians prior to the morning children's concert (last year, the events surrounding Leon Fleisher's presence on campus supplanted the children's concert). Nancy Hill generously offered to take over management of this informal (we're not talking eggs Benedict here) but much-appreciated breakfast. She will communicate with Charlotte and other Associates at a later date.
9. Providing or loaning recreational equipment. Last year, Ted Walworth arranged for students to use the Hancock tennis courts at a nominal fee and will be asked to make that possible again. George will offer golf at Blink Bonnie. The Benson-Hills and Drapers loaned tennis rackets and bought balls. The greatest need is for more bicycles (we have two in good working condition).
10. Adopt-a-Student. "Adopting" a student or a cabin (two students) involves offering help with such matters as transportation, laundry, shopping, or other activities to individual students. After discussion it was concluded that it is best not to try to formalize this effort within the Associates but to let it develop naturally from section dinners or other contact between Associates and students. Associates willing to adopt a cabin need only walk up to one and knock on the door. Students deeply appreciate the offer even if their

11. Student Scholarship program. Associate Phil Standel has asked whether the Associates might want as a group to provide a student scholarship (\$1,500 for musicians, \$3,000 for conductors). After a lengthy discussion, it was decided by unanimous vote that the fairly complicated effort to raise scholarship funds within the Associates was not a good fit for the nature and purposes of our group.
12. Tamarack Place for meetings. A sizeable space at Tamarack Place in Hancock on Rte. 1 is now the Pierre Monteux School Office. Phil Standel suggested that this might be a convenient location for our meetings. Charlotte pointed out that the Benson-Hill home is convenient for Associates who live in Gouldsboro and east to Milbridge (currently, the majority of our group) and the Draper home convenient for those who live Sorrento, Hancock and west. Several Associates expressed willingness to host meetings in their own homes. It was agreed, however, that Phil's suggestion has great merit, especially for small or ad hoc meetings when the School is in session. For this summer, at least, the second formal meeting (we have only two per summer) will take place at the Drapers' home in August.
13. Miscellany. It is worth recording that in the course of our discussions, the following points were made: a) The West bus can provide students with transportation to and from Ellsworth, and that bus schedule will appear in the welcome packet. b) Associates who host students at their homes for meals or other activities might consider offering their laundry facilities as an extra bonus. c) The co-chairs will meet early on with the Conducting Associate and Assistants, all of whom were in those positions last summer, to review our current and possible future efforts.

Respectfully submitted,

George Draper

*Allans welcome letter  
May 17 2012*

**cgdraper**

**From:** "Benson and Hill" <ben-hill@ecentral.com>  
**To:** "Allan and Nancy" <ben-hill@ecentral.com>; "Barbara and Ken Kelly" <barkenk@myfairpoint.net>; "Barbara Hanna" <resforgrth@roadrunner.com>; "Ben Walter and Sonja Sundaram" <oceaninn@oceaninn.com>; "Bethany Woods" <woods.bethany@gmail.com>; "Bill and Polly Ceckler" <ceckler@acadia.net>; "Chuck Collison" <chuckcollison\_2000@yahoo.com>; "Doug Kimmel" <dougkimmel@tamarackplace.com>; "Ed Allen and Lorraine Gawronski" <edandlorraine@earthlink.net>; "George and Charlotte Draper" <cgdraper@roadrunner.com>; "Hal and Aileen Dower" <haldower@earthlink.net>; "Harriet and Douglas Heath" <harriet\_heath@hotmail.com>; "Jim and Merle Rinehart" <merlerinehart@bellsouth.net>; "Joe Pitts" <joepitts1@bellsouth.net>; "John and Lee Lee Schlegel" <kayaker1@midmaine.com>; "Mandy Schumaker" <mandy@mandyschumaker.com>; "Nadine Murphy" <chamomileand@hotmail.com>; "Nancy Standel" <nancystandel@hotmail.com>; "Pat Pitts" <pat1pitts@bellsouth.net>; "Peggy Kearns" <karns@udayton.edu>; "Phil Standel" <philipstandel@hotmail.com>; "Ralph Johnston" <johnstonrc@earthlink.net>; "Sandy Quine" <johnquine@cox.net>; "Skip and Ginny Berrien" <fberrien@gmail.com>; "Thelma White" <sorrento155@yahoo.com>  
**Cc:** "Ron Schwizer" <admin@monteuxschool.org>; "Joann Williams" <joannkwilliams@yahoo.com>; "Anne Nelson and Joe Day" <josephday3@myfairpoint.net>; "Linda Barron" <barron.linda1@gmail.com>; "Mary O'Meara" <marye.omeara@gmail.com>; "Phil and Phoebe Devenish" <philphoeb.devenish@gmail.com>; "Ruth Sargent" <rssinmaine@myfairpoint.net>  
**Sent:** Thursday, May 17, 2012 11:04 AM  
**Attach:** Associates Calendar 2012.doc  
**Subject:** Monteux Associates

Greetings to All Monteux Associates and Friends,

We hope this email finds everyone in good health and looking forward to another season of great music, inspirational students and renewed camaraderie amongst our eclectic mix of kindred spirits. As in the past, our group will be spearheading a variety of student centered activities and services to ensure that the students are warmly welcomed and supported throughout their stay in Maine. Some of us have been in Maine throughout the winter, others have recently returned and still others will be returning in the not too distant future. Depending on where you fall on that spectrum, there will be many upcoming opportunities to choose from to support the students. The purpose of this email is for us to energize each other and get us thinking about our upcoming schedule.

First off, we are happy to learn that Will White is returning again this year to be Michael Jinbo's Conducting Associate. In addition, Eddie Leonard will again be an Orchestra Assistant as will Kyle Ritenauer and Daniel Curtis, all returnees. They will be our liaison with the students and, as the Associates co-chairs, the four of us plan to meet with them informally before the other students arrive to share ideas and suggestions on how to make this another great community experience for the students.

Attached is the "Associates 2012 Calendar" that we developed at our close of the season meeting last summer. Now we can mark our real calendars if we have not already done so. As you will see, our first of two annual meetings is scheduled for

5/30/2012

Friday June 8. As you may recall, we decided to have the meeting at Tamarac Place rather than at one of homes since some of us were simply not in a position to host a meeting. We will begin at 4 PM and you are encouraged to bring your own beverage (yes, alcohol is allowed) and some finger food to share. We will provide plastic ware and napkins.

As for work crew opportunities, we need to move all of the entrails of the kitchen cabin back into the kitchen cabin and we will try and do that very soon. If you can help with that, let George know (422-3130). We may also try and do a little outdoor painting before June 8. Again, let George know if you are available to be part of this motley crew.

The "First Monday" dinner and then "Sectional Dinners" will be top priorities to address at the June 8 meeting and really require our full support. In addition to providing food and being "hosts", we encourage you to volunteer to be a co-chair for one of these activities. We also gather a wide variety of maps and information on the surrounding area to include in a "welcome packet" for each of the 60+ students. This must be done before the students arrive on June 17. Please consider being our lead (or co-lead) on this project as well. Call Allan at 963-2623 if this might be of interest to you.

If you have any questions or suggestions before we see each other on June 8, they are most welcome!

And – for a little frosting on the cake – the below link downloads a little slow, but it is a video from the New York Times in which Alan Gilbert, music director for the New York Philharmonic demonstrates and discusses the role of a conductor in an interesting and high tech manner. It whets the appetite!

LINK: <http://www.nytimes.com/interactive/2012/04/06/arts/music/the-connection-between-gesture-and-music.html?src=me&ref=general>

All our best,

George and Charlotte Draper, Nancy Hill and Allan Benson

Associates' Meeting, Friday, August 5, 2011

— *end of season meeting*

## AGENDA

1. Welcome, thanks, and future organization of the Associates – George
2. Review of this summer's activities
  - a. Welcome Supper – Charlotte
  - b. Section dinners, excursions, bikes and tennis, information packet, Associates' board backstage – Allan
  - c. Children's Concert breakfast – Nancy
  - d. Work crew activities, past and soon-to-come – George
3. Calendar for 2012 and Associates' presence in Maine
4. New business, questions, suggestions, comments (open floor!)
  - a. Future meetings location
  - b. Photographs
  - c. ?
  - d. ?

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## Calendar, 2012

June 8, Friday – 1<sup>st</sup> planning meeting  
June 11-15 – Work crew opportunities  
June 17, Sunday – Students arrive (transport opportunities)  
June 18, Monday – Possible transport opportunities for late-arriving students  
June 18, Monday, 5:00 p.m., “First Monday” Welcome Supper  
June 23, Saturday (or soon thereafter) – Section dinners  
June 24, Sunday – first concert  
July 16, Monday (or another Monday TBA) – Children's Concert  
July 22, Sunday – Memorial Concert  
July 28, Saturday – Potluck supper and “Roast”  
July 29, Sunday – Final (Pops) concert  
August 2, Thursday (or other date agreed upon) – Final Associates meeting of 2012

Possible work crew opportunities in August or September

# June 2012 Gathering

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## MONTEUX ASSOCIATES

Our Opportunities to Make a Difference and Join In:

Freshen Up Campus: painting, gardening, cleaning, readying

Airport/ Bus transportation: Ron coordinates

June 17 and 18 AM and PM needs (cell #'s handy)

Welcome packet: Out and About                      Restaurant list                      Services list

Maps

**First Monday**      Team needed for planning and executing- from start to finish

(18 June) **Dinner**    Sign Up !

Cash or contributions welcome

**SECTIONAL Luncheons, Cookouts, Dinners**                      **on or about 23 June**

Sign Up!

