

DEACCESSION RECOMMENDATION FORM

Broomfield Depot Museum

Category: ☐ Archives ☐ Artifacts ☒ Library ☐ Photos

Submitted by: EMMA Noffsinger

Date: 9/26/18

Object ID Number: 418

Donor's Name: Unknown

Object Name/Description: Book - Colorado Collectors of Everyday Collectibles

Current Condition: ☐ Excellent ☒ Good ☐ Fair ☐ Poor

Comments: Deaccession to reference library - book by Lou Walther

Deaccessioning Criteria

1. The Museum fully and legally owns the material(s). ☐ Yes ☐ No
 2. The material(s) has been accessioned into the Museum's collection for at least four years. ☐ Yes ☐ No
 3. Meet at least one of the following:
 - a. Any artifact *no longer relevant or compatible with the museum's mission statement* may be deaccessioned. These circumstances may arise from wholesale acquisitions of the past, the reorganization of or a change of emphasis within the museum itself. ☐ Yes ☒ No
not museum quality - ref. material
 - b. Any artifact that *cannot be properly stored, preserved, conserved, or used in a professional manner* to insure its integrity may be approved for deaccessioning. This situation may result from undue size, excessive quantities of similar artifacts, fragility, or other unique circumstances. ☐ Yes ☐ No
 - c. Any artifact subject to *irreversible deterioration, infestation, or inherent chemical hazards* that may imperil the condition of other artifacts or people may be deaccessioned and disposed of by destruction or discard. ☐ Yes ☐ No
 - d. Any artifact determined to be *fraudulent or an otherwise gross misrepresentation* of an authentic artifact may be approved for deaccessioning. ☐ Yes ☐ No
 - e. Any artifact of *poor quality* that occupies valuable storage space may be approved for deaccessioning. ☐ Yes ☐ No
 - f. Any artifact found to have been *acquired unlawfully* or in violation of any state, national, or international laws will be considered for deaccessioning and returned to its rightful owner. ☐ Yes ☐ No
- Note: Artifacts with a value of \$1,000 must be accompanied by an outside appraisal, and artifacts with a value of \$5,000 must be accompanied by TWO outside appraisals.

Recommended Disposition:

☐ Exchange ☒ Transfer ☐ Destruction ☐ Sales (NOT private sales)

Approval

Collections Committee

Reason for non-approval: _____

☒ Approved ☐ Not Approved

Leadership Team

Reason for non-approval: _____

☒ Approved ☐ Not Approved

Final Disposition of Artifact:

Disposition: Transfer to reference library

By: Veronica Pascone

Date: 9/18/19