

Friends of Elmendorph (FOE) Finding Aid

Accession 2025.5.1:

Box 1 Folder 1 - Legal Documents 1975-2006. Minutes from FOE meetings. Grand Union building dispute and resolution. Application for National Register of Historic Places. Charter members.

Box 1 Folder 2 - Annual Meeting Notes 1976-1990. Minutes from FOE annual meeting, including First annual meeting Mar 2, 1976. Elected the first Board of Directors and membership.

Box 1 Folder 3 - Board of Directors Contact Information 1976-2011. Names and addresses of FOE Board of Directors.

Box 1 Folder 4 - FOE Membership List and Charter 1977-1983. List of charter members. Letters to renew membership.

Box 1 Folder 5 - IRS Exemption 1977

Box 1 Folder 6 - FOE Certificate of Incorporation 1975-1978. Filing receipt. Mortgage note. Certificate of Amendment of Certificate of Incorporation.

Box 1 Folder 7 - By-Laws of FOE 1978-2010. Updated by-laws 2010. Note that "original is in safe deposit box at Key Bank."

Box 1 Folder 8 - Title Insurance Policy 1977

Box 1 Folder 9 - Satisfaction of Mortgage 2003-2006

Box 1 Folder 10 - Certificate of Incumbency 2004

Accession 2025.5.2:

Box 2 Folder 1 - FOE Special Meeting Waiver of Notice 2005. Signed by Larry Thetford, Ellen Phelan, and Franca Cooper, and others. Minutes of Special Meeting. Corporation to borrow funds from members of the corporation.

Box 2 Folder 2 - Minutes of Meeting of the Shop Addition Committee 2001. Possible obstacles discussed. Permits, zoning, responsibilities. Submitted by Barbara Bielenberg. Work sheet grid of Elmendorph site plan.

Box 2 Folder 3 - Promissory Notes for Carriage Barn 2005. Names and addresses of those providing personal loans to FOE.

Box 2 Folder 4 - Carriage Barn 2003-2005. Projected costs of constructing Carriage Barn for FOE, by Herman J. Gorgens. Postcards of Carriage Barn for mailings to members of FOE. Letter to Red Hook Zoning Board from Larry Thetford. List of Carriage Barn income expenditures.

Box 2 Folder 5 - Carriage Barn Financing 2004. Handwritten notes by Larry Thetford regarding grant applications. Thank you letter to Principal James Hart, of Mill Road Elementary School, for Carriage Barn Project student fundraiser, Jun 7, 2004.

Box 2 Folder 6 - Original Loan Commitment Letter signed by Larry Thetford, Nov 9, 2004, Ulster Savings Bank, for \$35,000 loan. Amendment to Certificate of Incorporation,

Jan 7, 2005, from Walsh, Wicks and Salisbury Attorneys at Law. Letter to Walsh, Wicks and Salisbury for termination of loan application to Ulster Savings Bank, Jan 18, 2005, due to receipt of private funds. Handwritten notes (by Larry Thetford?), regarding closing, mortgage and closing costs.

Box 2 Folder 7 - FOE board meeting minutes, Jan 2002 - Jun 2002. Two transparency films of the Carriage Barn describing interior and exterior. Elmendorph site plan worksheets. Carriage Barn Project Budget notes revised Nov 18, 1994. Handwritten Carriage Barn planning notes. Income and Expenses sheet for FOE Jan 2001. Letter from Larry Thetford resigning as Chair of Site Planning Committee Mar 13, 2002.

Box 2 Folder 8 - Carriage Barn Donation List 2003-2004. Carriage Barn income and expenditures list 2004. Echoes Newsletter FOE Summer 2005.

Box 2 Folder 9 - Carriage Barn/Shop Building Official Letters and FOE Board Meeting Minutes 2003-2010. Site Plan, May, 2003. Letter from Christopher Lindner about "stage 1 reconnaissance phase archaeological testing," May 31, 2003. Herman J. Gorgens building notes. Fundraising letter from FOE for building of Carriage Barn, Oct, 2003. Cost analysis from Herman J. Gorgens, Jun 23, 2003. Letter of approval from New York State Office of Parks, Recreation, and Historic Preservation regarding plan for Elmendorph Inn shop building, Jun 1, 2003. FOE Board Meeting minutes, Aug, 2004. Building/Zoning Permits, Village of Red Hook, 2004-2006. Certificate of Compliance, Village of Red Hook, Dec 1, 2010.

Box 2 Folder 10 - FOE New York State Sales Tax Exemption 1977 - ? Forms filed to the State of New York for FOE exemption from sales tax.