Bulletin Board for Associate to Student "Happenings"

Students thought this was " for" the Associates not" by" the associates  
rename, "Ops" ?, Neon colored border or some other attention getter?

Reposition board?

**Musician Breakfast** prior to Children's Concert

DATE: 9 JULY    Team needed to plan and execute  
Sign Up!            Cash or Contributions welcome

Providing or loaning recreational equipment to be available on campus

I.e.    bikes, tennis gear, etc.

Tamarack Place available for future meeting at end of Season? Date?

## Monteux Associates' Meeting 6/8/2012 – Minutes

The Monteux Associates met at Tamarack Place on June 8 at 4:00 p.m. and sat around tables replete with eatables and drinkables. Oddly enough, it was not raining outside.

Present: Polly and Bill Ceckler, Chuck Collison, Hal Dower, Charlotte and George Draper, Nancy Hill and Allan Benson, Barbara and Ken Kelley, Doug Kimmel, Nadine Murphy, Pat and Joe Pitts, Lee-Lee and John Schlegel, Jean Snyder, Executive Director Ron Schwizer, and Trustee Joann and Sam Williams.

Chairing the meeting, Nancy Hill welcomed and thanked the Associates and pointed out that the agenda she had distributed was organized chronologically in order of the events and “opportunities” that are fast approaching.

### 1. Campus work jobs.

**Past:** George Draper briefly summarized work completed since we last met in early August. Phil Devenish has done and/or arranged to be done innumerable tasks: raised and leveled the cabins and back-hoed a swale behind them, thus stabilizing the cabins and improving the plumbing and drainage; replaced rotted sills in the Forest Studio and added above the stage extension a steel beam, replacing the lower steel cable that tall conductors kept batting with their batons; replaced the rotted floorboards and the toilet and shower in the Barn with new ones; arranged for Ken Noddin to hook up the new exit fan in the cabin kitchen; painted the Cottage ceiling with anti-mold paint; replaced the rotted porch board at the Cottage; and plenty more.

Not that Associates have been idle. Back in late August, Ed Allen and Lorraine Gawronski and the Drapers “mudded” the cracks and painted the walls of the cabin kitchen shortly before (surprise!) Phil arranged for the cabins to be lifted and re-leveled, which caused several cracks to reappear. Last week, George did the re-muddin’, and Skip Berrien and Joe Pitts repainted. Allan Benson and George moved gravel from in front of the cabins to the entrance to Melody Lane, somewhat shortening the drop from Rte. 1. A day later, Ed Allen renewed all the buildings’ fire alarms, added a new one, fixed a dangling lamp or two, and tightened wobbly doorknobs. (Ron Schwizer here contributed the news that new permit requirements would result in the installation of new fire extinguishers in all three kitchens and carbon monoxide alarms wherever any kind of fuel like propane gas is burned.) George has almost completed the painting of the cabin front faces, a task begun last year, or was it two years ago. Finally, at the last moment, George remembered to mention that Charlotte Draper has made curtains for all the cabin kitchen windows and for the Barn’s living room windows. The curtains previously hung in the living room were moved to bedroom #2, and the Drapers hung roller shades and a venetian blind in #1, #2, and the bathroom, which had hitherto lacked what is called “upper window visual privacy.”

**Present:** Attention! → The Monteux Associates Work Crew will meet at the cabin kitchen on Tuesday, June 12 at 9:00 a.m. ←!! Our main task this Tuesday will be the return to the kitchen of what Allan Benson is pleased to call “the entrails” that we removed last summer. This is no small task, as those will remember who had a hand in removing them. In addition, there is shelf paper to be cut and laid down (Charlotte asked for at least one volunteer to help her with that and to bring scissors). We also need to open a hole in the cabinet above the stove so that the microwave electrical line can be pushed through and plugged into the wall. Finally, the

dishes in all three kitchens need to be washed and set in place. It is hoped that coffee and doughnuts will attract many volunteers for the this important work opportunity. Vote after lunch! And by Tuesday, Nancy Hill will have finished re-lettering the signs that announce the concert times (between the School's two entrances on Rte 1); the title "Chamber Concert" is being changed to "Wednesdays at Monteux," to better reflect the variety of music offered on those evenings.

**Future:** George hopes to get a few volunteers in August to make a good start on spray-painting the side and back walls of the cabins.

George closed by pointing out that for three years the co-chairs have organized all of the main "formal" Associate events. We need understudies; co-organizers; teammates; help now from Associates who might be willing to take on the organizational work themselves for a year.

2. Airport/Bus transportation Allan reminded us that again Associate help would be needed in picking up the musicians at the airport or two bus stations (Greyhound has recently moved from downtown Bangor to Dysart's on Rte. 95, Cold Brook Rd. exit). Ron said he would be sending emails to all Associates and Board members with details of student arrivals, most but not all on Sunday June 17.

3. Welcome packet. Allan reviewed the contents list for the welcome packet. He asked for a teammate/understudy and Nadine Murphy stepped to the plate and will organize the envelope stuffing on Friday, June 15 at 10:00 a.m. at Tamarack Place; she will be joined by Polly Ceckler and Chuck Collison. Meanwhile, Lee-Lee Schlegel, Polly, and Nadine will have finished researching local and area restaurants, medical and pharmaceutical services, and shopping venues for those lists. The packet will again this year be supplemented by a little bag of cookies for each student. Pat Pitts will organize, aided by Merle Rinehart (whose hand Pat raised in absentia) and three other volunteers, each of whom will make 60 cookies. The musicians pick up their packets (and cookies) when they check in with Ron on Sunday. Ron said he will need only 50 packets, but 60 cookies bags (okay, 61 counting Ron).

#### 4. First Monday Welcome Supper

Charlotte reported that Joann Williams had kindly circulated a food sign-up sheet at the Trustee meeting this past Tuesday, with the result that we had a very good start on what is needed to feed 60 travel-weary and hungry musicians on Monday, June 18. Charlotte circulated this list around the table, receiving the usual and admirably generous response from the Associates present. She reported, too, that several Associates who could not be at this meeting had pledged dishes (Merle Rinehart two!), and indeed Lorraine Gawronski's chicken and cheese casserole is already in our freezer. There is still table space for food from Associates who were neither present nor pledged. Set-up time at the Forest Studio is 3:30, food drop-off time is 4:00-4:30, supper starts at 5:00, and clean-up begins at 6:00 so that orchestra warm-up can begin at 6:30 and rehearsal at 7:00 sharp. Ron generously gave permission for us to use the office tables to serve from, and this led to a discussion of how best to avoid long lines and keep the traffic flowing. Polly and Bill Ceckler, Chuck Collison, and new Associate Bethany Woods will help with the clean-up. Charlotte's request for a co-organizer was received with respectful silence.

#### 5. Sectional dinners, luncheons, or cookouts

Allan Benson will once again organize this difficult but rewarding event. He reminded us that the goal here is for all sectional dining events to take place on Saturday, June 23. This gives each section's members a chance to meet with each other socially before the first concert; and student feedback on this concept has been overwhelmingly positive. Allan pointed out that dinners per se are not required. Casual cookouts get the job done as well, as does the "Collison Option" of taking a small (2-3 member) section to Bar Harbor for lunch; last year Chuck took the bass viols, this year it's another lowdown section, the bassoons. Allan circulated a sign-up sheet, and fights developed over who would get the flutes. He may be able to add another Trustee or two to the list of willing hosts. An assistant or teammate in this effort would be of great value to him. In any case, Allan will report back to all when the dust clears.

#### 6. Other Summer Activities and Bulletin Board

Nancy reported that, last year, students didn't realize that the bulletin board labeled "Associates" was for them, not the Associates. It is on this board that Associates can place sign-up sheets for any activities they wish to sponsor. The board will be re-labeled, and Ron suggested that Will White be asked to draw the students' attention to it. Allan reminded us that Associates need not always or ever have in mind taking a sizeable group somewhere or hosting one at home; one-one-one encounters please students just as well. Students have enjoyed Associates' invitations to go hiking or kayaking, play golf at Blink Bonnie in Sorrento, grill burgers and swim at a lake, visit the Farnsworth Museum in Rockland, and other cultural activities like laundry.

#### 7. Musician Breakfast prior to Children's Concert

A free Children's concert will be performed on Monday, July 9 at 10:00 a.m.; Will White will conduct the Monteux orchestra in a performance of Prokofiev's "Peter and the Wolf." As in the past, the Associates will provide an 8:00 a.m. breakfast for the musicians, organized by Nancy Hill. Nancy passed around another sign-up sheet, which got the usual treatment, i.e. immediate and generous. Associates not signed up may expect to receive a nice email from Nancy. Her request for teammates to help organize this event was, to her delight, instantly taken up by Pat and Joe Pitts.

#### 8. Recreational equipment

Allan reported that we now have 6-7 working bicycles, including a fine one he got for \$10 at a yard sale through means too devious to reproduce in a public document. Other equipment—tennis racquet loans, Frisbees, nerf balls, board games—are most welcome and are usually kept in the Barn. Barbara Kelley wonderfully offered a croquet set; the existing one is virtually unusable.

#### 9. Next meeting date and locale

The second (and final) 2012 meeting of the Monteux Associates was tentatively scheduled for Friday, August 3 at 4:00 p.m. Tamarack Place being a bit small even for today's first meeting (which is always a smaller group than can attend the second meeting), we will seek another venue for August. Lee-Lee Schlegel graciously offered the Schlegel's lovely house in Milbridge, and we will review this offer with her in the cold light of day, preferably early one morning before she is entirely awake.

