Copy

FLORIDA FEDERATION OF GARDEN CLUBS, INC. ANNUAL CLUB REPORT

CLUB PRESIDENT'S REPORT

June 1, 2005 to May 31, 2006	Due to DISTRICT DIRECTOR:	February 1, 2006
DISTRICT: XII CLUB NAME: Up	pper Keys Garden Club D	ATE: 1-26-06
CITY: Tavernier Fl. 330	70 CLUB CODE # _/	2-490
	$\frac{9}{1}$ Members: February 1, 2006 $\frac{79}{1}$	
1. Using your club yearbook and the minutes your club and circles have sponsored (OR P) events.	LAN TO SPONSOR THIS CLUB YEAR	R) on the following
Ash as Day	PROJECTS	PROGRAMS
		:
c. Beautification/Civic Improvement d. Birds	All the state of t	
a Plus Stor Memorial Markers		
f. Butterfly Gardening	2	3
F : 10		
8		
Water and Wetlands		
Water Conference/Rain Barr		
h. Flower Arranging		
8		
		-
		X
j. Fun With Flowers		
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	<u> </u>	
m. Historical Preservation		
n. Horticulture		1
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• -		
q. Membership Project	12	
New clubs or circles - How i	many?	
r. School Grounds Improvement		

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Trails				
Trees				. —
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World Gar	rdening	***************************************		s: 3
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b. I c. A d. D e. E f. F g. F h. F i. F j. K l. H	E: Enter number of restood that this will be conventions: District Meetings: Lawards Workshops District Horticulture I covironmental Studies Floral Design Study Floral Extravaganza/Flower Show Schools SS Symposium Fun With Flowers	members attended, or planning to, be an educated guess). FFGC - 2005 Deep South - 2005 Deep South - 2006 NGC - 2005 NGC/FFGC 2006 (Combined) Spring - 2005 Fall - 2005 Day S Schools EPCOT, Orlando	(E	expected)

ATTENDAN	NCE (continued)	
n.	Legislative Day	
Ο.	Short Courses: FFGC/University of Florida, C	Gainesville
	Tropical/West Palm Beach	
p.	Wekiva Leadership Training	
•		·
	AL SUPPORT - Using your Secretary's minutes as	•
check which	FFGC or NGC activities your club has financially	supported (OR WILL SUPPORT
THIS CLUE	3 YEAR) by sending a DONATION, sponsoring	a participant, purchasing a product, etc.
a.	NGC Floral Design Network	
b.	FFGC State Convention	-
C.	FFGC State Flower Show	
d.	FFGC Scholarship Endowment Fund	
e.	Habitat for Humanity Landscaping	
f.	Hurricane Disaster Fund	
g.	Land Trust/Nature Conservancy	
h.	Prison Therapy	
i.	SEEK Youth Conference	
j.	Wekiva Youth Camp	
Š	Camperships	
	Building Fund	
	General Fund	
k	Special Projects (name)	\$
1.	FFGC Flower Arrangement Calendars	
m.	NGC Flower Arrangement Calendars	2000-00-00
n.	FFGC Headquarters	-
	Guardians of Gardening	
	Patrons	
	Hall of Fame	-
	Tribute/Honor/Memorial Books	
	Landscaping/Gift Book	
	Color our Garden	
	Path of Sunshine Garden Bricks	
	Pillar of Pride	

World Gardening

0.

4.	a.		any Life Membersh CLUB YEAR?) No		present this	s year? (O	R WILL PRESENT
	b.		ENT THIS CLUB Y			ub present	this year? (OR WILL
	C,		any trees were plant any flowering trees				
	d.	How m	any water gardens w	ere planted?			
	e.	How m	any scholarships doo for High School stu				Amount \$
			for College student	s?		_	\$ \$
	d.	Did you	u plant wildflowers o	on a trail?	Yes No		¥
5	AWA	ARDS	Talk to your club A applied for this club Evidence for this as Convention in April	o year. (This mea ward and you expe	ns that you	ır club has	submitted a Book of
	a.	FFGC	1. Youth 2. Flower Show	Number Ap	oplied For —		
	b. c.	Deep S NGC -	Essay Speech Poster Poetry				
	d	Others	Other (Name)	-			

77.1

6. GARDEN	CLUB BOARDS (Give number of members serving on each)
a.	NGC O
а. b.	DS O
о. С.	FFGC Ø
C.	1100
7. YOUTH A	CTIVITIES Did your club sponsor a registered Youth group this club year? $\mathcal{N}_{\mathcal{C}}$ Number of Members
a.	Junior (Ecotots)
b.	Intermediate
c.	High School
8. PRESIDEN a. b. c. d. e.	Did you receive your President's Kit? Were they distributed to the Circles? Were your sheets put in a binder? Was the material/information duplicated before distributing to the chairmen? What other materials/information would have been helpful in preparing for a new club year?
garde P 10. FFGC str	FAVORITE and OUTSTANDING ACTIVITY Provide brief summary of your favorite on club activity Example: Design Workshop, Garden Tour, Butterflies (Use back of page). Cont Ramble, Field Trips, garden Tour ives to provide service, leadership and informative programs to meet membership needs. ways the state organization could be more helpful to your club use back of page.
	USE REVERSE SIDE OR ATTACH ADDITIONAL PAGES FOR SUPPLEMENTARY COMMENTS.
Abbreviation	ıs:
FFGC	Florida Federation of Garden Clubs, Inc.
DS	Deep South Region
NGC	National Garden Clubs, Inc.
FSS	Flower Show Schools
SEEK	Save the Earth's Environment through Knowledge
WLT	Wekiva Leadership Training



Florida Federation of Garden Clubs, Inc.

Charter Member of National Garden Clubs, Inc.

Headquarters: 1400 S. Denning Drive, Winter Park, Florida 32789-5662, Telephone: (407) 647-7016. FAX: (407) 647-5479

January 2006

Dear Club Presidents:

The holidays are officially over! As celebrations with family and friends become treasured memories and the beautiful decorations are packed away for another year, it is time to think about our Garden Club activities again. What an exciting New Year this is going to be!

Every year at this time Club Presidents receive this packet containing the **Annual Club Report**. Please take time to read the report immediately and very carefully. Fill out all the projects and programs that your Club has held or plans to hold this year. We know you can't possibly do everything that FFGC offers but do your best to cover all those wonderful things that you do. If you have circles you will have to consult with your Circle Presidents. Also your yearbooks are a big help for this important information. You will want to include everything.

The deadline for the Annual Club Report is February 1st, 2006. It must be mailed to your District Director. Each District Director will tally up this information and send it to me. From this I will be able to report on Florida's activities at the Deep South Region Annual Convention March 13-14 in Chattanooga, TN.

Many of you will attend the National Garden Club 77th Annual Convention Paths to Sunshine in Orlando May 25-27, 2006 at the Rosen Centre Hotel. As you know, Florida is hosting this Convention! What a great opportunity for you to attend a National Convention. On May 28, 2006, FFGC will hold its one-day Convention Sunrise and Shine. Many fun and fabulous programs will surprise you at both Conventions. When I give the Florida President's report at each of these Conventions, it will be a compilation of all this information received from you, the Club Presidents.