Accession 2025.5.3

Box 3 Folder 1 - IRS Form 990 Certification Form, 2002, signed by Larry Thetford.

Box 3 Folder 2 - New York State Charities Bureau Annual Filing 1975-2004. Letter from The University of the State of New York, State Education Department in Albany, NY, to Mr. Leocadia Kittner, Chairman, granting provisional charter to the Egbert Benson Historical Society of Red Hook, Sep 22, 1978. Charities Registration Statement, 1975. Letter from Larry Thetford to NYS Charities Bureau, May 19, 2004.

Box 3 Folder 3 - New York State Sales Tax and Property Tax Exemption 2005-2007. Account Balances Report, 2007.

Box 3 Folder 4 - FOE Collections Acquisitions Policy 1987-1991. Letter from Barbara Bielenberg to Blanche Traudt regarding Traudt's resignation from Acquisitions Committee, Jan 22, 1991.

Box 3 Folder 5 - Acquisitions Committee Correspondence 1982-1991. Original typed letter from John Winthrop Aldrich to Herman Gorgens, Dec 23, 1982 mentions the murder of local historian Frank Teal, donations of Teal's papers, and donations of other physical items from Rokeby. Envelope has a cancel stamp from the former Barrytown,

NY Post Office. Original handwritten letter from Jonathan Nedbor (blacksmith) to FOE regarding the cost of making custom hardware for restoration purposes, Mar 16, 1990. Photocopy of notes from Barbara Bielenberg to Rosemary Coons regarding conservator Deborah Trupin, May 22, 1990. Describes items found at the Elmendorph. Letter to Barbara and Bob Bielenberg from Deborah L. Trupin on New York State Office of Parks and Recreation and Historic Preservation letterhead regarding condition report of Elmendorph collected items, Jul 26, 1990. Conservation Examination and Treatment Proposal Form, May 22, 1990. FOE Collection Policy Statement from Barbara Bielenberg, reexamining offers of furniture donations, Nov 13, 1990. Letter from Patsy Orlofsky, Project Director, from New York State Conservation Consultancy, unable to provide funding.

Box 3 Folder 6 - Deeds of Gifts to FOE 1990 - 1993. Minutes from Acquisition Committee Meeting, Mar 7, 1991, reviews objects donated to or collected by FOE and stored at Elvira Nuzzio's home. List of donation of chairs. Accession records of some items. Thank you letters from Barbara Bielenberg for donations.

Box 3 Folder 7 - Apple Blossom Festival 1996-2006. Newspaper clipping from the Pennysaver, showing a photo of the Elmendorph Inn, mentions restoration project, dated Jul 17, 1996. Press release, no year shown, for Sep 25 "Elmendorph Apple Festival." Flyer announcing May 5th and 6th (no year) Apple Blossom Festival). Letter from Red Hook Rotary, from Niki Weaver, announcing Apple Blossom Festival, dated Mar 22, 2003. Photocopy of FOE flyer announcing re-enactment by 128th New York Infantry, May 13, 2006.

Box 3 Folder 8 - Miscellaneous Event Announcements, and Use of Facilities Information and Applications, 1983-2003. Press Release about painting and weaving classes at the Elmendorph, Jul 9, 1983. Press Release for Traditional Arts Classes at the Elmendorph, Jul 9, 1983. Application for Ellen Phelan regarding weaving lessons, Jul 30, 1983. Photography Workshop Schedule of Attendance, 1984. Flyer/Invitation to Spend a Creative Summer at the Elmendorph, 1984. Letter from Bruce Naramore to Anthony Novack of Taconic Region Restoration Center regarding Elmendorph standard contract for performers, May 16, 1984. Press release for summer workshops in landscape painting and architectural photography, Jun 25, 1984. Flyer for "Steam-boat Days" at Clermont State Historic Site, Aug 18, 1985. Booklet for Town of Red Hook's 175th anniversary, Apr 6, 1988. Photocopies of multiple receipts for FOE "Grand Opening from IGA, Sipperley's Grog Shop, and the Village Fabric Shop, Oct 1990. Photocopy of invoice from Silver Spoon Caterer, Oct 13, 1990. Application from Town of Red Hook Democratic Committee to use Elmendorph for committee meeting, Aug 24, 1992. Handwritten note to Rosemary (Coons?) from Lottie Kittner regarding scheduling conflict around Friends of Clermont "renting" Elmendorph. Attached letter from Clermont State Historic Site, signed by Bruce Naramore, regarding Clermont renting Elmendorph, dated Nov 18, 1992. Elmendorph Inn Calendar of Events 1996. Folder containing