Respectfully submitted,

George Draper, for the co-chairs

Final Associates' 660 Owners pt rd  
 Aug. 2012  
 04680

**cgdraper**

**From:** "cgdraper" <cgdraper@roadrunner.com>  
**To:** "Barbara Hanna" <jbhanna@roadrunner.com>; "Allan and Nancy" <ben-hill@ecentral.com>; "Barbara and Ken Kelley" <barkenk@myfairpoint.net>; "Ben and Sonja" <oceaninn@oceaninn.com>; "Bill and Polly Ceckler" <ceckler@acadia.net>; "Chuck Collison" <chuckcollison\_2000@yahoo.com>; "Douglas Kimmel" <dougkimmel@tamarackplace.com>; "Ed and Lorraine" <edandlorraine@earthlink.net>; "Hal and Aileen" <haldower@earthlink.net>; "Harriet and Douglas Heath" <Harriet.Heath@hotmail.com>; "Joann Williams" <joannkwilliams@yahoo.com>; "Joe and Pat Pitts" <joepitts1@bellsouth.net>; "Lee-Lee and John" <kayaker1@midmaine.com>; "Mandy Schumaker" <mandy@mandyschumaker.com>; "Mary O'Meara" <marye.omeara@gmail.com>; "Merle and Jim Rinehart" <merlerinehart@bellsouth.net>; "Nadine Murphy" <chamomileand@hotmail.com>; "Peggy Karns and Ralph Johnston" <karns@udayton.edu>; "Phil and Nancy" <prstandel@localnet.com>; "Ruth Sargent" <rsinmaine@myfairpoint.net>; "Skip and Ginny Berrien" <fberrien@gmail.com>; "Thelma White" <sorrento155@yahoo.com>  
**Cc:** "Phil & Phoebe Devenish" <philphoeb.devenish@gmail.com>; "Ron at Monteux" <admin@monteuxschool.org>  
**Sent:** Tuesday, July 26, 2011 10:47 AM  
**Subject:** Final Associates meeting and work opportunity!  
 Dear Associates,

You thought you could put Monteux behind you on July 31st? Surely, you jest!

We, the co-chairs, would love to have a final Associates meeting to review the season past, get your feedback on some specific matters, and hear any gripes, concerns, or suggestions you may have. You are all invited and urged to come to George and Charlotte's house in Sorrento at 4:30 p.m. on Friday, August 5. We will be joined by the usual drinkables and eatables, and no, you are not allowed to bring any!

If the weather is fine, we'll meet out on the deck behind the bahn. If it ain't, we'll meet in the shed or in the living room and parlor and shout back and forth to each other.

Please RSVP so we have an idea of numbers, and many thanks.

Now, on to a fabulous work opportunity (for some): On Wednesday, August 10, a contractor will come to the cabin kitchen to begin the process of installing the new floor and the new cabinetry, sink, and counters there (all materials courtesy of the Home Depot grant we got). He will begin by jacking and shiming the cabin. I (George) need a few brave volunteers on Monday and/or Tuesday, August 8 and 9, to prepare the kitchen. On Monday morning, we need to move all the dishes, cooking equipment, tables and chairs to the barn, and wrestle the refrigerators out onto the porch. On Tuesday morning, the paint crew (that's us again) will paint the walls and ceiling (I'll do the ceiling!). If you think you might be able to help on one or both of those mornings, please let me know before or at our meeting on August 5. We hate to ask more from volunteers who have already done so much; but the kitchen really is a one-time thing. We think.

Warmest regards from George, Charlotte, Allan, and Nancy

P.S. To get to the Draper's house driving north from Hancock, turn right onto Rte 185 turn off Rte 1, just past Long Cove, which is three miles north of the Sullivan Bridge, or, coming south from Downeast, just past Chester Pike's Galley. Bear left at fork, and the house is about 1/2 mile down the road on your right, a white house with green shutters next to a barn, and 444 on the red mailbox.

7/26/2011

**cgdraper**

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**From:** "Benson & Hill Family" <ben-hill@central.com>  
**To:** "cgdraper" <cgdraper@roadrunner.com>  
**Sent:** Thursday, May 20, 2010 11:17 AM  
**Attach:** Associates' Minutes May 17, 2010.docx  
**Subject:** Monteux Minutes

Hi Charlotte,

Thank you for taking notes and drafting the minutes! I went through my notes and added some things, changed Fleisher's spelling, and put a little spin on the potluck. Sorry if I went too far afield – I am much too aggressive an editor. Please feel free to reject or modify any of my stuff.

In looking through all of my emails, I also see that I failed to raise at least 3 items at the meeting:

One is simple enough and perhaps you could add it to your cover email when you send out the minutes. Joann told me that the Board would appreciate it if each one of us could try to keep track of our volunteer hours that we spend for Monteux. Apparently that information is helpful when the Board is applying for grant money (the more volunteer hours the better).

The second item has to do with a request from Ron that I (we?) weigh in on a suggestion that there be designated handicapped parking for the concerts. Apparently, a donor recommended it, Ron thinks we may have an obligation to do so, and Phil is against it. It seems like the safe thing to do is stay out of that discussion and let them fight it out, but what do you and George think? Nancy points out that a very large percentage of the patrons appear qualified for it! I guess my thought is that if we go that route, it would have to be the entire circle near the entrance and we would not want to police it – it would be an honor system.

The third item was suggested by Hal Dower that the "capsule bios" of the students (like those in the fall newsletter) get printed early and put into the programs as an insert. I think that they have been posted in the rear of the Forest Studio, but have not made it into the programs. Should we forward that on to Ron with an endorsement? Could that be mentioned in your cover email?

Best regards, Allan

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**From:** cgdraper [mailto:cgdraper@roadrunner.com]  
**Sent:** Wednesday, May 19, 2010 3:59 PM  
**To:** Benson & Hill Family  
**Subject:** note to A&N w. minutes

Hi, Dear Allan and Nancy! It was lovely to see you on Monday -- very good of you to organize all this, and wine & dine us too. We're all just like the M. students -- we like to be in small company in peoples' homes eating good food. And we even got some things done! I have appended the notes of the meeting -- please feel free to add, subtract, multiply & divide, and then send on to members, plus Ron, Joann, and Mary, I think? Or, if you have major questions, of course, call me. I will get the memo about specifics for the potluck to you by the end of the week, OK? I asked Joann if I might send her a draft, also, as she's more in the loop than I about such things. We had a good phone call last night -- very good news that the board are so supportive about preparing food-- thanks for the relevant e-mails. And thanks, especially, for all you do -- a pleasure working together! OXOX, Charlotte

5/21/2010

# *Monteux Associates*

## Minutes of the August 2, 2012 Post Season meeting of the Associates

Our post-season gathering and meeting was held at 4:30 PM on August 2, 2012 in the backstage area of the Forest Studio on the Monteux School Campus.

Preceding the meeting, Co-chair George Draper led a **tour of the campus** for those who had not yet had the opportunity to see the “home away from home” where many of the musicians live during their 6 week stay at Monteux. In addition to the sleeping cabins, the barn, the cottage and the rehearsal hall, George proudly showed off the new “kitchen cabin” that has been completely remodeled through a grant from Home Depot.

The following Associates were in attendance for the 4:30 gathering: Ed Allen and Lorraine Gawronski, Allan Benson and Nancy Hill, Skip and Ginny Berrien, Bill and Polly Ceckler, Chuck Collison, George and Charlotte Draper, Peggy Karns, Joe Pitts, Merle and Jim Reinhart, Mandy Schumaker, Jean Snyder, and Thelma and Win White. Also present were: Board Members Joann Williams (Board liaison) and husband Sam, and Mary O’Meara (Board liaison); and Skip Crooks who joined our ranks as a new Associate at the end of the meeting. Skip is a summer resident who works with the National Park Service at Schoodic and who expressed an interest in developing a better link between Monteux and the Schoodic section of Acadia.

George welcomed everyone in attendance and thanked all of the Associates (present or not) for their many contributions that made 2012 such a wonderful season. It was noted that the Associates had received many accolades from the musicians, Maestro Jinbo and Executive Director Ron Schwizer for our efforts that continue to make the musicians feel welcome and comfortable and part of the Downeast community while at the Monteux School. It was also noted that at the end of the Pops Concert, conductor Gabriel Lefkowitz made special mention of the Associates and thanked us for all of the support we provide to the musicians, which drew a hearty round of applause from the entire orchestra. That’s better than a paycheck!

George described for the group that the **underlying theme of our meeting would be “spreading the leadership”** and we would relate our discussions to that theme as our various programs were reviewed by the Associates who currently lead them. In order to facilitate that discussion, a summary of functions or “job description” if you will, was handed out for each of the following topics: first Monday welcome supper; sectional dinners; welcome packets; bicycles and other recreational equipment; children’s concert breakfast; work crews; and responsibilities and duties of the co-chairs. For those Associates who could not attend the meeting, if you would like a copy of any of those sheets please let Allan know.

Before moving on to the specific programs, all four of the current co-chairs (George, Charlotte, Nancy and Allan) expressed their thanks and appreciation to each and every Associate who worked on any project or event during the year – for this is certainly a committee of the whole and the co-chairs deserve no more recognition or credit than the group as a whole.