We look forward to receiving your Annual Club Reports. This is the time to "sing your own tune" as we continue to *Work in Harmony* for FFGC!

Sincerely,

Joan Ochs, FFGC President

FLORIDA FEDERATION OF GARDEN CLUBS, INC. 2005 - 2007

DISTRICT DIRECTORS

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	3701 Dunwoody Drive Pensacola 32503-3255	kstumbaugh@juno.com
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Ш	Lynette Pichard	(850) 224-6863
8	1123 Hayes Street Tallahassee 32311-3906	E-mail: lbpichard@aol.com
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X	Melba Campbell 6065 21st St. SW	(772) 778-1023
	6065 21st St. SW Vero Beach 32968-9427	E-mail: melbasoup@aol.com
X XI	6065 21st St. SW Vero Beach 32968-9427 Catherine Cashman (Kitty) 1941 W. Terra Mar Drive	E-mail: melbasoup@aol.com (954) 943-5594
XI	6065 21st St. SW Vero Beach 32968-9427 Catherine Cashman (Kitty) 1941 W. Terra Mar Drive Lauderdale-by-the-Sea 33062-6823	E-mail: melbasoup@aol.com
	6065 21st St. SW Vero Beach 32968-9427 Catherine Cashman (Kitty) 1941 W. Terra Mar Drive	E-mail: melbasoup@aol.com (954) 943-5594

Subj: Information from FFGC board meeting January II-12

Date: 1/16/2006 5:06:33 PM Eastern Standard Time

From: Ebmills9

To: BETTYEGROCHE, Rosikmr, Kanga30, murasakij@hotmail.com, claire@the market company.org,

ADEL1293, rositaperez@rvperez.com, krazook@bellsouth.net, carolevcd@bellsouth.net,

BJMoss218, Jsstadler, dodyRaskin1@yahoo.com, Pgadala@bellsouth.net, Jan0416, CathyFeller,

Chipsterv, jw2424@earthlink.net, cnmil@msn.com, anvio@webtv.net, WALLYVI

We had a very good FFGC board meeting in Winter Park. As district directors we are frequently overwhelmed with new information. I'm anxious to share some of it with you so that your clubs will have the latest news.

:You have either received this week or will receive in a few days the annual club report which is to be returned to ME be Feb I As new presidents it is hard to understand how they expect you to give a report on years happenings in the middle of the year. Hopefullly the programs and projects you are planning will materialize so report them. Once I receive your copy, I have to compile the information for FFGC which is then sent to Deep South and National. This is how we let the world know what we are doing.

The other thing you should receive in the mail shortly is a sample of Naturize. This will be a source of a fund raising project for the individual clubs in the Spring—more about this later. Enjoy your free sample.

CAMPBELL SOUP LABELS—Check the article in the current TFG. Many of us have been saving the labels for various organizations for years—but this is a whole new ballgame. I have a complete list of what to saveand how to cub. Pepperidge Farm and V8 projects are also involved. It is so big you may want to appoint a chairman who loves to cut. I'm going ato make copies of the information I received and distribute at Council meeting.

Also at Council meeting I will have the membership cards so that all your members can become "card carrlying" members.

Rain Barrels—They had some up there for sale ready to paint—Obviously with four in the car we did not bring any home. However,individually you can request a book "Rain Barrels-A Homeowners Guide" from SW Fla Water Management Ditrict, 2379 Broad St., Brooksville, Fl. 34604 or another address I wrote (scribbled) down 925 E. Twiggs St., Tampa, 33602 Alsowhen I came home Joyce Thompson had sent me a flyer

that our Dade County Extension was a program and barrels available If you are interested, please let me know-at the moment I can't locate the flyer-but it is here somewhere

Hurricane Damge--all districts reported most are taking care of their own. Broward and Dade of course had most of it. All are aware of Key West j(Rosi, one thing they cautioned--check the price for bricks as they apparently had a problem when doing headquarters walk). Clubs that would like some assistance please contact Louise Michaels in Chipley who is Natural Disaster Chairman. Her address, phone and email are in the BOI

As many of you know the Habit for Humanity Chairman had to resign because of her and her families health. No one volunteeredor seemed interested. I do now have a HH project and if anyone would like to participate moneywise or work wise. The Trivent Insurance Company which is basically a lutheran insurance company will be building a home inHomestead with work beginning on March I8 and ending on April 29th with a dedication—this is National Arbor Day. Part of the money we received for HH project will be used for the landscaping.

Ladies, this should keep you all busy and give you much to report to your clubs this month. Any questions or suggestions just let me know. Elaine

DISTRICT XII---COOPERATION IS THE KEY TO SUCCESS

Subi: **January Council Chirps**

Date: 12/30/2005 12:25:06 PM Eastern Standard Time

From: Ebmills9

To: BallyBert, newwld@bellSouth.net, MDF9@msn.com, tbtalamo@yahoo.com, Thepipers1, Germroses, werworld@ix.netcom.com, JNBOchs, Plhclarke, Bnormaskin@cs.com,

anvio@webtv.net, rbeattie 2@juno.com, janrols@comcast.net, CVNGLORIA,

Suzy331@Netzero.Net, patkey@comcast.net, bbox@galtran.com, gwnsfehr48@bellsouth.net, murasakij@hotmail.com, murasakij@hotmail, MiamiHotel, BETTYEGROCHE, Rosikmr, Kanga30, claire@the market company.org, ADEL1293, rositaperez@rvperez.com, krazook@bellsouth.net,

carolevcd@bellsouth.net, BJMoss218, Jsstadler, dodyRaskin1@yahoo.com,

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WALLYVI bigeasy@adelphia.net

A publication of the Council of Garden Club Presidents of Dade County Simpson Memorial Garden Center, 55 SW 17 Rd., Miami, Fl. 33129



JANUARY 9, 2006

10:00 am

PRESIDENTS MESSAGE -I do hope your holidays were happy filled with many memories to remember. We were blessed with beautiful weather and to see trees-bushesgardens popping new leaves and colorful flowers creating many new landscapes throughout our area.

Our meeting will be held at Simpson January 9—the 2nd Monday, as the 3rd Monday is Martin Luther King Jr. birthday and the Center will be closed. Your officers and chairmen plan a special program-some design and horticulture presentation-also hopefully many plants for our Ways and Means project.

Look forward to seeing all of our garden club presidents and many members to help start a good New Year

Eileen Cubillas, Pres.

We are going to have a fun program with audience participation.. ""WHO WANTS TO BE A WATER MILLIONAIRE" It will be presented by Adrian who is the horticulturist for the Extension Service. We originally played the game at convention and it is only given in certain areas of the state by selected presenters. This is a rare opportunity and should be educational and enjoyable. DON'T MI:SS IT and be sure to bring your environmental chairman.