recipes and information about Early Dutch Cooking workshop at Elmendorph, Mar 31, 2001. Folder also contains an informational flyer (?) with 2 photocopied images, summarizing an event, "Culinary Historians at the Elmendorph Inn prepare lunch for the Friends of New Netherland." Flyer from Clermont State Historic Site for a Crewel Embroidery and Construction of a Colonial Pocket workshop, taught by Lynn Schamberger, Nov 9, 2002. Email printout to Larry Thetford about Elmendorph fundraising committee, Sep 13, 2003. FOE reply card to Cocktails and Buffet at the Elmendorph (no date). Handwritten list of FOE board member names, (no date). Resume of Margaret Luckett, art teacher. Flyer/Invitation to Learn How to Paint or Weave at the Elmendorph, July 9 (no year). Flyer/Invitation to performance of the Old Maid and the Thief, by Gian Carlo Menotti at Olin Hall, Bard College (no year). Card and envelope invitation to July 4th Clermont Picnic (no year). Press release Wine and Cheese reception at Elmendorph, Oct 3 (no year). Copy for press release regarding reception at Elmendorph (no date). Flyer for reenactment event at Elmendorph (no date). Letter to Lottie Kitner from Barbara (Bielenberg?) regarding people who donated food to a party, Oct 15 (no year). Handwritten notes regarding photography and landscape painting workshops, and an arts and crafts festival at Elmendorph (no date). Box 3 Folder 9 - Applications and Guidelines for Use of the Elmendorph Inn. Forms for applying. Letter from Barbara Bielenberg to FOE regarding group reservations, May 8, 1992.

Box 3 Folder 10 - Hardscrabble Day 2000-2011. flyers and announcements for Hardscrabble Day. Mentions schedule of events, apple donations from Montgomery Place Orchards, ice cream from Stewart's, a list of apple pie bakers (Sep 25, 2010), and Elmendorph Fundraiser prices.

Box 3 Folder 11 - Christmas at Elmendorph 1992-2009. Flyers for events held at Elmendorph celebrating Christmas. Recipe for Boscobel's Mulled Cider, 1992. Handwritten note of suggestions for Christmas Open House, 1995. News article cut out of the Hudson River Sampler citing Elmendorph Christmas, Dec, 1997. Other related recipes. Typed texts describing the historic backgrounds of Twelfth Night, Christmas Decorations, and the Christmas Tree (undated).

Box 3 Folder 12 - (FOLDER 1 of 2) Numerous documents related to the "Art All Around Us" studio tours: invitations, postcards, business cards of participating artists, FOE donation envelope, lists of artworks and artist's names, publicity piece written by Jan Hughes, photocopy of some art pieces, maps of the "Elmendorph Studio Tour" marked with artist's residences, acceptance letter for artists from Ellen Phelan and Patti Gordon, press releases for event, letter for call for entries, list of places to advertise event, samples of copy artwork, emails from Ellen Phelan to Larry Thetford about scheduling conflict for art show, updates on art show, Jan through Apr, 2004.

Box 3 Folder 13 - (FOLDER 2 of 2) Numerous documents for Art All Around Us Art Show, May 15, 2004. Photographs of submitted artworks as placed on the wales in

Elmendorph for show, and contrasting photographs of existing wall hangings in Elmendorph, numerous local newspaper clipping for the art show
Box 3 Folder 14 - Miscellaneous Art Shows and Events (1983-1997). Program for Folk Arts and Crafts Festival at the Elmendorph, Aug 5, 1984. Several FOE Art Show invitations, inviting the public to attend and artists to submit work, many related art event announcement materials.

Accession 2025.5.4:

Box 4 Folder 1 - FOE Auction and Fund Raising Events, 1985- 2007. Postcards for auction, Sep 18, 2007. Materials related to "Auction to Benefit the Construction of the New Carriage Barn," Aug 17 (no year). List of items the public was asked to donate for "Restoration of the Historic Elmendorph Inn," Sep 29, 1985. Auction announcement Jun 30 (no year). Multiple flyers announcing auction. Program for Spring Tea and Fashion Show at the Elmendorph, Feb 24, 2007. Press release and other materials for Golf Outing fundraiser at the Red Hook Golf Club, Oct 3, 1990.