Charlotte reviewed the **First Monday Welcome Supper**, pointing out that this was the third year of this annual event. Over 80 dishes were provided by Associates, Board Members and other friends of Monteux. For those new to our group, Charlotte explained that the supper was designed to have the musicians gather on their full first day at Monteux in a social atmosphere so they could get to know one another and begin the bonding process. Charlotte summarized the duties of the coordinator (see attachment for greater detail), including sending out communiques to enlist food preparers or cash donors, keeping track of the types of offerings to ensure a good mix of dishes, having the students ready to set up the tables and chairs, and having 4 or 5 other Associates on the "team" to run the show on Monday night. Charlotte has been a regular Martha Stewart by having table cloths, flowers and candles adorn all of the tables! Set-up has now been refined so that there are separate areas for salads, main dishes, desserts and beverages. Clean-up is a whirlwind as the dinner starts at 5:00 and by 7:00 the musicians are on stage for their first rehearsal with the Conducting Associate.

Consistent with the overall theme of our meeting, Charlotte asked for a member to consider being her "teammate" next year to run the dinner, with an eye toward turning the program over to someone in a year or two. Lorraine Gawronski immediately volunteered. Thanks, Lorraine!

Next Allan reviewed the **Sectional Dinners** that Associates, Board members, and friends host on the first Saturday of the season. The sectional dinners provide the musicians with a community gathering at the end of their first week at Monteux and on the eve of their first performance. We had decided about 2 years ago that it was important for the sectional dinners to all be held on the first Saturday so that no musician or small group of musicians would feel lefty out when virtually everyone else was out having a good time. While most are hosted in our homes and we provide "home cooking", some hosts choose to take the musicians out to a restaurant. These gatherings provide some great benefits: the musicians get fed!; they get to know their fellow section players better; they get a feel for the local community and who we are; we get to know the musicians and build friendships; musicians can bring some laundry to run through the w/d; everyone has a great time; the musicians get fed!

Using the handout, Allan described the duties of the coordinator of the **Sectional Dinners**. In a nutshell, it involves using a list from Ron of all of the musicians by section and performing very minor surgery to the sections to ensure that there are at least 3 musicians at any dinner. The numbers normally break down naturally into groups of 4 to 8; and the Drapers historically offer to host all of the violins (10 to 12) and the harpist. At the June Associates meeting, the coordinator solicits hosts from those present, which normally accounts for more than half of the sections. Thereafter, Joann Williams solicits hosts from the Board and through an emailing Allan solicits hosts from Associates and friends of Monteux who were not present at the meeting. Responses come in quickly and in a day or two Allan emails the matchups to the Conducting Associate (Will White for the past three summers). The conducting Associate then has one member of each section contact their host family to work out the details of the dinner. Like Charlotte, Allan asked for a member to be a teammate on this program; unlike Charlotte, he saw no hands eagerly raised.

So if **Sectional Dinners** is a program that seems to be a fit for you to “share the leadership”, please give Allan a call and he will be happy to discuss it further [(207) 963-2623].

Next on the agenda was Allan’s presentation of the **Welcome Packets** from the Associates that Ron hands out to the musicians as they arrive to get their Monteux housing assignments. At the outset of this topic, Allan thanked Ron, Chuck, Nadine and Polly for all of their help in getting the materials reproduced and collated into the packets this year. Nancy thanked Merle and Pat for instituting the home-baked cookie packages, which now accompany the welcome packets when the musicians first check in.

As more fully described in the handout, around the first of June the coordinator for this program makes contact with Chambers of Commerce in the area, the Ellsworth American, Acadia National Park (Schoodic and MDI), Schoodic Education and Research Center, and other resources to secure brochures, maps, tourist booklets and informational handouts that might assist the musicians in fully exploring and enjoying Downeast Maine. We normally plan on about 60 packets, but a more refined number can be secured from Ron Schwizer before the pamphlet hunt begins. The coordinator also composes, copies, or updates a “welcome letter from the Associates” and compiles a list of nearby restaurants and a list of shopping and other services available in Ellsworth or the smaller nearby towns. These three “word docs” are emailed to Ron and he makes enough copies for the packets. (Allan has word doc versions of all of these that can be used as a base for next year). Ron also provides 60 large envelopes and we assemble a small team of Associates (about 3) to stuff the envelopes at the Monteux offices at Tamarack Place shortly before the arrival weekend. If you are willing to assist in this project for next season, please give Allan a call at (207) 963-2623. (Allan noted that we haven’t received much feedback from the musicians on how useful they find the welcome packets and Joann agreed to get that question on the musicians’ end-of-season survey for next year.

The meeting continued with Allan’s brief discussion of **Bicycles and other Recreational Equipment**. This program attempts to furnish the Monteux campus for all (or part) of the 6-week session with serviceable bicycles, helmets, a tire pump, tennis rackets and balls, and other recreational equipment the musicians might enjoy using. Allan gave well-earned credit and thanks to Joe Pitts for his time and talent in adjusting (and repairing) the stable of bicycles that we have collected. Thanks were also offered to all who donated or loaned equipment this year. We ask all associates to keep their eye out for any such equipment that they, their neighbors, other friends, yard sellers, etc. may have to loan, sell cheap or donate. The coordinator merely encourages this scrounging around and then helps in the logistics to get the gear to campus (and back in the case of loaned, rather than donated goods). This program could be expanded to include board games, puzzles, and outdoor games such as volleyball, croquette, lawn darts (do they still make those?), etc. If you are interested in leading or teaming up on this program, please give Allan a call.

Nancy next presented a description of the **Children’s Concert Breakfast** and the duties of the coordinator. (See attachment for greater detail.) Nancy thanked Pat and Joe Pitts for their teamwork and total involvement in preparing for and presenting this year’s breakfast. In particular, kudos go to Pat for coming up with fun and fanciful centerpieces and décor to create a real party atmosphere. Unlike in years past, this year saw tables and chairs for a sit down meal

rather than grab-and-go as in the past. We may even venture into breakfast casseroles and other warm dishes next year.

As Nancy explained, this is not a breakfast for the children, but a backstage breakfast for the musicians on the morning of the free Monday Children's Concert. It is the only performance the musicians have that is early in the day and it leaves them little time to get a good breakfast on their own before they have to warm up and perform. As detailed in the attached handout, this event involves Associates, Board Members and friends preparing or buying a breakfast dish that will be presented on the buffet Saturday morning. A team of 3 to 4 volunteers is sufficient to run this event, which includes: soliciting dishes from all of us; keeping track of the type of dishes we sign up for in order to ensure a good variety; making some "food transfers" from one vehicle to another after the Sunday concert on the eve of the breakfast; receiving food donations the morning of the breakfast; encouraging volunteers to coordinate deliveries with one another to minimize driving on Monday morning; setting up the food and beverage tables in the early morning; and cleaning up as the musicians take the stage.

As with our other activities, the coordinator for the **Children's Concert Breakfast** engages in phone and email communications to ensure that all the bases are covered as efficiently as possible. Nancy put out a call for teammates to help run the breakfast next year and Associate Joe Pitts volunteered (Pat was out-of-town) . Thank you Pat and Joe!

The meeting then turned to George, who described a real hands-on, multi-faceted program we like to call "**Work Crews**". As an editorial comment, I must say that George has always made our work crew outings fun-filled, coffee-and-donut enriched experiences that never run more than 2 or 3 hours. How much work can that really be? As George explained, these projects break down generally into two categories: preparing, repairing and/or improving the residential buildings for the musicians; and cleaning the kitchens and washing the dishes. The coordinator works very closely with Board Members Phil Devenish and Joann Williams to identify the projects that might be tackled for the current season. The coordinator views the requests with a practical eye toward what can be realistically accomplished – we do not bite off more than we can chew. This past year George and Charlotte coordinated the renovation of the kitchen cabin, which was primarily funded and supplied by Home Depot. Special thanks were acknowledged for Ed Allen, Jim Rinehart, Joe Pitts, and some others who bring a measure of "expertise" in the building trades.

George noted that finishing the exterior painting of the sleeping cabins was on our list for this fall and he also handed out a list of "campus needs" compiled from conversations he has had with Phil and Joann. These will be culled to a manageable agenda for this fall and next spring. Joann added that it would be great for part of a fall work crew to empty all of the refrigerators and food storage areas, wipe them down, and generally make sure the buildings are ready for winter close-up. If you are willing to team up to help coordinate the **Work Crew** activities, please give George a call at (207) 422-3130.

The final "share the leadership" topic of the afternoon was **Responsibilities of the Chair/Co-chairs of the Associates**. Allan began the presentation by recounting back 5 years to the formational meeting of the "Monteux Associates Board" at the home of Peggy Karns and Ralph

Johnston. We didn't know each other and more to the point, we didn't know what the heck the Monteux Associates Board was supposed to be or do. Peggy and Doug Kimmel provided insight into how the Board of Trustees developed the idea to have an Associate Board, but we were given liberal rein to define our mission and structure our group. After agreeing to drop "Board" from our moniker, we developed a loosely knitted mission statement that is now summarized in each program during the concert season.

Significant to our discussion at the current meeting, Allan further recounted how a quartet of well-intended souls stepped forward to be "co-chairs" of the Monteux Associates until we could get things going and see where this fork in the road took us. Five years later, Charlotte, Nancy, George and Allan are still the co-chairs. As an important aside, Allan confessed that working with George and Charlotte as a team has been the most fun and rewarding experiences that he and Nancy could ever have imagined and having a close relationship with multiple co-chairs has made the job extremely manageable, if not downright easy. Also important was Allan's observation that the successes of the Monteux Associates (of which there are many) flow from the energy, efforts and passion of the Associates as a whole rather than who the chair/co-chairs may be.

