

F212-5

PIONEER HOOK AND LADDER COMPANY OF SAN DIEGO
MUSEUM USE POLICY

Permission to use the Museum premises for other than Pioneer Hook & Ladder Company meetings, work parties, and personal visits shall be limited to: Pioneer Hook & Ladder Company members in good standing, regular and honorary, will be permitted to use for 25 or less total persons in attendance, upon approval by the Pioneer Hook & Ladder Company Foreman, or in his absence, upon approval by another officer. For over 25 persons, approval must and only shall be by written request for Pioneer Hook and Ladder Company Board action at its regular monthly meeting; Personnel from the San Diego Fire Department, City and County of San Diego governmental agencies in the public safety field; and non-profit historical organizations, provided they allow reciprocal usage of their premises.

At all times during Museum use, there must be a Pioneer Hook & Ladder Company or San Diego Fire Department member in attendance. He shall have the final authority and responsibility as to the way the premises are being used. Complete safety of the structure, persons, and museum property shall guide his judgement.

All users shall leave the premises in as good condition as that in which they found them. Any bulky, combustible, or perishable debris shall be removed by the user immediately upon leaving. Special attention shall be placed on leaving the kitchen, beverage, and restroom areas clean and in order. Floor areas shall be swept and glass display cases left free of marks. Any supplies used must be replaced immediately. All doors shall be locked and lights turned out. Under no circumstances shall the fire poles and spiral staircase be used. A certificate of insurance may be requested at the discretion of the Foreman or the Board.

It is the intention of the Use Policy to promote the aims and purposes of the Pioneer Hook and Ladder Company Museum. The Pioneer Hook & Ladder Company Board may restrict further usage by parties not adhering to this policy.

A copy of this policy must be given to and signed by the requesting user prior to action on this request, to be kept on file by the Pioneer Hook and Ladder Company Secretary.

I, _____, request the right to use the Museum premises on behalf of _____, on _____, 19____. If said request is granted, (I) (we) agree to abide by the above stated policy and accompanying rules, waive any claim against Pioneer Hook and Ladder Company for any injury suffered by reason of any defect in the premises, and agree to pay Pioneer Hook & Ladder Company for any damages done to said premises.

Approved, Pioneer Hook & Ladder Company

By _____ Date _____

(Requesting Party)

7/74

Pioneer Hook & Ladder 1572 Columbia, San Diego, Calif. 92101