Box 4 Folder 2 - FOE Fund Drives, 1989-1996. Small spiral notebook belonging to Rosemary Coons, with handwritten notes (undated 1989?). Small vinyl record (45 rpm) of music by Joe Zalenski, "Hudson Valley Home." Numerous documents and correspondences in support of and relating to efforts to raise money for the preservation of the Elmendorph. Press release for \$50,000 fund-raising goal for FOE (no date). Fundraising letter for South Wing Fund Aug, 1989. Letter from Rosemary Coons, Red Hook Town Historian, to "the Editor" (unspecified), mentions "British oppression" regarding Grand Union's ownership of the Elmendorph, Apr 30, 1976. Materials celebrating re-opening of the Elmendorph: invitations, postcards, flyers, poems. Status update by Rosemary Coons to New York State Office of Parks and Recreation, Sep 27, 1989.

Box 4 Folder 3 - Donations, Gifts, and Awards, 1978-2011. Certificate of award from State of New York, \$12,300, signed by Glenn Warren, Member of Assembly, Pct 12, 1990. Copies and originals of awards to FOE and members of FOE. Documents relating to donations and gifts to FOE. Thank you notes. Materials related to FOE Memorial Hedge: newspaper clippings, personal correspondences from family members.

Box 4 Folder 4 - Elmendorph Shop Committee. Miscellaneous correspondence, notes, and photographs of volunteers, 198?-2002.

Box 4 Folder 5 - Elmendorph Inn Tour Guide, 1979. Handmade booklet by Rosemary Coons, script for walking tour of the Elmendorph.

Box 4 Folder 6 - Elmendorph Echoes, 1970s-1980s, updates on progress of the Elmendorph. "The Story of the Elmendorph and Its Friends," list of prior owners of the inn, brief narrative about owners over the years. Photo of kids around the May Pole, Apple Blossom Day (undated). Photo of kids playing flutes around Christmas (undated).

Box 4 Folder 7 - Miscellaneous Newspaper Clippings about Red Hook, 1970s-1980s.

Box 4 Folder 8 - Miscellaneous promotional items, 1980s-1990s.

Box 4 Folder 9 - Miscellaneous Newspaper Clippings about Elmendorph Restoration, 1970s-2000s. Large batch of newspaper clippings.

Accession 2025.5.5:

Box 5 Folder 1 - Clippings, Press Releases, Event Announcements. Flyers for crafts such as spinning, weaving and art shows, approximately 1977-1995. Resume (handwritten?) from Herman J Gorgens, 1994.

Box 5 Folder 2 - Grant applications, and application information, guidelines, 1989-1995.

Box 5 Folder 3 - State Grant Guidelines, 1990.

Box 5 Folder 4 - Historic Preservation Project Application, 1992.

Box 5 Folder 5 - Grant applications and information, 1979-1989. Handwritten letter from Herman J Gorgens to Neil Osten, Legislative Office, Albany, NY, Feb 9, 1985.

Photocopy of image from Gazette Advertiser (undated), of Bill Brokosch (foreman), and Garry Ong of Capitol Construction hanging renovated shutters on Elmendorph.

Box 5 Folder 6 - Environmental Quality Bond Act (EQBA) 1992. Letters from Herman J. Gorgens to FOE with updates on construction.

Accession 2025.5.6:

Box 6 Folder 1 - Environmental Quality Bond Act (EQBA) 1991-1994. Letters from Herman J. Gorgens to FOE with updates on construction. Letters from Barbara Bielenberg regarding supplies, etc for EQBA. Multiple folders of similar and related documents.

Box 6 Folder 2 - Environmental Quality Bond Act (EQBA). Correspondence.

Box 6 Folder 3 - Environmental Quality Bond Act (EQBA) Bidding Procedures.

Box 6 Folder 4 - Environmental Quality Bond Act (EQBA) Contracts.

Box 6 Folder 5 - Environmental Quality Bond Act (EQBA) Information on Affirmative Action, 1991-1994.

Box 6 Folder 6 - Environmental Quality Bond Act (EQBA) Grant applications.

Box 6 Folder 7 - Environmental Quality Bond Act (EQBA) Grants applications.

Box 6 Folder 8 - Environmental Quality Bond Act (EQBA) Grant applications.

Box 6 Folder 9 - Environmental Quality Bond Act (EQBA) Correspondence.

Box 6 Folder 10 - Grant Payment FOE 1992. EQBA payment processing guidelines. State of NY State Aid Voucher.

Accession 2025.5.7:

Box 7 - Guest books.

Accession 2025.5.8:

Box 8 - Photographs and slides taken before and during the renovation of Elmendorph.

Accession 2025.5.9:

Box 9 - Restoration plans/drawings