Our hostess club for the day will be Pinecrest Garden Club and the plants will be provided by South Dade Garden Club

Hurricanes Katrina and Wilma did not treat us kindly. In Dade we had to cancel both our designer program with Margaret Kirkpatrick and our Fun With Flowers program. However, although most of us received garden damage. - The Keys had the storm surge. Key West and Marathon have both had galas which is going to help raise money for recovery and many of our clubs have sent money to Key West for refurbishing the grounds at







Hope you were able to go to Marathon for the Christmas Tree exhibit "Christmas in the Forest" featuring animals of the forest. My

family made our annual trip and were very pleased. If you go to the garden center in Marathon be sure to check out their gift shop-their buyers are geared to garden club desires.

The Coral Gables Home Tour was also an annual event that perserved regardless of the storm and just had to make a few modifications.

Deering Estate was also an event that perserved. The Estate looked beautiful and thanks to all the garden clubs that helped to decorate it and to Candy MacDonald from Pinecrest Garden Club who chaired the

FUTURE HAPPENINGS

"January 7-8 Redland Natural Arts Festival—South Dade G.C. has both a plant booth and a food booth. This is a fun day with lots of plants and different foods.

January 23-24 FFGC Tropical Short Course at the Embassy Suites Boca Raton-50th Anniversary—Advance registration is desired but not necessary. Full information was in your presidents packet

February 4 Pinecrest garagesale/fundraiser—details at meeting

February 21 KING TUT EXHIBIT Make sure your members have this information. Meet at 9:15 am in front of K-Mart at US I and SW 104 St. Bring Lunch and a sweater (exhibit is kept at 68 degrees) we cannot wait for late comers.

February 18 Marathon House and Garden Tour on Key Colony Beach This is their 30th annual tour-biggest fund raiser of the year.

March 4-5 Orchid Show at Miami Beach Convention Center. Garden Clubs will have an artistic division judged by our accredited judges This is a first time for this "happening" be sure to see it.

March 10-12 Marathon "Art in Bloom" flower show. They will have local art work on sale by the artists during the show.

March 28 This is the district "BIGGIE" Miami River Historical Exploration Cruise. 2 hour trip—leaves Bayside at 930 a.m. Sallye Jude has arranged this FREE cruise. Initial sign-up will be at this Council meeting

Water conservation is one of the key goals of this FFGC administration and we are trying to stress water problems in our area. Our speaker at the January meeting will be the second speaker we have had on the water situation and this cruise will be very informative



DISTANT FUTURE HAPPENINGS

MMFS at the Deering Visiors Center—October I4-I5—Schedules should be ready before summer

Now is the time to reserve your space on the Holland America Ship that will take us to Canada, Nova Scotia and New England to view the Fall leaves—This is a FFGC trip. Contact Lila at 305-233-3089

As you can see we have a full fun schedule for gardening events throughout the Spring. Please inform your club members of all the events—or better run copies of Chirps to give them.j

Remember I asked you to let me know details of some of your projects a few months ago
Most of you know that Coral Gables G.C. have commissioned a statue..of George Merrick to be placed in front of the Gables City Hall. If you were at district meeting, you certainly know this. In talking to Betsy Adams who is chairman I learned an interesting bit of information that I thought needed sharing. This was a tremendous project and added to the problems—the octagonal Florida Keystone Coral Rock base designed for the statue. This Coral can only be found in the Keys andit's removal has been restricted by law for many years. It can only be removed when approved

swimming pools or large foundations are dug. Florida Keystone Co. in Florida City uses large truck mounted saws to cut and remove the rock boulders that are the size of a standard automobile Large pieces of this stone were shipped to Palm City, Fla. where a one of a kind stone cutting foundry roduced very accurate size tone secions for the six by six base There are many other things that are interesting

about this project-but I thought the idea of shipping this coral stone around the state was very interesting and almost unbelieveable.

See you Monday and let's have a good turnout for this program.

Subj: Re: Disaster Funds for FI Clubs

Date: 1/5/2006 10:59:13 AM Eastern Standard Time

From: Rosikmr

To: Ebmills9, BETTYEGROCHE, Kanga30, murasakij@hotmail.com, claire@the market company.org,

ADEL1293, rositaperez@rvperez.com, krazook@bellsouth.net, carolevcd@bellsouth.net,

tbtalamo@yahoo.com, BJMoss218, Jsstadler, dodyRaskin1@yahoo.com, Pgadala@bellsouth.net, CathyFeller, Chipsterv, jw2424@earthlink.net, cnmil@msn.com, anvio@webtv.net, WALLYVI,

bigeasy@adelphia.net

What a wonderful idea for all of the Florida Garden Clubs, as I know that key West is not the only Garden Club to have been badly affected by the hurricanes last year.

Our "Adopt a Garden" scheme has got off to a good start, with personal donations coming in from garden club members locally as well as from around the country, as many visitors to key west have been to the gardens and have fond memories.

A number of other Garden Clubs have also kindly sent us donations or pledges.

The Florida Federation of Garden Clubs has also given us \$675 towards replacing the many trees we lost. Overall we need around \$50,000 to properly rebuild the Gardens...so we are a long, long way from achieving that goal, but every bit helps.

Do you need any more information?

Thank you so much to all of you for your wonderful support

All best wishes

Rosi Ware

President

Key West Garden Club

In a message dated 1/3/2006 10:17:47 P.M. Eastern Standard Time, Ebmills9 writes:

DISTRICT XII---COOPERATION IS THE KEY TO SUCCESS

Forwarded Message:

Subi: Disaster Funds for FI Clubs

Date: 1/3/2006 9:48:38 P.M. Eastern Standard Time

From: Cnormala

To: susanangle@att.net, Melbasoup, Kac1941W, Ebmills9, AFinnl020, judyg@gator.net,

rghilton@juno.com, Jlasek146@wmconnect.com, Lbpichard220, sanson@earthlink.net,

kstumbaugh@juno.com, Wilson3911@cs.com

Dear Directors:

As President Joan advised you at the September District Directors Meeting, National Garden Club, Inc., has established a "Green the Gulf Coast" project. Florida will probably begin participating in that project in the Fall.

President Joan would like to determine how much of a "need" for help there is in Florida at this time because of the devastating storms.

This is what we need to have from each of you now or by January District Directors Meeting—"What are the club needs for "disaster funds" in your district?"

Would you provide us with a list of clubs in your district who may need help. For instance, Key West GC needs help as their gardens were destroyed. Are there other Garden Centers that were hit by the disasters? Also school grounds that lost their butterfly gardens that the Garden Clubs put in and other projects that were destroyed or damaged that were funded by a Garden Club, etc., etc.

Joan is considering an "Adopt a Club" program for Florida and the information you give her will help her determine the need for such a program.

If your district has already extended a helping hand to clubs in your district, please include that in the information you send or give to us.