Okay – having said that, the **Responsibilities of the Co-chairs** does require some organizational work, schedule setting, communicating and the like. As set forth in the handout, we: initiate communications to members regarding schedules, meetings and events; convene our two annual meetings; prepare the agenda and minutes for those meetings; line up leaders for each of our activities/programs; serve as the overall contact for the Associates with Ron Schwizer, our Board liaisons, and the Associate Conductor; maintain and periodically distribute a current Associates' contact list; and generally serve as point persons to receive and share suggestions, concerns and ideas from and to the Associates as a group.

In order to maintain the vigor and vitality of the Associates, the co-chairs feel a responsibility to review, refine and critique the mission and activities of the Monteux Associates from one year to the next, even though each member does so as well. Viewed in that context, Allan noted that for the health and growth of any organization, it is important to have planned succession in leadership positions. All of the co-chairs are encouraging each and every member to consider stepping in to one of the co-chair positions and start the institutional transition. Charlotte, George, Nancy and Allan all plan to be as active as ever in the Associates for years to come, so there will be institutional memory, teammate support and consultation galore to assist our new leaders as they step forward. It really is time.

As a wrap up, the meeting was opened up for **comments, new ideas and suggestions**, which are summarized as follows:

Joann Williams sought and received raised hands from several volunteers to assist her on Monday, August 20 for a brief clean out and wipe down of the refrigerators and packing up the comforters.

Joann suggested the Associates spearhead a re-do of the barn kitchen, which would require a coordinator. Ed Allen (with guidance from Mary O'Meara) volunteered to seek some grant money from likely commercial supporters such as Home Depot.

It was mentioned that several of the musicians didn't really know who the members of the Associates were and they wanted to know. The discussion came up with a few ideas (some tongue-in-cheek) of how we might be "identified", without making a spectacle or appearing to be seeking recognition. A consensus developed that we could have the welcome letter and a group photo that identified each of us posted on the bulletin board backstage.

Mary O'Meara suggested that the Associates and Board might have a "pizza party" early in the season for the purpose of having the musicians know who the members are of each group. Chuck indicated that he had spoken to the owner of Finelli's Pizza in Ellsworth about the Monteux School and the owner was very interested in treating the student musicians to pizza. Mary and Chuck agreed to work together to see if such an event can be planned for next season.

Chuck also suggested that the Associates might consider picking up a platter of hors d'oeuvres at the Memorial Concert Reception and passing them out among the guests who are waiting to get in line as he did this year. It would help speed up the process of serving the food and incidentally reinforce who the Associates are.

Bill Ceckler suggested that for succession planning purposes, the Associates might want to have "Vice-Chair" positions where the incumbent in that position agrees to move into a Chair position at a predetermined point in time. Bill also suggested that there could be a nominating committee and that the nominating committee would be most successful by soliciting nominees quietly behind the scenes one-on-one.

There was some discussion about greater off season security of the campus building and facilities now that we are making improvements: locking the buildings, Hancock police to put it on their patrol, year-round Associates looking around the campus from time to time, etc. It was decided that we should refer this idea to Ron.

Finally, in addition to Skip Crooks, we have had a few inquiries from concert goers who may want to join the Associates. A copy of these minutes will be sent to them (look at the cc line on the email) and we encourage them to join our ranks! If you know of others, please encourage them.

That's a wrap. Thanks to everyone for all of their efforts and support this season.

Respectfully submitted by Allan Benson on behalf of George, Charlotte, Nancy and Allan.

# June 2013 Monteux Associates' Meeting

Friday, June 7, 4:00 p.m., Forest Studio backstage

## Agenda

1. Greetings, Introductions, Drinkables, Eatables
2. **Calendar of Associate Activities (George)**
  - Wednesday, June 12, 9:30 a.m., campus “freshen up” opportunity (kitchens, fixing things, a bit of sweeping)
  - Saturday-Sunday, June 15-16, Arrival of musicians (Ron coordinates transportation from airport/bus terminals)
  - Monday June 17, 5:00 p.m., First Monday Welcome Supper
  - Wednesday, June 19, Meeting of work crew volunteers with Phil Devenish, time TBD
  - Saturday, June 22 (or thereabouts), Sectional dinners, lunches, cookouts, etc.
  - Monday, July 8, 8:00 a.m., Musicians breakfast before Children’s concert
  - Wednesday, July 31, 4:30 p.m., second and final Associates’ Meeting of 2013
3. **Welcome Packets or Information Sheet (Allan)**
4. **Welcome Supper Planning and Sign-Up (Charlotte)**
5. **Work Crew Plans (George)**
6. **Sectional Dinners Planning and Sign-Up (Allan)**
7. **Musicians’ breakfast Planning and Sign-Up (Nancy)**
8. **Bulletin Board, Recreational Equipment, and Other Stuff (Allan)**
9. **Leadership Transition (Co-Chairs)**

MINUTES  
of the June 7, 2013 meeting of the Monteux Associates

Present: Co-chairs Charlotte and George Draper and Nancy Hill and Allan Benson; Polly and Bill Ceckler, Chris and Frank Fredenburgh, Peggy Karns, Barbara and Ken Kelly, Mary O'Meara, Bill McArtor, Nadine Murphy, Anne Nelson and John Day, Lee-Lee and John Schlegel, Ron Schwizer, Jean Snyder, Anne and Cliff Wagner.

1. **Greetings** George opened the meeting by apologizing for the Associates having received two different times for the meeting to start – a fact that explained the rather staggered entry of the members, who, however, fortified by food and drink, agreed to sit through the meeting anyway. He particularly welcomed the new members – the Wagners, the Fredenburghs, and Bill McArtor – and briefly sketched the history of the Associates for their benefit and to remind seasoned veterans that the Associates trace their beginnings back to 2009 at Peggy Karns' house.

2. **Welcome Packets** Allan passed out and reviewed the materials that go into the Welcome Packet received by the students when they register with Ron Schwizer on June 15-16. This year we will reduce the paper products included in the packet and replace them with a list of websites that provide information about the area. Included also will be lists of restaurants, markets, and services in the area. Nadine Murphy volunteered to coordinate the envelope stuffing essential to this project. Thank you Nadine! **She needs at least one more volunteer to assist in the envelope stuffing this coming week.**

3. **Welcome Supper** Charlotte reviewed the details of the Welcome Supper, which begins its set-up at 4:00 p.m. on Monday, June 17 and ends the clean-up around 7:00 p.m. She passed out a sign-up sheet for contributions of food for that event. All Associates and Board members will be receiving an email from her in the coming days. Jean Snyder agreed to help with the set-up and aftermath of this event, as have Chuck Collison, Lorraine Gawronski, Ed Allen, and George. Lorraine has volunteered to be co-organizer.. **Charlotte needs two more volunteers for this event.** (Call 422-3130 or email [cgdraper@roadrunner.com](mailto:cgdraper@roadrunner.com).)

4. **Work Crew** George reminded all able-bodied Associates to **come to the “freshen-up the campus” morning this coming Wednesday, June 12**, which will begin with coffee, tea, and doughnuts in the Barn at 9:30 a.m. Charlotte will organize the preparation of the kitchens in the Barn, the Cottage, and the Cabins, and Nancy Hill and Polly Ceckler volunteered to help. **Charlotte needs two or three more volunteers for this job.** George will organize a work crew to do some hammering of lathes in the cabins and for some minor other jobs. Allan volunteered to help, and **George needs two more volunteers for this job.**

5. **Sectional Dinners** Allan reviewed the reasons these dinners (or luncheons), which will occur on Saturday, June 22, have been so important and successful in the past, and he passed out a sign-up sheet for those Associates present. He will follow-up with an email to all Associates describing those sections not spoken for, in order to have all sections of the orchestra invited to dinner hosted by one of us or a member of the Monteux Board. The response of the Associates at the meeting was inspiring!

6. **Musicians Breakfast before the children's concert.** Nancy reviewed the appreciation shown by the musicians for this breakfast, which comes after a full concert on the Sunday and before the 10:00 a.m. children's concert on Monday, July 8. Peggy Karns, Mary O'Meara and Polly Ceckler volunteered to help with the set up starting at 7:00 a.m. that day. **Nancy needs 2 more volunteers to help her with this event.**

7. **Bulletin Board and Recreational Equipment and 'Other Stuff'.** Allan reminded us that a bulletin board backstage exists where Associates can post invitations to students for meals, trips, golf, or other activities. Nancy said she might be able to create a neon or other exciting visual around this board that would draw the musicians' attention to it, since they seem not to have noticed it much in the past. The students' free time is all day Monday; Saturday and Thursday afternoon and evening; and lunch any day after about 12:30, though "free time" is sometimes an oxymoron for musicians practicing parts or conductors studying scores. Allan reminded Associates to keep an eye out for good deals on and donations of bicycles on campus, and Bill Ceckler volunteered to look after the bicycles now under the Barn overhang sporting flat tires. Donations of biking helmets and pumps, tennis rackets and balls, etc., are always welcome. Nadine Murphy volunteered a new bicycle and pump for this summer. Thank you Nadine! Finally, it was decided that we hadn't enough volunteers to provide cookies for the students at registration this year, but Barbara Kelly suggested dropping off a plate of cookies en route to a concert, in the Barn, Cottage, or Cabin kitchens.

8. **Leadership Transition** George reminded the Associates that the current co-chairs have held their positions for five years. What they do essentially is to organize the Associate activities as described above. These organizational duties are not rocket science, nor need they be individually very time-consuming for any single event in the Associates' activities program that we have developed together during these years. This summer, therefore, the current co-chairs will talk to individual Associate members about taking on the organizational aspects of a single event. Our goal is to share the wealth of organization responsibility and be able to report it back to the Associates at their second and final meeting of the year on July 31.

