

16-3
January 5, 1944.

Mrs. Dwight E. Harken, Director
Training Course in Personnel Administration
Radcliffe College
Cambridge, Massachusetts

Dear Mrs. Harken:

I am interested in the course in personnel administration which starts on February 1 at Radcliffe College. At present, I am in an administrative position in charge of twenty-five employees. Will you please send me the necessary application blanks?

Very truly yours,

Genevieve O. Stuart

GS/M