

GW 2014

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Donna, I suggest that you send out an e-mail or even make a personal call to each person on the team. It's time to confirm that everyone now when somebody has decided to drop off. The team needs to keep the Garden Walk 2014 running like that well oil. It's also necessary for you to have a Co-Chair back. Of course, Dee Dee and I are around, how you enjoy working with to assist with all the paper work, phone calls etc. DON'T wait for someone to volunteer ~ Call them, go to their house personally or whatever it takes.

Remember, once you preview a property, there is a request letter noting your intent to have them on the walk. Be wise and use your team as your back door - by saying - my team has to approve before I can confirm. That gives you an out if there is an issue, like a better property, or if the distance is too far from your other properties.

Once you see that the property falls into place, and the owner has said they WILL be on the walk, THEN, you must send a documented confirmation letter (which they will need to respond to with their written confirmation) to prevent them from changing their mind, which would be a huge issue after ticket's go to print. We have never had anybody fold on us, but, that final confirmation in writing is of utmost important because of our ticket and map.

Dee Dee and I found that e-mail was the quickest communication form and easy for the owner to communicate with you throughout the process. It also gives you a hard copy of details you have sent. This is where having a co-chair falls into place. PLUS, MORE THAN one person needs to be able to step into leadership if one of you has a problem or illness (god forbid). FYI I know you have sample letter's, but, Dee Dee can walk you through this process again if you need. I know you can RUN A town, so, I am just throwing out a little food for thought and then you take it and do your thing.

Touching base with Jean Simmons head of your host and hostesses for 2014 is a SUPER IMPORTANT person, also. A call to her after District would be a good idea.

The Garden Walk is the fundraiser that keeps our precious little club up and running. Your position is very important to the club, all the member's and especially to me and Dee Dee. Having you team on board, a co-chair and a meeting before Thanksgiving and all the Holiday season will help you feel at ease. I'm telling you the team is amazing. Let them know you are excited and happy and you will have them at you beckon call.

Let me know if any of the dates I listed above work for you for us to get together prior to a team meeting, or, send me and Dee Dee dates that are good for you. Looking forward to a wonderful and successful Garden Walk 2014! Have a terrific day! Jerri

PS With this note I am just trying to be helpful ~ and, simply reminding you of how important your Chair position is to our club. Also, a note to remind you to use your team and let them assist you. I've got the poster and ticket under control and other team member's need to know that you are in need of them as their time approaches. xxxxxx

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