9. **New Posters and Rack Cards** Ron Schwizer distributed eye-catching posters and rack cards for Associates to place in their favorite stores, libraries, lawyers' offices, B and Bs, hotels or other venues where music lovers may congregate or even pass by. These attractive ads give the concert dates and other information about the School in an attempt to reach beyond our known audience and draw attention to the unique experience that attendance at the concerts provides.

Welcome to the 2013 season!

Respectfully submitted,

George Draper

**Monteux Associates Meeting, August 2, 2012**

**AGENDA**

**1. Welcome, and Explanation of the meeting's "Summary of Duties" theme.  
(George)**

**2. Brief reports on our major activities of the summer, and summaries of coordinators' duties:**

**First Monday Welcome Supper (Charlotte)**

**Sectional Dinners, Welcome Packets, Bicycles and Equipment (Allan)**

**Children's Concert Breakfast (Nancy)**

**Work Crew (George)**

**3. Co-Chairs' Responsibilities and Duties (Allan)**

**4. Open floor: Comments, Suggestions, Bright Ideas, etc.**

**cgdraper**

**From:** "cgdraper" <cgdraper@roadrunner.com>  
**To:** "Ted Walworth" <ezwalworth@gmail.com>; "Roberta Scott" <rmsofmaine@roadrunner.com>; "Peg Armstutz" <peggyba@aol.com>; "Kurt Wray" <kurtwray@yahoo.com>; "Katharine Thompson" <kthompson@midmaine.com>; "Jim Hanna" <jbhanna@roadrunner.com>; "Dyer Wadsworth" <dyerwadsworth@verizon.net>; "Thelma White" <sorrento155@yahoo.com>; "Skip Crooks" <cptcrks@aol.com>; "Skip and Ginny Berrien" <fberrien@gmail.com>; "Sandra Quine" <SandraQuine@yahoo.com>; "Ruth Sargent" <rssinmaine@myfairpoint.net>; "Ralph Johnston" <ralphjohnston@yahoo.com>; "Phil and Nancy Standel" <nancystandel@hotmail.com>; "Peggy Karns" <kams@udayton.edu>; "Pat Pitts" <pat1pitts@bellsouth.net>; "Nadine Murphy" <chamomileand@hotmail.com>; "Merle and Jim Rinehart" <merlerinehart@bellsouth.net>; "Mary O'Meara" <marye.omeara@gmail.com>; "Mandy Schumaker" <mandy@mandyschumaker.com>; "Lee-Lee and John" <kayaker1@midmaine.com>; "Keith and Pam Bowie" <mdi4us@gmail.com>; "Joe Pitts" <joepitts1@bellsouth.net>; "Joann Williams" <joannkwilliams@yahoo.com>; "Jo-Ann Keene" <joannkeene@verizon.net>; "Jean Snyder" <windsong300@gmail.com>; "Harriet and Douglas Heath" <Harriet\_Heath@hotmail.com>; "Hal and Aileen Dower" <haldower@earthlink.net>; "Frank and Chris Fredenburgh" <fredsme@midmaine.com>; "Ed and Lorraine" <edandlorraine@earthlink.net>; "Douglas Kimmel" <dougkimmel@tamarackplace.com>; "Cliff and Anne Wagner" <wagner\_c@msn.com>; "Chuck Collison" <chuckcollison\_2000@yahoo.com>; "Charlotte Draper" <cgdraper@roadrunner.com>; "Bill McArtor" <mcartor\_william@yahoo.com>; "Bill and Polly Ceckler" <ceckler@acadia.net>; "Bethany Woods" <woods.bethany@gmail.com>; "Benson and Hill" <ben-hill@ecentral.com>; "Ben and Sonja" <oceaninn@oceaninn.com>; "Barbara and Ken Kelly" <barkenk@myfairpoint.net>  
**Sent:** Wednesday, June 19, 2013 12:01 PM  
**Subject:** Welcome Dinner 2013  
 June 19, 2013

Dear Board Members, Associates and Friends,

Our 4th Welcome Supper was a very happy event that all of you would have been pleased to observe as flies-on-the-wall – great energy, and a sense of anticipation on the part of the students, as well as good appetites and expressions of thanks for the occasion. I think we have improved each year in terms of the mechanics of the evening – the food has always been delicious, thanks to all of you – and the evening ran smoothly. True, the heavens opened just as we were about to start, on cooks delivering dinner as well as converging students; true, whoever organized the event unaccountably miscalculated the number of forks, so some loyal set-and-clean-up crew ate with spoons; true, the coffee urn tripped the circuit breaker, and our Resident Electrician had to improvise. Details, details, and never a dull moment. Special thanks to Lorraine Gawronski, who was my strong right arm, as well as end-run shopper and cook, and to Ed Allen, R.E., Chauffeur, Porter, Water-Carrier and High Humorist! My enduring gratitude to the set-uppers-and-cleaners-of trash (and don't you think these chores went more easily, this year? Experience tells!) And to all of you cooks and sou-chefs: the food was varied, plentiful and delicious. We have developed a repertoire of classics: Roberta's rolls, meatloaves, grilled chicken, ham; salads and bean and vegan casseroles; a variety of sweets, including gluten-free baked goods; and watermelon. You also offered improvisations, experimental and new-wave flavors: stroganoff, pulled pork, chicken and wild rice, eggplant parmesiana, squash-shallot pasta, fresh-fruit salad, twice-roasted cashews! Kudos to all-- you know who you are! And now, to anticipate Sunday's opening performance – but first-- Enjoy your Sectional Dinners this Saturday, and Bon Appétit!

OX, Charlotte

6/19/2013

# *Monteux Associates*

## Minutes of the August 2, 2013 Post Season Meeting of the Associates

Our post-season gathering and meeting was held at 4:00 PM on August 2, 2013 in the backstage area of the Forest Studio on the Monteux School Campus.

The following Associates were in attendance for the 4:30 gathering: Ed Allen and Lorraine Gawronski, Frank and Chris Fredenburgh, Skip Crooks, Peggy Karns and Ralph Johnston, Nadine Murphy, Jean Snyder, Sandy Quine, Thelma White, George and Charlotte Draper and Allan Benson and Nancy Hill. Also present were: Board Member Joann Williams (Board liaison) and Sam Williams.

Allan facilitated the meeting and his opening remarks recounted a very successful Monteux season, both in terms of the outstanding musical program and the efforts of the Associates in carrying out all of our student oriented activities. Heartfelt thanks were offered to all of the Associates for their ongoing participation and a special thank you was extended to Joann Williams for her contributions to the Board, the school, the students and the Associates.

To set the stage for our primary topics of the evening (Decentralizing program/event Leadership Roles and Succession Plan for Chairpersons), Allan spoke to the importance of the Associates to the Monteux School. The students, the Board, Executive Director Ron Schwizer and Maestro Jinbo have all spoken of the high regard in which they hold the Associates for building community support and sponsoring our various hospitality programs. Joann added that we are an important factor in what sets the Monteux School apart from other major programs nationwide. In fact, there is consensus among the above stakeholders that we make a very big difference. The thought of our group dissolving for lack of a leadership succession plan is indeed worrisome to all. Everyone wants us to succeed; everyone is rooting for us.

Allan announced that Nancy and Charlotte are stepping down as co-chairs of the Associates and they received a rousing hand for all of the dedicated work they have done and for the leadership they have provided for the past 5 years. Allan and George announced that they are willing to stay on as co-chairs for another year but there is a need for others to prepare to move into a chairperson role. We later addressed that topic as our last agenda item of the evening.

Next on the agenda was a review and critique of our events for the season:

Welcome Letter/Packets. Under Nadine's leadership this year we made the switch from packets of a lot of printed materials to a welcome letter that directed the students to a list of informative websites on local sights and activities, and two other printed lists: restaurants and shopping/services. Despite our efforts, Peggy noted that some students never got to see Schoodic Point and some hadn't gotten to visit MDI. In addition to the likelihood that some of the students never read the welcome letter or visited the websites, George noted that some students are just basically shy and, without a car of their own, are unlikely to get to Acadia, Schoodic, Bar Harbor, etc. Peggy suggested, and there was consensus of those present, that as

part of the sectional dinners, we encourage the hosts to include in their evening discussions a review of some of the “don’t miss” attractions of Downeast Maine. (see also Sectional Dinners below.)

Welcome Supper. Charlotte and Lorraine reported on the welcome supper and it was a great success as it has been in the past. The conducting associate and the orchestra assistants were great in setting up the tables and chairs for the dinner and getting it all put away at the end. Charlotte reported that at first they were on the shy side of individuals volunteering to bring food for the affair, but after some additional “recruiting” there was eventually plenty for all. The Board allocated a total of \$200 to us to cover some expenses for the welcome supper and the children’s concert breakfast and between the two it was all prudently spent. Thank you to the Board! As with all of our first week programs, we have many members who are not yet “in town” and we continue to encourage them to support the welcome supper with a financial contribution if they can. Charlotte reaffirmed the guideline that except for the set up crew and the clean-up crew, our job is basically to bring food and leave. This is an event for the students to visit and bond among themselves and we are asked to stay behind the scene. (See below under decentralizing for a further discussion of the welcome supper.)

Sectional Dinners. Allan reported that the process went very smoothly this year and we had ample volunteers to host the dinners. When an emergency pulled one host family out of the mix, Ed and Lorraine jumped in and took over that dinner. As noted above, we will encourage hosts next year to use the welcome letter and website list to engage the students in a discussion of what they should see and do while in Maine. It was also suggested that hosts encourage their section to have a designated driver and to watch out for the local police speed patrols as they drive through our villages. This is especially true for hosts living in the Gouldsboro/Winter Harbor area.

