



the
Ohio Historical
Society, Inc.

Archives-Library Division
September 30, 1980

Mr. and Mrs. Gene White
131 Mohican Road
Findlay, Ohio 45840

Dear Mrs. White:

It was a pleasure meeting with you on September 19th to transfer your Civil War era letters to the Ohio Historical Society for an examination and appraisal. I appreciate your time and interest.

Upon examination of the letters you gave me, we decided that they should be preserved at the Ohio Historical Society. Enclosed you will find two deed of gift contracts. Please sign both deed of gift contracts in the donor/legal agent space and return both copies to me. I will send a completed copy of a deed of gift contract to you following approval by the Ohio Historical Society Board of Trustees. Your cooperation in this matter will be appreciated.

Enclosed you will also find xerox copies of the letters you are donating to the Ohio Historical Society. Unfortunately the xerox copies are rather poor because the originals are yellowed and the writing is faded.

I consulted with a specialist in our Conservation Laboratory about the plastic encapsulation on the letters. He confirmed my suspicion that a heat-glue process was utilized to encapsulate the letters. As I informed you at the time of our meeting, this encapsulation technique is destructive and difficult to reverse. Our conservation specialist is confident he can remove the plastic by use of certain solvents. He will then wash the paper, deacidify the paper, and encapsulate the letters between two sheets of mylar to protect and strengthen the documents and to insure preservation.

I wish to thank you and Mr. White for your interest in historic preservation and your generous gift to the Ohio Historical Society.

Sincerely,

David P. Gray
Archivist

DPG:sd
Enclosures