Many thanks,

Norma

Subj: District XII updates

Date: 12/3/2005 7:29:20 PM Eastern Standard Time

From: Ebmills9

To: BETTYEGROCHE, Rosikmr, Kanga30, murasakij@hotmail.com, claire@the market company.org,

ADEL1293, rositaperez@rvperez.com, krazook@bellsouth.net, carolevcd@bellsouth.net,

tbtalamo@yahoo.com, BJMoss218, Jsstadler, dodyRaskin1@yahoo.com, Pgadala@bellsouth.net, CathyFeller, Chipsterv, jw2424@earthlink.net, cnmil@msn.com, anvio@webtv.net, WALLYVI,

bigeasy@adelphia.net

CC: CVNGLORIA, newwld@bellSouth.net, Suzy331@Netzero.Net, patkey@comcast.net,

bbox@galtran.com, gwnsfehr48@bellsouth.net, Thepipers1, Germroses,

werworld@ix.netcom.com, murasakij@hotmail, MiamiHotel

Srince we do not have a copy of Chirps in December, this will bring you up to date on activities through December and early January to alert your members.

Key West GC is very appreciative of the support the Miami clubs have given them and last week was able to purchase their first truck load of plants for redevelopment of the Fort.

Membership cards for FFGC—Several clubs have asked "where are they". They are still at headquarters. Apparently there was a packet of cards for each district to be placed in the presidents packets but we didn't get ours. II'll pick them up at board meeting on January 10 and deliver them at February Council meeting.

At this same board meeting they are to have additional information on the rain barrel project for the clubs that were interested.

Upcoming Fun Events

December II Coral GablesHoliday Home Tour \$20.00 advance tickets and \$25.00 at the door. Check with a Gables member for additional information. This is always a beautiful day event.

December 4-20 Marathon's Christmas Tree Display "Christmas in the Forest. This can be a family event—it has been for my family for a number of years. It is a beautiful drive down, lots of places to shop and eat either coming or going and the trees are always beautiful and interesting.

January 7-8 RedlandNatural Arts Festival at Fruit and Spice Park South Dade GC has a food booth and a plant booth and I always find some interesting plants. All the profits from this event support their scholardship fund at South Dade High School

Council meeting inJanuary is January 9 due to the holiday and the fact that Simpson will be closed. The February meeting will also be on the second Monday of the month. MARK YOUR CALENDAR

MARCH 28 is the date for the Miami River Excursion that Sallye Jude has arranged for the district. This is a free excursion and there will be a sign up sheet at the January meeting. Poll your members so that you can sign them up. Space is limited. It will leave from Bayside and there is parking at the garage

MAY YOU ALL HAVE A WONDERFUL HOLIDAY Elaine

DISTRICT XII---COOPERATION IS THE KEY TO SUCCESS

Subj: recap of council meeting today

Date: 1/9/2006 8:54:01 PM Eastern Standard Time

From: Ebmills9

To: BallyBert, newwld@bellSouth.net, MDF9@msn.com, tbtalamo@yahoo.com, Thepipers1,

Germroses, werworld@ix.netcom.com, JNBOchs, Plhclarke, Bnormaskin@cs.com, anvio@webtv.net, rbeattie 2@juno.com, janrols@comcast.net, nletransplanted@comcast.net,

Mjt787@wmconnect.com, macgators8@bellsouth.net, dotiem@gzinc.com, annburdin@ebTV.net, reliker@bellsouth.net, BETTYEGROCHE, Rosikmr, Kanga30, murasakij@hotmail.com, claire@the

market company.org, ADEL1293, rositaperez@rvperez.com, krazook@bellsouth.net,

carolevcd@bellsouth.net, BJMoss218, Jsstadler, dodyRaskin1@yahoo.com,

Pgadala@bellsouth.net, CathyFeller, Chipsterv, jw2424@earthlink.net, cnmil@msn.com, WALLYVI, bigeasy@adelphia.net, CVNGLORIA, Suzy331@Netzero.Net, CDPFISTER, lsiegmeister@comcast.net, MiamiHotel, Cnmil@msn.com, DStarHeller, bbox@galtran.com,

BPOLKEY, gwnsfehr48@bellsouth.net

We had a wonderful meeting and program today. Many things were discussed and the "Want to be a Water Millionaire" program by Adrain was excellent and I'm sure when you water your lawns you will always remember this program.

Most of the members today signed up for the Miami River educational excursion on March 28. Be sure your members know this event and bring their names for sign-up at the Feb. Council meeting. Space is limited. This free event is possible because the South Florida Water Management provides grants to the Miami River Commission for Miami River Boat tours. Our water chairman Sallye Jude applied for this grant very early so we are grateful to Sallye for this opportunity.

The other exciting event that was discussed today was the opportunity for the garden clubs to have a 6x6 booth at the upcoming Miami International Orchid Festival to be held at the Tamiami Fair Expo Center, 10900 C oral Way on January 28 and 29. Our membership chairman Joan Murasaki has arranged with Dr. Mott for us to have this free booth to promote garden clubs. We will need help in three hour shifts from 9:30 am to 8:30 pm on both days. Joan will have a map showing locations of clubs and will have membership information and a sign-up list for interested parties. Also DESIGNERS PAY ATTENTION—we will need 4-6 designs for display in the booth. Vanda orchid blooms will be furnished. What a wonderful opportunity to help prepare for the orchid show we are scheduling in early March Call Joanor email her at murasakij@hotmail.com

This is an excellent start for a project we would like to encourage— We would like clubs to contact festival event planners in their areas to see if they would allow a table for garden clubs to contact prospective members. To make this more enticing—we are going

to have a contest with the winners announced at the end of this administration. You will gain points for every hour one of your members work at an event. Joan will keep track of this event but on other events it will be up to you to report your activity to either Joan or me

Please excuse the spelling or other errors as I'm trying to finish this before I start my report for the state board meeting tomorrow. And like every time you are in a hurry most things go wrong—my computer this afternoon decided to have a breakdown—I only know howto type not fix and my husband who is very mechanically inclined loves to say I don't know anything about computers so my daughter had to stop on her way from work.

One other thing we need all your help on—Sallye Jude has requested a list of email addresses of your members so that we can be organized to let County Commissioners know of our opposition to the western boundary extension of Dad County.

I'm sure you all have been following this situation in the papers and after today's program on water, it is understandable why we should all be concerned. Naturally, she will not indiscrimally use this information. Sallye's email is Miamihotel@aol.com.

See you all next month and I promise I'll find our membership cards at headquarters. Elaine

XII---COOPERATION IS THE KEY TO SUCCESS

Subj: **kEY WEST DISASTER**

Date: 11/15/2005 8:16:44 PM Eastern Standard Time

From: Ebmills9

To: BETTYEGROCHE, Rosikmr, Kanga30, murasakij@hotmail.com, claire@the market company.org,

ADEL1293, rositaperez@rvperez.com, krazook@bellsouth.net, carolevcd@bellsouth.net,

tbtalamo@yahoo.com, BJMoss218, Jsstadler, dodyRaskin1@yahoo.com, Pgadala@bellsouth.net, CathyFeller, Chipsterv, jw2424@earthlink.net, cnmil@msn.com, anvio@webtv.net, WALLYVI,

bigeasy@adelphia.net

CC: CVNGLORIA, newwld@bellSouth.net, Suzy331@Netzero.Net, patkey@comcast.net,

bbox@galtran.com, gwnsfehr48@bellsouth.net, Thepipers1, Germroses,

werworld@ix.netcom.com, murasakij@hotmail, MiamiHotel

RECEIVED FOLLOWING FROM ROSI WARE PRESIDENT OF KW.