Related to the sectional dinners, we noted that throughout the 6 weeks, we, Board members and other patrons can and do invite students for gatherings or outings, either with a posting on the backstage bulletin board or face to face while visiting with students at the concerts. Those who are not “in town” during the first week of the season or who for other reasons do not host a sectional dinner, are encouraged to host a gathering of some sort during the season.

Bicycles and other Recreational Gear. Allan reported that we had a larger stable of bicycles than in years past, due in large part to Bill and Polly Ceckler’s successful efforts to have the Bar Harbor Bike shop loan 4 bikes to the school during the season. Bill also repaired and/or tuned several bikes so that the fleet was in overall good condition. Thanks to those who donated or lent bikes, helmets, tennis rackets, tennis balls, bike pumps, etc., to the cause. If you did so, remember to pick up your loaned goods. For next year, keep your eye out for such items (in good condition) at yard sales as they may be very reasonable or even donated to the school. By all accounts, it appears the students are putting much of this equipment to good use.

Children’s Concert breakfast. Nancy and Pat Pitts were teamed up to lead the breakfast this year but unfortunately Pat was not available due to the health of her father and then her own broken

wrist. Pat was sorely missed, but Nancy reported that with all of the great food contributed and the help of several Associates at the breakfast, it worked out very well.

There was a wide variety of great breakfast items, all of which eventually disappeared – the first of which were the wonderful fruit kabobs prepared by Hal and Aileen Dower. On the other hand, we were without a working coffee pot or toaster because, moments after we started setting up, the power went out and we were left in a din; no electricity for the appliances and no light to dine by. George, Allan and Ed tried to troubleshoot the circuit breakers, but it required Bangor Hydro to fix a nearby transformer before power was restored just before concert time. Nancy lamented the fact that we did not have the votive candles from the welcome supper on hand, but Skip Crooks and some of the students turned their smart phones into lanterns and Skip Berrien and Skip Crooks shuttled coffee to the breakfast from off campus. Peggy was instrumental in troubleshooting several logistic problems caused by the outage. In the end, a unique and fine time was had by all.

Work Crews. George reported that it has become increasingly difficult to have a true work crew event before the students arrive because the “skilled” (as opposed to “unskilled”) Associates don’t arrive in town until later. George and Allan (apparently two of the unskilled) slapped up some lath in wall/ceiling joints in several of the cabins to cover gaps in the drywall, but that was about it for the year. In future years it was suggested that our main repair and maintenance efforts should be after the season is over when more worker bees are around and George noted that some projects that need doing will actually need paid professional workers. That will be an issue for Phil Devenish and the Board to grapple with. Joann sought assistance in dealing with the bedding for 19 beds on campus and the towels; Jean, Thelma, Peggy and Lorraine volunteered to assist.

Decentralizing. There was general discussion about our past efforts (some successful) to have more Associates volunteer to chair or co-chair our various events. Charlotte and Lorraine explained how they have divided their labor on the Welcome Supper by having Lorraine (who doesn’t arrive in Maine until July) handle all of the emailing, organizing and signing up food donors from her computer in Virginia prior to our first Associates meeting in June. Charlotte will then lead the on-site prep and set up on the first Monday.

Based on this year’s teams and some additional volunteers during the meeting, we have the following lineup for the events:

Welcome Letter/Packet	Nadine
Welcome Supper	Lorraine (and Charlotte)
Sectional Dinners	Allan
Children’s Breakfast	Sandy, Jean, Peggy (and Nancy)
Bicycles, etc.	Bill (and Allan)
Work Crews	George

So, we are still looking for a new name for Sectional Dinners and Work Crews.

Succession Plan for Chairpersons. There was some discussion as to whether there would really be a need for (a) chairperson(s) if the Associates were fully decentralized and each program/event ran as an independent unit. There was also discussion about having an Associate volunteer as the group's "Secretary" and have that person be responsible for taking the minutes of our meetings and preparing the written version thereafter. It was also noted that it would be workable to have only one chairperson for the Associates even though Allan, Nancy, George and Charlotte have clearly enjoyed the support and camaraderie the "quad-chair" format has given them. The last two suggestions are clearly workable but the meeting was running rather long at that point and the first idea probably didn't get the full discussion it deserves. So at this point, we should consider them tabled to be dealt with at a future time either by all of us or in a subcommittee of some sort. Which brings us to the procedures for replacing the Associates' co-chair(s):

The idea of establishing a nominating committee was met with general support. The suggestion originally was put forth by Bill Ceckler and last year's minutes reported:

Bill Ceckler suggested that for succession planning purposes, the Associates might want to have "Vice-Chair" positions where the incumbent in that position agrees to move into a Chair position at a predetermined point in time. Bill also suggested that there could be a nominating committee and that the nominating committee would be most successful by soliciting nominees quietly behind the scenes one-on-one.

Ralph Johnston spoke eloquently on the subject and volunteered to be on such a nominating committee. This is a major step for the Associates and we greatly appreciate Ralph's willingness to help move us in this direction. The nominating committee, once formed, can define its own process and procedure. It will be important for that group to be formed as soon as possible so please give serious thought to being a member. Ralph thought somewhere between 3 and 5 individuals would be a productive size. Please email or call Allan if you can volunteer for this committee.

Okay, that's a wrap. Have a great off season!

Respectfully submitted by Allan Benson on behalf of himself, George, Charlotte and Nancy.

Pierre Monteux School Associates

November 5, 2013

Dear Monteux Associates and Friends,

Greetings to you all, and congratulations for another summer working with Monteux students in a program that enhances our lives here so much. To those who have left the area, I hope your travels home went smoothly; for those of us here in town it has been a long, golden fall, just now turning to winter. We look forward to seeing everyone at our first meeting next season, Monday, June 9, 4:00 at the Forest Studio!

During August and September Monteux Board Liaison Joann Williams has been working with volunteers from Home Depot to design and install a new kitchen in the campus barn, and the work is just about completed. Phil Devenish has overseen much of the work as well, including sheetrocking (is this a verb?) the walls with George Draper's assistance, and the Benson-Hills and Drapers have now painted it – we think you will be pleased to see the improvements next summer.

A recent message from Joann to the Associates here in the area this winter: Ron Schweizer has been working to design a computer program for cataloging the precious items in the Monteux archives, and would welcome help with data entry. Volunteers will need to be familiar with Excel, and could work on the office computer. Please contact Ron at the Monteux office: [admin@monteuxschool.org](mailto:admin@monteuxschool.org) or 207-422-8267 if you can help.

Best wishes and a Happy Thanksgiving to all – Charlotte Draper

## Summary of Duties – Work Crew Coordinator

(2012-2013)

The Associates' work crew helps, as time and expertise permit, to improve the conditions of the campus buildings. Working with Board members, we help clean and otherwise prepare the Cabins, Barn, Cottage, and Studio for summer occupancy; paint interiors and exteriors; and see to relatively minor electrical, carpentry and other maintenance matters. This work is accomplished in a morning or two before the students arrive, and a morning or two in August or September after they have left.

The coordinator has the following duties:

- Communicate with Board members Phil Devenish and Joann Williams to learn of campus building needs that might be met by Associate volunteers.
- Report at the first Associates meeting in June what the most pressing current needs are, and set a date for a work session (or two) on cleaning kitchen contents and trying to tackle pressing maintenance items "do-able" by Associates.
- Organize the Associates who have volunteered to work for a late-June morning or two (providing coffee and doughnuts is not required but does no harm), and manage the work session(s).
- At the August Associates meeting, report on what was accomplished in June and what might be accomplished during the period August-early October.
- Organize and run a second (and third) morning work session, if volunteers are willing and able to give more time during that period.

10/13 from Joann Williams

## Post-Season

### Guidelines for Collecting and Storing Campus Linens

1. Within a day or two after the season ends, collect all sheets, pillowcases, pillow protectors, washcloths, and towels.
2. Leave mattress pads on the beds, along with duvets and blankets.
3. Check sheets for stains and separate stained linens to be taken home, spotted and washed.
4. Take the rest of the collected linens to the laundromat. Ask the laundromat to divide the linens into a bag of bottom sheets, a bag of top sheets, a bag of pillowcases and protectors and a bag of washcloths and towels. This makes sorting them for storage much easier.
5. Pick up linens from laundromat and divide linens according to what is needed in each housing facility eg cabins need 10 sets of bedding and 10 sets of towels. Place into appropriately labeled bins. Place three dryer sheets on top of items in each bin.
6. When convenient (usually mid August) ask volunteers to check duvet covers for spots and remove the covers. Separate stained covers from unstained covers. If any duvets themselves are stained, separate them so that they can be laundered.
7. Bring stained duvets and all duvet covers home to be laundered. ( The laundromat charges \$15.00 each to launder covers and mattress pads.)
8. Collect blankets. Separate any stained or dirty blankets to be laundered or dry cleaned as needed. Put clean blankets in appropriate bins for distribution the next year. Place 3 dryer sheets on top of the pile before closing the bin.
9. Put clean duvets and covers in bins to be distributed the following year. Place 3 dryer sheets on top of the pile before closing bin.
10. Ask volunteers to gather dirty throw rugs. Take home to wash and then store clean rugs with 3 dryer sheets on top of pile in bins to be distributed the next year.

