



ICA - Art Conservation

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www.ica-artconservation.org

Proposal for Treatment

Date of Proposal: 4/1/2015

ICA Project #: 187/15

IDENTIFICATION OF OBJECT

Artist: Gertrude P. Sieberling
Title/Subject: "Snow Patterns" (Breakfast room garden) SHH 2008.813ab

Owner: Stan Hywet Hall & Gardens Julie Leone
714 N. Portage Path 330-315-3226
Akron OH 44303-1399 jleone@stanhywet.org

PROPOSED TREATMENT

1. Document the condition of the painting before, during and after treatment with written reports and digital images.
2. Consolidate loose paint at the losses.
3. Remove surface soil.
4. Repair the four tears with a conservation grade adhesive. The distorted canvas will not be treated as this would involve a more invasive treatment.
5. Fill and inpaint losses with conservation grade materials.
6. Consolidate flaking gold leaf on the frame.
7. Tone losses on the frame.
8. Reframe the painting with mending plates.
9. Add a batting insert to support the distorted canvas and a Coroplast backing board to the reverse of the painting.
10. Prepare the painting for return to the museum.

TREATMENT COST:

<input type="checkbox"/> CONSERVATION	Steps 1-10	Quoted Cost	\$2,421.72
	50% deposit		\$1,210.86

Packing, shipping, and delivery fees are not included in this quote.

Quotation

The costs quoted in this *Proposal for Treatment* are as accurate as possible based on examination. If unforeseen circumstances cause the costs in this proposal to exceed the quote, you will be notified. Special materials and frame costs are determined by prices in effect at the time of order and are therefore subject to change. **This Proposal for Treatment is valid for 90 days from date of issuance.** ICA's price structure reflects timely reply and prompt payment by its clients.

Invoice and payment

ICA's payment policy: unless otherwise agreed, 50% of the quoted cost will be due upon approval of the treatment proposal, and the final 50% will be invoiced upon completion of the project. ICA payment terms are Net 15 days, and all invoices must be paid in full before your object is released.

The above proposal is accepted and the Intermuseum Conservation Association is hereby authorized to carry out the proposed treatment, SUBJECT TO ALL THE TERMS AND CONDITIONS APPEARING ON THE REVERSE SIDE HEREOF.

The undersigned represents, certifies and warrants that it is the sole owner of the object described above or that it has been duly authorized by the owner to instruct the Intermuseum Conservation Association to carry out the proposed treatment subject to all the terms and conditions appearing on the reverse side hereof. The undersigned further agrees to indemnify and hold harmless the Intermuseum Conservation Association from all claims and demands of any such owner for loss or damage to such object however occasioned and whether or not due to the negligence or default of the Intermuseum Conservation Association.

Responsible Officer and Title

Date

PLEASE CHECK THE APPROPRIATE BOX(ES):

- A check for **\$1,210.86**, 50% of the total quoted cost of conservation treatment, is enclosed.
- Please charge 50% of the total quoted cost of conservation treatment to this credit/debit card. ICA accepts VISA, MasterCard and American Express.

Name on card _____

Account Number _____ Expiration Date _____

The Intermuseum Conservation Association (ICA) was the nation's first non-profit regional art conservation center. The organization was founded in 1952 by the directors of six major Midwestern museums to provide professional, high quality, and cost effective art conservation services. ICA was the model used by the National Endowment for the Arts when it began dispersing start-up funding to create a network of similar centers across the United States in 1971. ICA is a full-service conservation resource, with specialist staff and facilities for treating paintings, objects, paper, and textiles. Conservators hold degrees in their specialties from graduate training programs, and have extensive post-graduate experience in institutions across the US and Europe. They are Fellows or Professional Associates of the American Institute for the Conservation of Historic and Artistic Works (AIC), the national professional organization for conservators. Today—doing business as ICA-Art Conservation—ICA serves collecting institutions, government agencies, corporations, and the general public. We provide laboratory and on-site conservation, climate-controlled storage, custom crate building and display work, surveys and inspections, studio-quality photo documentation, disaster assistance, grant collaboration, and preservation programming for both a professional and general audience. ICA's mission is to protect, preserve and enrich the shared heritage of art and material culture through conservation, advocacy and education.

The ethics of conservation require written condition and treatment reports, and photographs to record the condition of the object before, sometimes during, and after treatment.

NOTE

Laboratory records of examinations and treatment of objects are kept on file at the Intermuseum Conservation Association (DBA ICA-Art Conservation, hereafter "ICA") and are treated as confidential. In the event that ownership of such objects has been transferred since their release from ICA, ICA may ask for proof of ownership before supplying such records.

CONDITIONS

ICA-Art Conservation is a not-for-profit organization formed for the purpose of furthering conservation, preservation and education in relation to works of art and objects of cultural interest, and for the purpose of assisting and rendering conservation services to museums, libraries, educational institutions and the general public. Its acceptance of objects for examination or treatment is therefore subject to the following express terms and conditions.

1. In consideration of the giving of requested transcripts of records of examination and treatment, reports or opinions concerning objects, the owner agrees to indemnify ICA, its directors, trustees and officers, member museums, their trustees, agents, officers and employees from any and all liability in the event of any claim by any other person based in any way upon the rendition of such records, reports or opinions, and agrees that such transcripts, reports or opinions shall be used only for educational, scientific and scholarly purposes.
2. Owner/client grants permission for ICA to reproduce images of deposited object(s) for educational, scientific and scholarly purposes, and for ICA publicity and marketing purposes. All reproduced images will be for non-commercial use only and will be properly credited to the owner/depositor.

State the credit line you prefer: _____

Check this box to deny permission to reproduce photographs (and initial _____).

3. Objects will be released by ICA only to the owner or depositing client. Release to any other institution or agent will be made only upon written authorization of the owner or depositor. In the event that such objects are not owned by the institution or agent depositing them, such an authorization must be countersigned by the actual owner.
4. In the event of danger arising from an Act of God, or as a result of prevailing international conditions including a threat of military violence, ICA, with respect to the objects listed on the face of this form, will be free to determine the course to be followed with respect to removing these objects and storing them, and any such determination shall be final and shall not subject ICA, its directors, trustees and officers, member museums, their trustees, officers, agents and employees to any liability whatever.
5. The owner, or the client if different from the owner, agrees to pay to ICA-Art Conservation ICA's customary charges for services performed hereunder and to reimburse ICA for the expenses it incurs in connection with normal services included within the customary charges. Unless prior arrangements have been made, objects will not be released until all balances have been paid. Payment(s) shall be due within 15 days of billing by ICA. If payment is not remitted within 45 days, a late fee of 1.5% of the invoice amount will be added for each month the invoice remains delinquent.
6. The owner, or the depositing client if different from the owner, also agrees to pay to ICA the ICA's customary charges for art storage for objects left over 90 days after treatment has been completed or if no treatment has been agreed upon. The owner or client will be notified by U.S. mail at least 30 days prior to the assessment of storage charges.
7. The provisions thereof shall be binding upon the depositor or other owner, his/its heirs, legal representatives, successors and assignees.

INITIAL HERE TO SIGNIFY THAT YOU HAVE READ ALL OF THE ABOVE: _____