WE LOST THE VAST MAJORITY OF OUR BEAUTIFUL GARDENS AS A RESULT OF FOUR SUCCESSIVE HURRICANES

WILMA DEALT THE FINAL BLOW AS 6 FOOT SURGE RIPPED THROUGH THE FORT, TAKING MANY PLANTS AND EVEN BRICK PATHWAYS WITH IT AS WELL AS COMPLETELY FLOODING THE LOWER AREAS WITH SEA WATER. MONROE COUNTY ARE HELPING AS MUCH AS POSSIBLE AND WILL BE BUILDING NEW HURRICANE PROOF FENCING WHERE WE LOST OURS. MOST OF OUR SPECIAL RESERVE FUND ARE NOW DEPLETED, PLANNED WEDDINS AND EVENTS AT THE GARDENS HAVE BEEN CANCELED FOR THE NEXT FEW MONTHS. FURTHER REDUCING OUR INCOME.

WE ARE THEREFORE LOOKING TO YOU, GARDEN LOVERS AND GARDEN CLUB MEMBERS TO HELP US GET THE GARDENS BACK TO THEIR FORMER BEAUTY...

ONE WAY YOU COULD HELP US WOULD BE TO 'ADOPT A GARDEN.

FOR A DONATION OF \$100.00 UPWARDS YOU CAN ADOPT PART OF THE GARDENS OR BRICK PATHWAYS FOR YOURSELF OR AS A GIFT FOR A FRIEND ORFAMILY MEMBER

WE EILL HAETHE BRICK ENGRAVED OR A PLAQUE MADE FOR THE SITE CHOSEN, INDICATING THAT YOU HAVE ADOPTED THIS PIECE OF THE GARDENS..YOU WILL BE SENT A CERTIFICATE.PLUS PHOTOGRAPH AS PROOF OF YOUR 'ADOPTION'

WE HOPETO BE ABLE TO PROVIDE YOU WITH UPDATES AS THE YEAR PROGRESSES SO YOU CAN LITERALLY 'SEE HOW YOUR GARDEN GROWS' GARDEN CLUB VOLUNTEERS WILL PLAN AND TEND YOUR GARDEN, ALL WE NEED FROM YOU IS THE MONEY TO BE ABLE TO PURCHASE NEW PLANTS,, SOIL AND PLANT FOOD.

IF YOU JUST WANT TO DONATE MONEY, PLANTS OR ANYTHING ELSE THAT WILL HELP US GET BACK ON OUR FEET, PLEASE CONTACT ME, ROSI WARE, PRESIDENT OF KEY WEST GARDEN CLUB AT 305-2921442 OR ROSIKMR

@AOL.COM OR ANY OTHER BOARD MEMBER OF THE GARDEN CLUB.

I'M SENDING THIS TO ALL OF YOU FOR INFORMATION AND PERHAPS SOME CLUBS WILL BE ABLE TO FINANCIALLY HELP. THOSE OF US WHO HAVE VISITED KEY WEST CAN ONLY VISUALIZE THE DAMAGE. ELAINE

DISTRICT XII---COOPERATION IS THE KEY TO SUCCESS



Florida Federation of Garden Clubs, Inc.

Charter Member of National Garden Clubs, Inc.

Headquarters: 1400 S. Denning Drive, Winter Park, Florida 32789-5662, Telephone: (407) 647-7016, FAX: (407) 647-5479

April 2006

Dear Club President:

It's that time again! This mailing has all the forms you will need to pay 2006-2007 FFGC dues. In turn you and FFGC will have an accurate list of your membership. All of the enclosed forms must be completed and returned to Headquarters by June 1, 2006. When the 2006-2007 FFGC Book of Information (BOI) **Supplement** goes to print, the information received from you at that time will be used. The forms are listed on the "List of Contents" page attached. Recently these forms have been revised to make the compilation easier for you.

If you will not be serving as President for 2006-2007, please give this important paperwork to the incoming President. Assist her/him in completing all forms and return to Headquarters by the deadline. This information is necessary for FFGC, not only to receive your club members' dues payment on time, but also:

To have an accurate list of all current members,

To prepare mailing address labels for all current and new FFGC members,

To prepare circulation lists for The Florida Gardener and,

To pay to National Garden Clubs, Inc the correct amount of dues.

As the President (serving at this time) you are responsible to coordinate and keep track of the paperwork! Please distribute the paperwork immediately to whoever is responsible for making the annual club membership reports and paying members' dues to FFGC, whether it is your Treasurer or Membership Chairman. It is very helpful for the FFGC Staff in charge of processing this information for all paperwork to be returned promptly and in one package!

Deadline: June 1, 2006

Mail to: Florida Federation of Garden Clubs, Inc.
1400 S. Denning Drive
Winter Park, FL 32789-5662

We know this is a busy time for you and we thank you for your prompt response. Again we thank you for all you do, as we *Work in Harmony* for FFGC.

Sincerely,

Joan Ochs, FFGC President

FLORIDA FEDERATION OF GARDEN CLUBS, INC. LIST OF CONTENTS INCLUDED IN THIS PACKAGE

PLEASE READ INSTRUCTION SHEETS, then carefully follow the directions.

President's Letter

Instructions for all Forms in this package

Instructions for Correcting Computer Print-Out

Two (2) Membership computer print-outs. List of your club members on file at Headquarters

Form 1 Information for Book of Information (white/green)

Form 2 Clubs on Circle Plan - Circle Listings (white/green)

(Only for clubs with circles)

Form 3 Instructions for Initial Membership Report for Dues Payment

and Payment Report Forms (white/pink)

Form 4 Additional Member Dues Report instructions and Payment

Report Forms after Initial Dues Payment (white/pink)

Form 5 FFGC, NGC and Deep South Life Members, Hall of Fame and Pillar of

Pride

The following have been included to assist you in the coming year. (Example: Yearbooks, Programs, Etc.)

FFGC Calendar of Events

2005 - 2007 FFGC Officers and District Directors Lists

NGC, Deep South, FFGC, Presidents and NGC Headquarters, FFGC Headquarters and Wekiva Youth Camp

Important Information for Treasurers (gold)

FLORIDA FEDERATION OF GARDEN CLUBS, INC.

MEMBERSHIP DUES INSTRUCTIONS FOR INITIAL MEMBERSHIP REPORT 2006 - 2007

DUES:

\$ 9.00 Single Members - \$ 10.00 Husband/Wife or \$ 1.00 Non-Life Member included

in Husband/Wife when 2nd member is a life member. No charge for Life Members

Note: H/W only applies to Husband and Wife. This category does not apply to brother and

sister or two sisters/brothers in the same household.

