

REPORT OF PERISHABLE SHIPMENT SOLD

Shipment described below was sold for the reason checked thus ☒

Agent's No. _____

☐ REFUSED ☐ UNDELIVERED ☐ NO MARK ☐ CONSIGNED TO AGENT ☐ CONSIGNEE UNKNOWN

Office _____ (Use Rubber Stamp)

Date _____ 19____

TO

(NAME OF PAYEE)

(NUMBER)

(STREET)

(CITY)

(STATE)

Amount Realized _____ \$ _____

Less Express Charges _____ \$ _____

Less Tax _____ \$ _____

Less Other Expenses (Dealer's Comm., Etc.) \$ _____

Total to be deducted _____ \$ _____

DRAFT HEREWITH FOR _____ \$ _____

FOLD UNDER AT
DOTTED LINE

Article _____ Weight _____ Value \$ _____ C. O. D. \$ _____

Shipped by _____ From _____

Consigned or Addressed to _____ At _____

On _____ Express Co. D/S From _____ D/S No. _____ Date _____ 19____

Remarks—To include name of dealer who made the sale _____

AGENT

(See reverse for instructions)

INSTRUCTIONS TO AGENTS

(1) (a) When a shipment, C. O. D. or otherwise, including shipments consigned to Agent, is refused or undelivered for any reason and sale is in order, it should be turned over to a reliable commission merchant or dealer other than consignee, consignor or anyone representing such consignee or consignor, to sell, after which Agent will secure proceeds, an account of sales, and fill out this report fully.

(b) The net amount payable as shown on face of this form should be entered on Form 99 Report of Refunds to be made by Drafts, for issuance of draft by Assistant Treasurer in favor of shipper and should be supported by original Form 580 and an account of sales. (See General Accounting Department Circular 53-C).

(c) If delivery was not made account consignee being unknown; the block opposite "Consignee Unknown" should be checked and the sale handled as outlined above but in addition thereto one extra copy of this report should be made and forwarded to Claim Agent having jurisdiction over the forwarding office.

(2) When shipper's name cannot be determined, this report should be prepared and addressed to the District Accounting Bureau to which office reports. The sale proceeds should be settled as "Miscellaneous Debit" on Agent's Balance Sheet and this report transmitted with the next balance sheet rendered to the District Accounting Bureau.

(3) If charges are not realized, Agent will send this form to forwarding agent under Debit Transfer Waybill, for the deficit.

EXCEPTIONS: This does not apply to shipments of fresh fruits or fresh vegetables deteriorated in transit or to other perishable matter sold to other than consignee or shipper or their representatives as result of a case for which the Company is responsible. (See General Rules and Instructions for detailed instructions.)

(4) (a) When necessary to sell perishable matter at other than point of origin, or destination, as the result of embargoes, wrecks, delays, floods and similar causes, and the name and address of shipper is known, the sale should be handled in accordance with instructions in Article 1 above, but in addition thereto, two extra copies of this report should be made, copy of delivery sheet attached to each and one sent to Agent at office to which shipment was originally destined and one to shipping office.

(b) The Agent at destination receiving such notice of sale will prepare substitute delivery sheet, Form 21, entering thereon all particulars regarding place and date of sale, amount realized, etc. This substitute delivery sheet should be sent to District Accounting Bureau to be filed in the same manner as if the shipment had been received and delivered through the destination office so that if, later, any inquiry is received regarding the shipment the delivery record will provide the necessary information as to disposition. It is very important that these instructions be literally followed.

(5) This form will also be used at offices not supplied with special Sale Order, Form 579 for accounting for perishable matter over without marks and should be prepared and accounted for as prescribed in Article 2 above.

(6) Retain carbon copy of this report in all cases.