## Guidelines For Putting Out Campus Linens In June

1. Before distributing the linens, collect mattress pads from the beds in the cottage, barn and cabins. Wash them and distribute them when putting out the rest of the linens.
2. The linens are stored in room 6? of the barn in labeled storage bins.
3. Deliver the appropriate bins to each housing facility and ask volunteers to distribute the linens to each room, place the duvet into the duvet cover and make the bed.
4. Each room will need a clean mattress pad, bottom sheet, top sheet, pillow protector and pillowcase. Each room will also need a blanket, duvet and duvet cover, a washcloth, hand towel and bath towel. If the room does not have a rug, place a throw rug by each bed.
5. Make up all the beds in the cabins and cottage. All of the beds are twin beds except for one queen sized bed in the cottage. Make one bed per room in the barn except for room 3? Make both beds in room 3.
6. When all linens and supplies are distributed, check each room to be sure it is completely stocked. Please use the Linen and Supplies Checklist to do this and complete a checklist for each housing facility.

The following supplies are needed for campus housing:

Each bathroom should have toilet paper on the dispenser and 1-2 extra rolls as well as room freshened and a bottle of hand soap.

Each bedroom should contain a fan, a waste basket with 3 plastic liner bags, and working light bulbs in each lamp and/or overhead fixture as well as a chair and bureau. Place the two extra trash bags in the bottom of the trash can under the trash bag lining the can.

Each room should have clean curtains on all windows.

Each kitchen should be supplied with a bottle of dish washing liquid, a Teflon safe sponge scrubber, a bottle of hand soap and a roll of paper towels.

## Breakfast for the Musicians 2012-2013

Morning of the Children's Concert

This Children's Concert is the only performance scheduled in the morning. The Breakfast for the Musicians evolved as a way to boost the musicians' moral and energy. The musicians usually seem happily sated and are smiling as they in turn create reason for smiles in the audience. This is not a breakfast designed for the concert attendees.

Confirm Schedule of Children's Concert with Ron Schwizer

Secure Team to organize event: request volunteers at pre-season gathering/send e mail

3-4 people are all this organizational team needs, providing many others "show up" with the breakfast items promised

Request all Associate members and Friends to participate:

Pass sign-up list at pre-season gathering

Send an email and/or call where necessary to broaden participants who are not yet in Maine

2 weeks prior to Concert:

Confirm date, backstage location, and time with Conducting Associate

Send e mail to all:

- + to remind those who have committed just what we are looking forward to receiving from them, including cash donations
- + list categories of need to round out the breakfast buffet i.e. finger food, yogurt, beverages, including juices, 12 oz. ground coffee, tea, and water, cold cuts and cheese, fruit, hard boiled/deviled eggs and baked items.
- + Note that cash donations are welcome!

5 days prior to Concert:

Discuss delivery of contributions: baked goods and non-perishable items would be welcome on Sunday (before or after the concert), and all other items need to arrive backstage on Monday morning by 7:30 if the breakfast is scheduled for 8:00AM.

Team should make a list for details such as bringing a toaster or two, butter for muffins or toast, salt and pepper, milk for the coffee etc. Confirm location of large coffee maker as well as water pot for tea.

### Morning of the Concert:

Team arrives an hour early to arrange and cover 4 tables at window side of the backstage area (outlets available- bring at least 2 extension cords).

Start large coffee pot brewing ASAP.

Arrange food as it arrives (and if not delivered on disposable containers make sure all are marked on bottom for ease of returning appropriately).

The students seem to dine in waves, first wave being at 8:00, and then again after their on stage warm up before the concert.

Clean-up quietly begins when the students go out to perform. Any food which has not been consumed is culled down to one table and left for them on disposable plates. \*Note that there are those who cannot dine immediately prior to playing their instruments and may ask for some food items in specific to be left for them for after the concert.

Coffee pot is cleaned out and packed up, toasters and cords removed, and all trash put in appropriate containers. It was suggested that if there were any items left which needed refrigeration that we could certainly leave it in the "frige" there and it would definitely be consumed later!

Mission accomplished, let the music begin.

# *Monteux Associates*

Agenda - June 9, 2014

Opening Remarks

Summary of the Work of the Nominating Committee

Presentation of the Monteux Associates Chair and Secretary Effective August 2014

Discussion of this Season's Upcoming Events and Activities

Welcome Letter/Packets

Nadine Murphy

Welcome Supper  
Monday, June 16

Lorraine Gawronski (and Charlotte  
Draper)

Sectional Dinners  
Saturday, June 21

Allan Benson

Bicycles

Bill Ceckler (and Allan Benson)

Children's Concert Breakfast  
Monday, July 7

Peggy Kearns/Sandy Quine (and  
Nancy Hill)

Work Crews

George Draper

Bed and Other Linens (New)

## **New Business:**

Recruitment of New Members

Nominating Committee for 2016

MINUTES  
of the meeting of the Monteux Associates  
June 9, 2014

Present: Allan Benson and Nancy Hill, Chuck Collison, Skip Crooks, Hal Dower, Joe Day, Charlotte and George Draper, Chris and Frank Fredenburgh, Doug Kimmel, Nadine Murphy, Lee-Lee and John Schlegel, Ron Schwizer, Joann Williams

1. Allan Benson opened the meeting by welcoming the gathered Associates back to campus. After briefly updating us on Associates membership, he turned his attention to the work done since our last August meeting by a Nominating Committee, chaired by Ralph Johnston and with members Chuck Collison, Skip Crooks, Nancy Hill, and Jean Snyder. The Committee's goal was to effect a change in the leadership of the Associates, and it brilliantly succeeded by recruiting Doug Kimmel as Chair and Chris Fredenburgh as Secretary, effective starting with the August 2014 Associates meeting. Until then, Allan and George Draper will continue as co-chairs, Nancy and Charlotte having stepped down but not gone into hiding. A round of applause was awarded to the Committee and to Doug and Chris for their willingness to take the reins in August. (Doug and Chris met with Allan and George before today's Associates meeting to begin the transition.)
2. Allan reported that conductor and alumnus David Rahbee is the new Conducting Associate, replacing Will White in that position, and that four returning musicians will serve as Conducting Assistants: Eddie Leonard, John Norine, Tiffany Lu, and Kyle Ritenauer.
3. George Draper then led reports and discussion of upcoming Associate events and activities, as follows:

-- Welcome Letter and packets. Following discussion, it was agreed that we would shift from the paper-heavy envelopes distributed to students in the past to digital communication as well as announcements posted on the activities board in the Studio backstage. It was noted that the list of community services was something that should be sent digitally to all the students, and Nadine Murphy, who has worked diligently on the welcome packages in the past, will coordinate that effort with Allan Benson.

-- Welcome Supper. The Welcome Supper will take place on Monday, June 16 at 5:00 and is being organized this year by Lorraine Gawronski, from whom all Associates have already heard. Charlotte Draper, subbing for Lorraine at this meeting, reported that many main and side dishes were still needed for this event, and a sign-up sheet was circulated for those who may have missed the online opportunity that Lorraine provided. Lorraine will continue to encourage other Associates to join in the fun, and Joann Williams will do her own encouraging with Trustees at their coming meeting on Wednesday. Associates contributing food are asked to bring their offerings to the Studio no later than 4:30 p.m. on the day.

-- Sectional Dinners. Along with the Welcome Supper, the Sectional dinners on Saturday, June 21, are a major way in which the Associates can help students feel welcomed to the program and comfortable with the other musicians playing in their orchestra section (oboe, percussion, cello, etc.) Allan Benson circulated a sign-up sheet on which Associates could volunteer to host a dinner; state how many students they could accommodate for dinner and which orchestra section or sections they might prefer. Allan will follow up with other Associates and Trustees.

-- Bicycles. Bill Ceckler has helped in establishing and maintaining a "fleet" of 7 bicycles in good condition. The Schlegels volunteered to donate four (4!) more bicycles to the cause; they may need some maintenance work (the bicycles, not the Schlegels). In a summer when fewer than usual students have automobiles, the bikes will be well used, especially by the 23 students living on campus.

*Nancy etc sign up*

– Children's Concert Breakfast for orchestra members, Monday, July 7. Nancy Hill reported that Peggy Karns may not be able to help organize this event with Sandy Quine as planned, but that Nancy and Sandy will undoubtedly find help for the event among other Associates. The breakfast is served at 8:00 a.m. on the day; set-up begins at 7:00-ish.

– Work Crews. George Draper reported that this spring, Allan and Nancy, George and Charlotte, and three members of George's senior golf team moved furniture in the Barn, painted the new screen doors for the cabins, and hemmed curtains (Charlotte and Nancy, not the golfers). Campus prep day will take place this coming Thursday starting at 9:00 a.m., and all Associates will receive an email from George with information about what we need to get done that morning (washing dishes, distributing linens, some painting, etc.) George commented that major work sessions are difficult to organize in the spring, as many Associates arrive in town just before, or soon after, the students do. For this reason, any major undertaking must wait until after the students' departure at the end of July.

– Bulletin Board. Allan reminded Associates that students deeply appreciate dinner invitations at any time; transportation to area events and places of interest, especially Acadia National Park; and, for campus residents, laundry opportunities! Last year, Associate and alumnus Bill McArtor organized a hike in Acadia that was attended by 20 students. Sandy Quine may be able to join him in organizing an even wider student visit to this jewel of a national park.

George closed by reminding the Associates that we need more Associate volunteers, that identifying prospects is not easy, and that nonetheless we should keep it in mind as we meet enthusiastic audience members at concerts.

The meeting was then adjourned and comestibles and drinkable consumed.

Respectfully submitted,

George Draper