PAY FOR:

All members listed on corrected membership computer print-out sheet except Life

Members of Florida Federation of Garden Clubs, Inc. - FFGC (State) Life Members are

listed at the bottom of club/circle listings with their corresponding LM number.

NOTE: All FFGC Life Members must be listed on Form 5.

DUES PAYMENT

DEADLINE:

June 1

PROCEDURE

Please follow instructions!!

- 1. Complete Form 3. Retain pink carbon copy for your club file.
- 2. Write District number and club code number on check. See District listings in Book of Information for club code numbers or look on your club print-out.
- 3. Make check payable to FLORIDA FEDERATION OF GARDEN CLUBS, INC.
- Mail Form 3 together with your check and one copy of print-out to FFGC Headquarters. 4.
- 5. During the year after the initial payment of dues, send names of new members, corrections and/or changes on Form 4 together with dues payment to FFGC Headquarters. Changes not requiring dues payment, may be reported via e-mail (ffgc@earthlink.net.)

DEADLINE:

June 1

MAIL TO:

Florida Federation of Garden Clubs, Inc.

1400 S. Denning Dr.

Winter Park, FL 32789-5662

LIFE MEMBERS, HALL OF FAME and PILLAR OF PRIDE

ee Instructions Page - Item 12 - PLEASE TYPE OR PRINT			Club Code #					
				City				
GC - Florida Federation of Garden Clubs - National Garden Clubs - Deep South Region			ame Pride					
FFGC#	NGC#	DS	HOF	POP#	Dec	Mvd Y/N		
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			(Area)	Telephone	;			
•	en Clubs	en Clubs HOF - H POP - Pi Dec - De	en Clubs HOF - Hall of F POP - Pillar of I Dec - Deceased	HOF - Hall of Fame POP - Pillar of Pride Dec - Deceased — Myo	en Clubs HOF - Hall of Fame POP - Pillar of Pride Dec - Deceased — Mvd - Moved FFGC# NGC# DS HOF POP#	POP - Pillar of Pride Dec - Deceased — Mvd - Moved		

INSTRUCTIONS FOR CORRECTING COMPUTER PRINT-OUT THE FLORIDA GARDENER SUBSCRIPTION DATABASE

GENERAL INSTRUCTIONS

- 1. Read these directions carefully.
- 2. Return ONLY ONE copy of the Computer Print-out to FFGC Headquarters and keep the second copy for your records. **DEADLINE**: **June 1, 2006**
- 3. DO NOT send any other lists or rosters to FFGC. Use only the forms sent to you.

HOW TO READ YOUR COMPUTER PRINT-OUT AND MAKE CORRECTIONS

Column 1 - Club Name

Column 2 - Circle Name - If applicable

Column 3 - FFGC Life Members - If applicable - "Count" at the bottom of column

Column 4 - Numlist - First two digits - District Code Number

Next three digits - Club Code Number 490

Next three digits - Circle Code Number 010

Last four digits - Member Code Number

Column 5 - Code - Use these code letters only:

N - new member

D - delete (to remove a member from the list who has resigned)

DEC - deceased

C - correction/change

H/W - husband/wife

LM - life member (FFGC)

R - reinstated

DP - Duplicate Membership - If a member belongs to another club and does not wish to receive second or third issue of The Florida Gardener, mark DP in Code Column

Column 6 - Gender - M/F - Indicate for all members

Column 7 - Number of Members - "Total" at the bottom of column

Column 8 - Title

Columns 9 - 13 - Name and Address - Give member's first and last name, i.e. Jane Doe, NOT Mrs. John Doe.

NEW CLUB/CIRCLE MEMBERS - List all new members ALPHABETICALLY within Circles if applicable at the bottom of the print-out. TYPE or BLOCK PRINT clearly and legibly. Use back of print-out if necessary. Include all information – club code, name, address, zip plus 4. Identify the new members with the letter N. If members are husband and wife, also identify with H/W.

MEMBER RESIGNED - If a member has resigned place a D (for delete) in the Code Column on the print-out. DO NOT white out, black or cross out or cause any information on the print-out to be unreadable.

MEMBER DECEASED - If a member has died, do the same as above only place DEC in front of the name.

CORRECTIONS/CHANGES FOR CURRENT MEMBERS - To make corrections/changes for members already listed on the print-out begin by placing a C in the column in front of the name, and show the entire correct name and address on the bottom of the print-out or on the back. List all corrections ALPHABETICALLY.

LIFE MEMBER - If a member has become a NEW FFGC Life Member, place LM in front of the name along with the Life Member number.

NOTE: A Life Member may resign from a club, but cannot be removed from the FFGC Life Member file unless deceased. Report all LM changes always including the member's LM number along with any change of address, because they continue to receive The Florida Gardener. (LM numbers are listed in the BOI in Section V).

THE FLORIDA GARDENER -Members having a seasonal change in address must advise FFGC if member is to continue to receive THE FLORIDA GARDENER. Send both addresses to FFGC with effective dates either by regular mail or e-mail at ffgc@earthlink.net.

Florida Federation of Garden Clubs, Inc.

Club Treasurers

IMPORTANT INFORMATION FOR CLUB/CIRCLE TREASURERS - 2005 - 2007

WHEN REMITTING FUNDS FOR THE FOLLOWING – make checks payable to FLORIDA FEDERATION OF GARDEN CLUBS, INC. – AND MAIL TO THE APPROPRIATE PERSON LISTED BELOW:

Books/Pamphlets/Slides/Library/Dues/ Florida Gardener Circulation/Ways & Means/ Headquarters Donations

FFGC Headquarters 1400 S. Denning Dr., Winter Park 32789-5662

Garden Therapy

Oren Barnhart, P. O. Box 285, Eaton Park 33840-0285

Hall of Fame

Joan Pryor, 862 NE 339th Ave., Old Town 32680-3410

Life Memberships - FFGC

Gloria Blake 3616 N. Indian River Dr., Cocoa 32926-8704

Pillar of Pride

Joan Pryor, 862 NE 339th Ave., Old Town 32680-3410

Scholarship Donations

Marjorie Turner, 3950 NW 25th Circle, Gainesville 32606-7436

"SEEK" Youth Conference

Doris Young, 113 Horseshoe Trail, Ormond Beach 32274-8225

The Florida Flower Arrangement

Calendar

Shirley Marconyak

4900 Key Largo Drive, Titusville 32780-6932

World Gardening/Natural Disasters

Louise Michaels, 645 3rd Street, Chipley 32428-1445

WHEN REMITTING FUNDS FOR:

Land Trust

Make check payable to The Nature Conservancy

Mail to Betty Jean Bryan 995 Avenida de la Bosque, Bartow 33830

Life Membership - NGC & DS

Make check payable to NGC or Deep South Region

Mail to Gloria Blake 3616 N. Indian River Drive, Cocoa 32926-8704

Wekiva Youth Camp Building:

Make check payable to FFGC Wekiva Youth Camp Building Fund Mail to Marion Hilliard 2902 Greenridge Road, Orange Park 32073-

6412

Donations:

(other than Building Fund)

Make check payable to FFGC Wekiva Youth Camp

Mail to Lois Silverberg 607 Sweetwater Cove Blvd. S., Longwood

32779-3349

Camper Registrations:

Make check payable to FFGC Wekiva Youth Camp

Mail with completed registration form to

Kalia Baillene, 2020 Country Club Dr., Eustis 32726

FLORIDA FEDERATION OF GARDEN CLUBS, INC.

ADDITIONAL MEMBER DUES REPORT

Use these forms for reporting new members and/or transmitting dues after initial dues payment, for reporting deletions, and change/correction in name or address. Please submit changes and/or new members promptly.

- 1. Complete and Process Additional Member Dues Report Form 4 (Please print or type).
 - a) First Column For FFGC use only.
 - b) Second Column Fill in:

C change/correction

D delete
DEC deceased

DP duplicate

H/W husband and wife LM life member

M/F gender - (Male or Female)

N new member

R reinstate

- c) Third Column If Club is on Circle plan, list Circle Name.
- d) Fourth Column List members ALPHABETICALLY within Circles and list address (Street P.O. Box # Lot # Apartment #), City/Town and Zip + 4. Give member's first and last name, i.e. Jane Doe, NOT Mrs. John Doe.

2. DUES

- a) Pay dues on all members: \$9.00 for single members, \$10.00 for husband and wife (H/W) or \$1.00 for a Non-Life Member included in husband and wife. This category does not apply to brother and sister or two sisters/brothers in the same household. No charge for FFGC Life Members.
- b) Write District number and club code number on check. See District listings in Book of Information for club code numbers or look on your club print-out.
- c) Make check payable to FLORIDA FEDERATION OF GARDEN CLUBS, INC.
- d) Mail white original (Form 4) together with your check to:

FLORIDA FEDERATION OF GARDEN CLUBS, INC. 1400 S. Denning Dr. Winter Park, FL 32789-5662

3. Retain pink carbon for club file.

FLORIDA FEDERATION OF GARDEN CLUBS, INC. ADDITIONAL MEMBER DUES REPORT

	ADDITIONAL MEMBER DUES REPORT See type or print JUB NAME				DATE DISTRICT
CITY					CLUB CODE
Submitte	d by:	е)			Telephone #(Area)
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For FFGC use only	Code Letter C-Change D-Delete N-New Dec-Decease H/W Husban R-Reinstated M/F - Male/I	d d/Wife	Circle Name (Listed in BOI)	NAME (Preferred format: Single: "Mary Smith" H/W: "M/M Bill Smith" (Jane) ADDRESS (Apartment # - Lot # if applicable) CITY & ZIP (IMPORTANT - Give zip + 4)	FOR CLUB FILES
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			TOTAL:	\$ Check #	

CHECK PAYABLE TO: MAIL TO:

FLORIDA FEDERATION OF GARDEN CLUBS, INC.

1400 S. Denning Drive Winter Park, FL 32789-5662

FLORIDA FEDERATION OF GARDEN CLUBS, INC. ADDITIONAL MEMBER DUES REPORT

Please typ	e or print	ADDITIO	ONAL MEMBER DUES REPORT	DATE
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CITY				CLUB CODE
Submitte	ed by: (Name)			Telephone #(Area)
	(Address)		(City)	(Zip + 4)
PLEASE	LIST ALPHABET	FICALLY WIT	E-Mail: HIN CIRCLES RETAIN PINK COPY I	OR CLUB FILES
For FFGC use only	Code Letter C-Change D-Delete N-New Dec-Deceased H/W Husband/Wife R-Reinstated M/F - Male/Female	Circle Name (Listed in BOI)	NAME (Preferred format: Single: "Mary Smith" H/W: "M/M Bill Smith" (Jane) ADDRESS (Apartment # - Lot # if applicable) CITY & ZIP (IMPORTANT - Give zip + 4)	
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	Husband/Wife Non-Life Member Included in H/W	x 10.00 =		
		TOTAL:	\$ Check #	

CHECK PAYABLE TO: MAIL TO: FLORIDA FEDERATION OF GARDEN CLUBS, INC. 1400 S. Denning Drive Winter Park, FL 32789-5662

FLORIDA FEDERATION OF GARDEN CLUBS, INC.

ADDITIONAL MEMBER DUES REPORT

Use these forms for reporting new members and/or transmitting dues after initial dues payment, for reporting deletions, and change/correction in name or address. Please submit changes and/or new members promptly.

- 1. Complete and Process Additional Member Dues Report Form 4 (Please print or type).
 - a) First Column For FFGC use only.
 - b) Second Column Fill in:

C change/correction

D delete
DEC deceased
DP duplicate

H/W husband and wife

LM life member

M/F gender - (Male or Female)

N new member R reinstate

- c) Third Column If Club is on Circle plan, list Circle Name.
- d) Fourth Column List members ALPHABETICALLY within Circles and list address (Street P.O. Box # Lot # Apartment #), City/Town and Zip + 4. Give member's first and last name, i.e. Jane Doe, NOT Mrs. John Doe.

2. DUES

- a) Pay dues on all members: \$9.00 for single members, \$10.00 for husband and wife (H/W) or \$1.00 for a Non-Life Member included in husband and wife. This category does not apply to brother and sister or two sisters/brothers in the same household. No charge for FFGC Life Members.
- b) Write District number and club code number on check. See District listings in Book of Information for club code numbers or look on your club print-out.
- c) Make check payable to FLORIDA FEDERATION OF GARDEN CLUBS, INC.
- d) Mail white original (Form 4) together with your check to:

FLORIDA FEDERATION OF GARDEN CLUBS, INC. 1400 S. Denning Dr. Winter Park, FL 32789-5662

3. Retain pink carbon for club file.

FLORIDA FEDERATION OF GARDEN CLUBS, INC. ADDITIONAL MEMBER DUES REPORT

	TTY			DISTRICTCLUB CODE
				CLOB CODE
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For FFGC use only	Code Letter C-Change D-Delete N-New Dec-Deceased H/W Husband/Wife R-Reinstated M/F - Male/Female	Circle Name (Listed in BOI)	NAME (Preferred format: Single: "Mary Smith" H/W: "M/M Bill Smith" (Jane) ADDRESS (Apartment # - Lot # if applicable) CITY & ZIP (IMPORTANT - Give zip + 4)	
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CHECK PAYABLE TO: MAIL TO:

FLORIDA FEDERATION OF GARDEN CLUBS, INC. 1400 S. Denning Drive Winter Park, FL 32789-5662

FLORIDA FEDERATION OF GARDEN CLUBS, INC. ADDITIONAL MEMBER DUES REPORT

Please type	or print	ADDITIO	ONAL MEMBER DUES REPORT	DATE
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CITY				CLUB CODE
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	(Address)		(City) E-Mail:	(Zip + 4)
For FFGC use only	Code Letter C-Change D-Delete N-New Dec-Deceased H/W Husband/Wife R-Reinstated	Circle Name (Listed in BOI)	NAME (Preferred format: Single: "Mary Smith" H/W: "M/M Bill Smith" (Jane) ADDRESS (Apartment # - Lot # if applicable) CITY & ZIP (IMPORTANT - Give zip + 4)	FOR CLUB FILES
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CHECK PAYABLE TO: MAIL TO: FLORIDA FEDERATION OF GARDEN CLUBS, INC.

1400 S. Denning Drive Winter Park, FL 32789-5662

FLORIDA FEDERATION OF GARDEN CLUBS, INC. MEMBERSHIP DUES INITIAL MEMBER DUES PAYMENT REPORT 2006 - 2007

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Please print or type	
CITY Tavernier, FL	DATE 5-30-06
(As listed in current Book of Information)	
CLUB Upper Keys Farden Cla	CLUB CODE 490
Mary Nelson	Lynn Shullaw
(Name) 374 Bahia Ave	Name) 45 Hibiscus St.
TO DE STATE OF THE	(D. O. Davi - Street Address)
(P. O. Box of Street Address) (City/Town) (Zip+4)	$\frac{Ta \text{ yer } n \text{ 'er } FL 33070}{\text{(City/Town)}}$ (Zip+4)
305-451-9316	
(Telephone)	305 - 852 - 8629 (Telephone)
E-Mail: Maryn Chellsouth inet	E-Mail
Number of Members	
Single Members x \$ 9.00	= \$ 567.00
Bingle Ivienders A \$ 7.00	<u> </u>
Husband and Wife x \$10.00 (H/W)	-
Non-Life Member included in H/W x \$ 1.00	=
FFGC Life Members (No charge)	y
TOTAL:	\$ 567.00 Check # 2016
TOTAL MEMBERSHIP (Count each individual person including H/W and FFGC Life Members)	
Total male membership (if applicable) incl	luded in TOTAL MEMBERSHIP
CHECKS PAYABLE TO: FLORIDA FEDERATION OF GARDEN CLUBS, INC. MAIL TO: 1400 S. Denning Drive Winter Park, Florida 32789-5662	
This form completed by: Edna Waldor F (Name)	305-451-3753 WALLYVI@AOL. C. (E-mail)

INSTRUCTIONS FOR ALL FORMS IN THIS PACKAGE

PLEASE READ AND FILE INSTRUCTIONS FOR FUTURE REFERENCE - GIVE COPIES OF THESE INSTRUCTIONS TO ALL MEMBERS INVOLVED WITH ASSEMBLING THIS CLUB INFORMATION

- 1. Please read all directions on EACH FORM before completing the Form.
- 2. PEOPLE RESPONSIBLE FOR COMPLETING FORMS If your President, Treasurer or Membership Chairman is a snow bird or will be vacationing, BE SURE ALL DUES ARE COLLECTED, ALL PRINTOUTS CORRECTED AND ALL INFORMATION SUBMITTED BEFORE HE/SHE LEAVES OR BY JUNE 1, 2006. Include their summer address and contact numbers in case we need to reach them when we have questions. It would be best if one person (in Florida all summer) is responsible for all forms and payments.
- 3. FILL IN EVERY BLANK on each form do not omit any information even if it is repeated on other forms.
- 4. **DO NOT** send any other lists or rosters to FFGC except when submitting a listing for a new Club or Circle. Use only the current forms sent to you. **Discard all forms from previous years.**
- 5. Check the List of Contents of material in this package. If you have not received all forms, immediately advise FFGC Headquarters Office Telephone (407) 647-7016 or E-mail: ffgc@earthlink.net and request the forms you need.
- 6. TWO COPIES OF CLUB MEMBERSHIP COMPUTER PRINT-OUTS This print-out is a list of your current members. See attached instruction sheet for computer print-outs. If you wish to receive an e-mailed copy of your current membership list as an Excel Spreadsheet, once it has been updated, you may send in your request to ffgc@earthlink.net.
- WHITE, GREEN OR PINK Please note all WHITE copies of forms are to be returned completed to Headquarters;
 all GREEN copies to your District Director and all PINK copies are for your club file.
- 8. BOOK OF INFORMATION FORM 1 This form is for your Club Information that is to be included in the FFGC Book of Information Supplement. This form MUST be received by FFGC before or no later than the June 1, 2006 DEADLINE to insure your club will be listed accurately in the Book of Information Supplement.
- 9. CLUB CIRCLE LIST FORM 2 This form is sent ONLY to clubs with circles. It must be returned completed before or no later than June 1, 2006 to insure your Circles are listed in the Book of Information Supplement. Please print clearly/legibly or type. Do not crowd names and addresses. Use two lines if necessary. If you have more Circles than spaces on the form, use a plain sheet of paper and staple to the form. The GREEN copy is sent to your District Director.
- INITIAL MEMBERSHIP REPORT FORM 3 Use this form to report your club's total dues paid and total members. This form is to be attached to your check for dues payment. Write your club code on your check.

 DO NOT STAPLE CHECK. The first page of this form gives directions. Read it carefully before you complete the second page.
- 11. ADDITIONAL MEMBER DUES REPORT FORM 4 This form is to be used AFTER all the previous forms and the corrected computer print-out have been returned to FFGC Headquarters by the June 1 Deadline. This form is for additional members. DO NOT use this form in place of any other form or computer print-out. Follow the instruction sheet attached. Type or print clearly/legibly. Use more than one line if necessary for a name and address to be sure they are legible. Additional forms are available from Headquarters when needed.
- 12. FFGC, NGC, DEEP SOUTH, HALL OF FAME and PILLAR OF PRIDE FORM 5 In order to update all Life Members, Hall of Fame and Pillar of Pride members, this new form is being introduced for your convenience. Please fill out in its entirety by either printing or typing in ALPHABETICAL order within Circles if applicable. Refer to lists for these members in the current Book of Information, Section V. You are requested to check the columns and write in the corresponding Life Member and Pillar of Pride numbers. If a member has passed away, mark the member in the deceased column. If a member has moved or has left your club, please give new address, and indicate by YES or NO (Y or N) if member is continuing membership in your club.

- 13. NAME AND ADDRESS CHANGES DURING YEAR: Changes not requiring dues payment may be reported via e-mail (ffgc@earthlink.net)
- 14. LIST OF 2005 2007 FFGC OFFICERS, DISTRICT DIRECTORS, NATIONAL GARDEN CLUBS, DEEP SOUTH REGION Presidents and addresses including information for NGC Headquarters, FFGC Headquarters and Wekiva Youth Camp for use in your club yearbook.
- 15. FFGC 2006 2007 CALENDAR OF EVENTS
- 16. **LIST OF NECESSARY INFORMATION FOR CLUB TREASURERS** (Gold) Give this list to the Treasurer for his/her file.

RETAIN THIS INSTRUCTION SHEET FOR FUTURE REFERENCE